

Incoming Student Guide

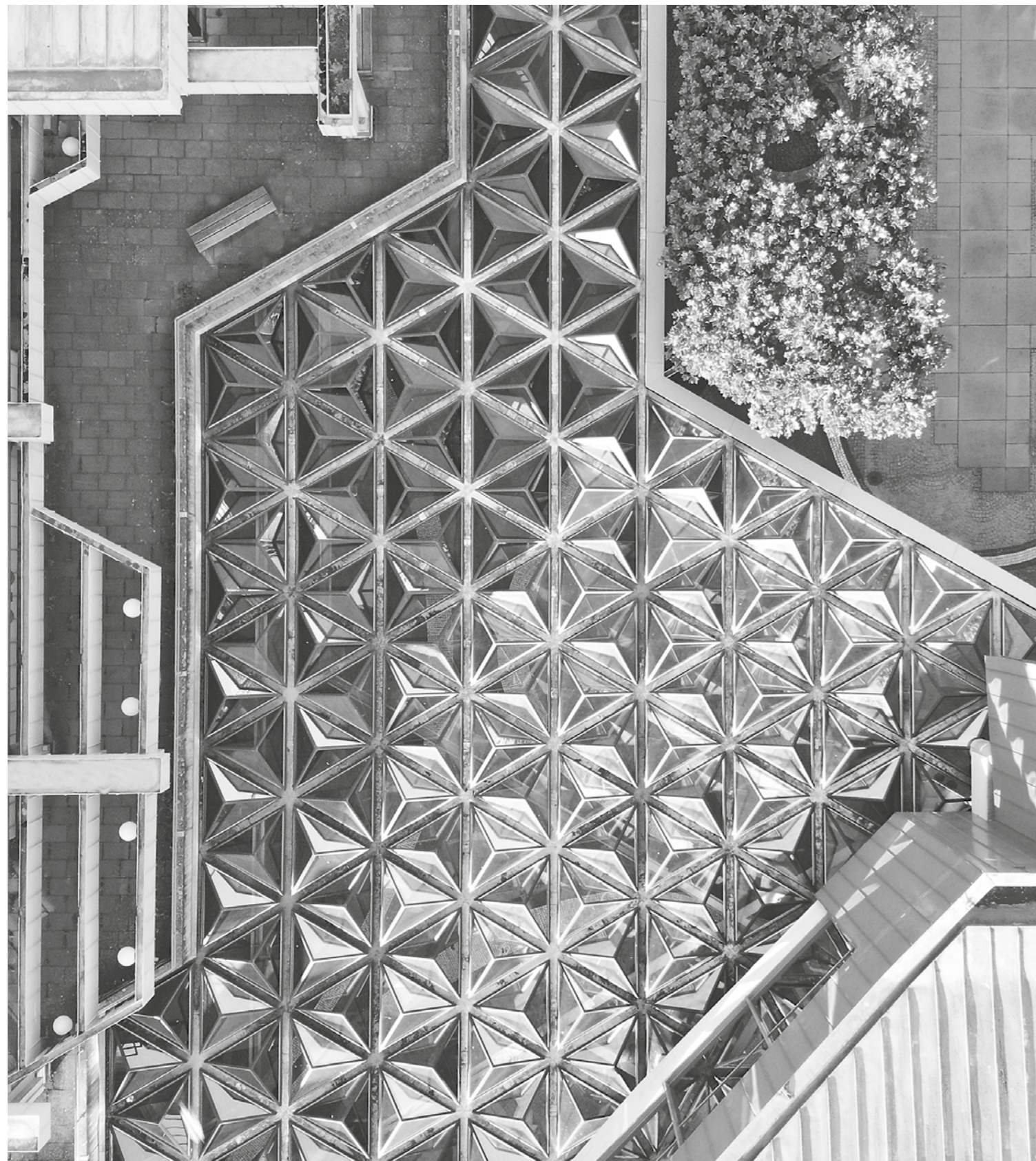
University of Konstanz

78457 Konstanz
Germany
+ 49 7531 88-0

– uni-konstanz.de/en

Academic year 2021/2022

(latest update: March 2021)

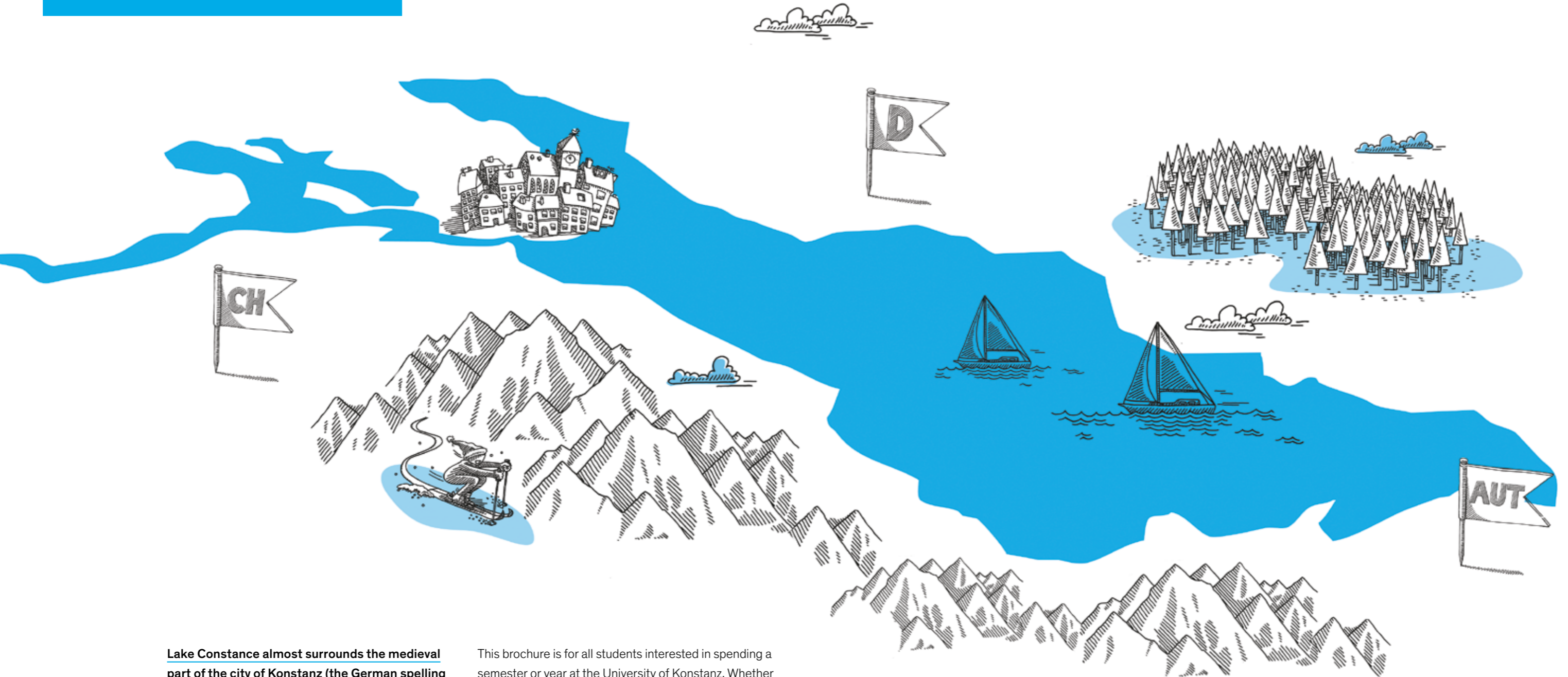


| | |
|---|------------|
| 1. Welcome to Konstanz | 4 |
| 1.1. The city of Konstanz | 6 |
| 1.2. The University of Konstanz | 8 |
| 2. Academic structures and terminology | 10 |
| 3. The faculties and their departments | 16 |
| 3.1. Faculty of Science – Faculty I | |
| 3.1.1. Department of Mathematics and Statistics | 18 |
| 3.1.2. Department of Computer and Information Science | 20 |
| 3.1.3. Department of Physics | 22 |
| 3.1.4. Department of Chemistry | 24 |
| 3.1.5. Department of Psychology | 26 |
| 3.1.6. Department of Biology | 31 |
| 3.2. Faculty of Humanities – Faculty II | |
| 3.2.1. Department of Literature, Art and Media Studies | 36 |
| 3.2.2. Department of Linguistics | 42 |
| 3.2.3. Department of Philosophy | 49 |
| 3.2.4. Department of History, Sociology, Empirical Educational Research and Sport Science | |
| 3.2.4.1. History | 51 |
| 3.2.4.2. Sociology | 53 |
| 3.2.4.3. Sport Science | 56 |
| 3.3. Faculty of Politics, Law and Economics – Faculty III | |
| 3.3.1. Department of Politics and Public Administration | 59 |
| 3.3.2. Department of Law | 62 |
| 3.3.3. Department of Economics | 65 |
| 4. The Language Institute (<i>Sprachlehrinstitut, SLI</i>) | 68 |
| 5. The Centre for Transferable Skills (<i>SQ-Zentrum, SQ</i>) | 76 |
| 6. Communication, Information, Media Centre (KIM) | 80 |
| 7. How to apply | 82 |
| 1. Procedure for Erasmus+/exchange students | 83 |
| 2. Procedure for free mover students | 84 |
| 3. Language requirements | 85 |
| 4. Pre-semester programmes: Orientation programmes and language courses | 85 |
| 5. Information for accepted students | 85 |
| Checklist for getting started | 86 |
| 8. Putting together your study plan | 88 |
| 9. Accommodation | 102 |
| 10. Before you leave us (checklist) | 108 |

Welcome to Konstanz

Have you ever heard of the Swabian Sea?

Also known as Lake Constance? Lake Constance borders Austria, Germany, and Switzerland, three countries that also share one language.

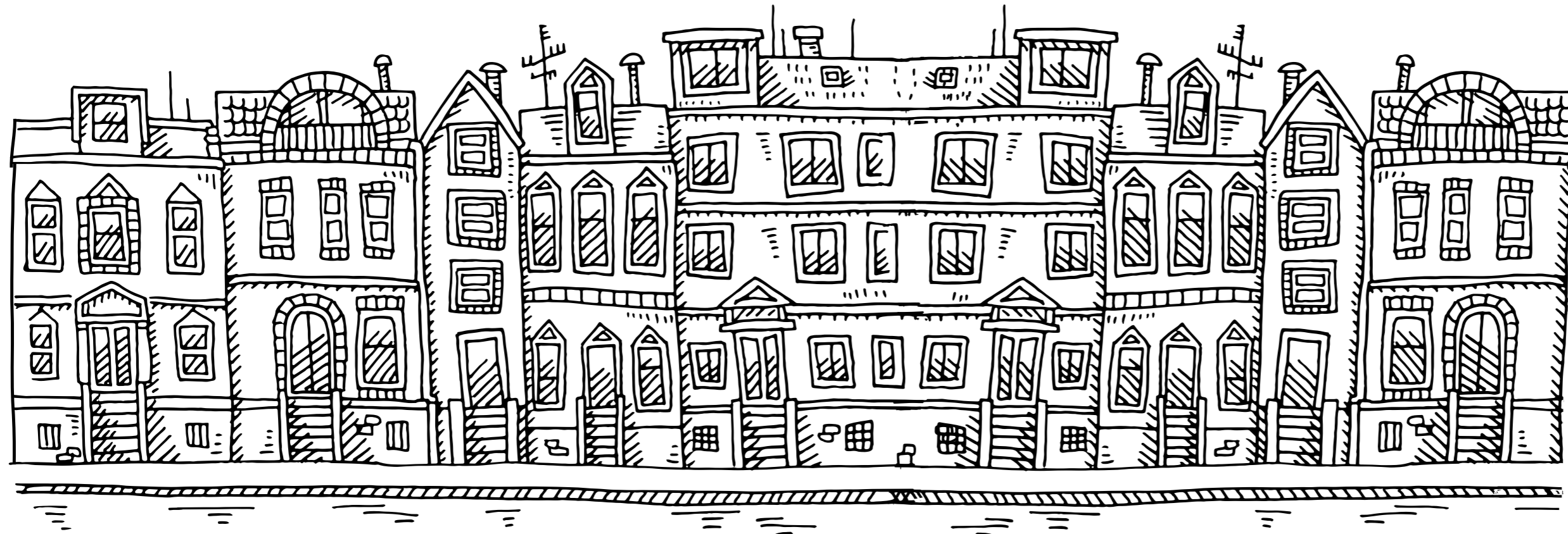
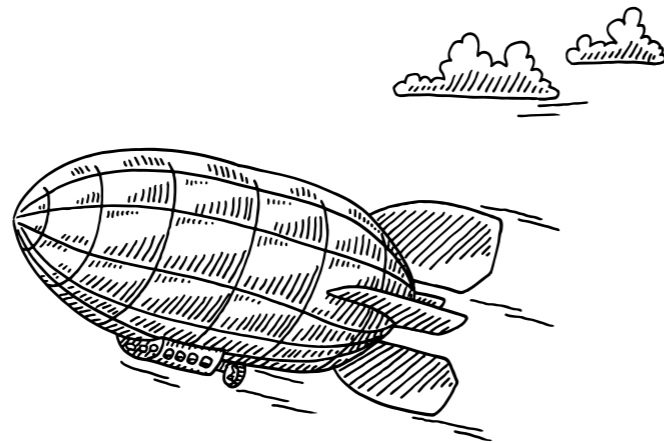


Lake Constance almost surrounds the medieval part of the city of Konstanz (the German spelling of Constance), as you can see in the picture above.

The city of Konstanz is situated in the very south of Germany, sharing a border with Switzerland (with Zurich about one hour away by train). Konstanz is home to two universities, the **University of Konstanz** and the **University of Applied Sciences**.

This brochure is for all students interested in spending a semester or year at the University of Konstanz. Whether or not you have already applied to study with us, we hope this guide will serve as a useful source of information for you. The topics covered range from study opportunities in the various departments to application procedures and deadlines.

The city of Konstanz, with its unique location on the banks of Lake Constance and the river Rhine, the partly medieval town, the green surroundings, the water and the mountains, enables a study experience in a beautiful natural environment.



1.1. The city of Konstanz

Konstanz is a lively city offering numerous cultural activities and sports, particularly mountain and water sports. It is easy to reach and discover different places in Konstanz by bike, on foot or by bus. Konstanz is a student town of 86,000 inhabitants, including the majority of about 16,000 students enrolled at one of the two universities. Studying here is a wonderful experience in a location where you can enjoy both a great quality of life and a high level of safety.

More information on life in Konstanz and the bordering Swiss town of Kreuzlingen can be found on the websites **Konstanz: Lake Constance** and **Study without borders**.

- constance-lake-constance.com
- studying-without-borders.com

Those looking for more information on academic life in Germany in general will find the web pages of the German Academic Exchange Service *Deutscher Akademischer Austauschdienst*, DAAD very helpful, e.g. their **Ten steps to studying in Germany**.

If you are after more specific information on study opportunities in the federal state of Baden-Württemberg, why not have a look at the **Baden-Württemberg studyguide**?

Konstanz

- 55.8 km²
- 86,332 inhabitants
- University of Konstanz: over 11,000 students
- University of Applied Sciences: about 5,000 students

The University of Konstanz – a campus university with three faculties and 13 departments



1.2. The University of Konstanz

Top-level research, a passion for excellence in studies and teaching, a global outlook and collaboration across disciplinary boundaries: This has been the foundation upon which the University of Konstanz has been building its success since its foundation as a Reformuniversität (reform university) in 1966. Guided by these ideals, the university has evolved a unique profile that is defined by creativity, innovation, performance, and a distinct zest for research. The University of Konstanz continues to advance its legacy of modernization and renewal from within, and its "success story" (Lord Dahrendorf, 2006) is something that all members can share in.

The University of Konstanz is one of eleven universities or university consortia in Germany to receive funding as Universities of Excellence. Since 2007, it has achieved consistent success in both Excellence competitions of the federal and state governments to advance internationally competitive top-level research. As a University of Excellence, the University of Konstanz continues to expand its unique strengths, innovative concepts and creative ideas within its overall concept **"University of Konstanz – creative.together"**. It is committed to unlocking creative potential at all levels by providing the best possible study and research experience, by encouraging close communication and by fostering a strong sense of togetherness among all university members.

The University of Konstanz is a campus university and home to three faculties and their 13 departments: the Faculty of Sciences, the Faculty of Humanities and the Faculty of Politics, Law and Economics.



Many of our more than 100 study programmes have an interdisciplinary approach including a range of international components such as courses in foreign languages, a stay abroad or double degree options.

The independent Language Institute *Sprachlehrinstitut*, SLI offers a broad range of language courses at different levels, and the award-winning university library is open 24/7, which means that users are welcome to browse the catalogue at their leisure or head to one of the library's work spaces to study. Over 11,000 students from 95 countries are enrolled at the university, and with 300 partner universities worldwide, the university is part of an expansive global network of learning opportunities.

– Over 11,000 students from 95 countries
– 300 partner universities worldwide

Academic structures and terminology



Studying at another university is a valuable experience and is often described as the most enjoyable part of obtaining one's degree. It generally means getting to know a new country, a new language and new people.

We hope we can help you avoid confusion when starting your stay in Konstanz by introducing you to the most common / most important terminology you will come across during your stay with us. For any (subject-specific) questions left unanswered in this section, we recommend you consult the sections on individual departments.

You should by all means attend one of the two information sessions for new international students offered by the coordinators / study advisors within the welcome and orientation programme before the beginning of lectures (either in September or in October / in March or in April). Our International Office will forward the exact dates of these sessions to you.

The academic year and semester dates

The University of Konstanz operates on a semester basis, and the academic year consists of a winter semester (*Wintersemester, WiSe*) and a summer semester (*Sommersemester, SoSe*). A semester is divided into approximately 13 weeks of teaching *Vorlesungszeit* followed by a lecture-free/non-teaching period (*vorlesungsfreie Zeit*) of eight to twelve weeks.

Roughly, the teaching period of the winter semester runs from mid-October until mid-February, the subsequent lecture-free period until mid-April. The teaching period of the summer semester starts in mid-April and

runs until mid-July. The lecture-free period following the summer semester starts in mid-July, and finishes mid-October (with the beginning of a new winter semester).

Exam periods

Though differing slightly across departments, the exam period (written exams) usually covers the last two weeks of the teaching period of each semester and the first two weeks of the following lecture-free period. In some departments, there are only written exams at the end of a semester, in some you will also find take-home papers or research papers.

Papers are usually researched and written in the lecture-free period and have to be handed in by the deadline announced by the examiner. All formalities regarding a course (detailed syllabus, assessments, mode of completion, deadlines, attendance policy etc.) are communicated in the first session of a course. **You should always be present at the first meeting of a class to make sure you are well-informed about the course contents and expectations of participants.**

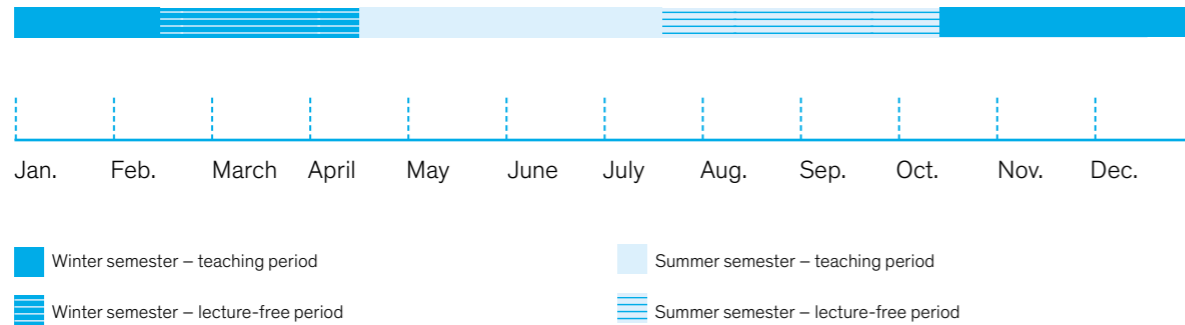
Exams and papers are usually corrected in the lecture-free period, results communicated at the beginning of the following semester. Students who need their results earlier can of course ask for an early correction of their work. If an early correction is necessary, you should

You should attend one of the information sessions offered by the Erasmus+/International Student Advisors in

- September/October (winter intake)
- March/April (summer intake)

Courses vs. modules, course catalogue

Please bear in mind that examination periods differ from department to department. Please consult the sections on individual departments regarding examination periods.



discuss the deadline and options for fast-track corrections with the lecturers during their office hours.

Courses vs. modules, course catalogue

What is called a “unit”, “subject” or “module” in some university systems is simply called a “course” in Konstanz. There are specific terms for certain types of courses, which are rooted in the subject-specific terminology of the older degrees *Magister* and *Diplom*. Terms you will come across (and will find defined for the different departments in the department sections in Section 3) could be *Proseminar*, *Hauptseminar*, *Oberseminar*, *Projektseminar*, *Kurs*, *Vorlesung*, to name but a few.

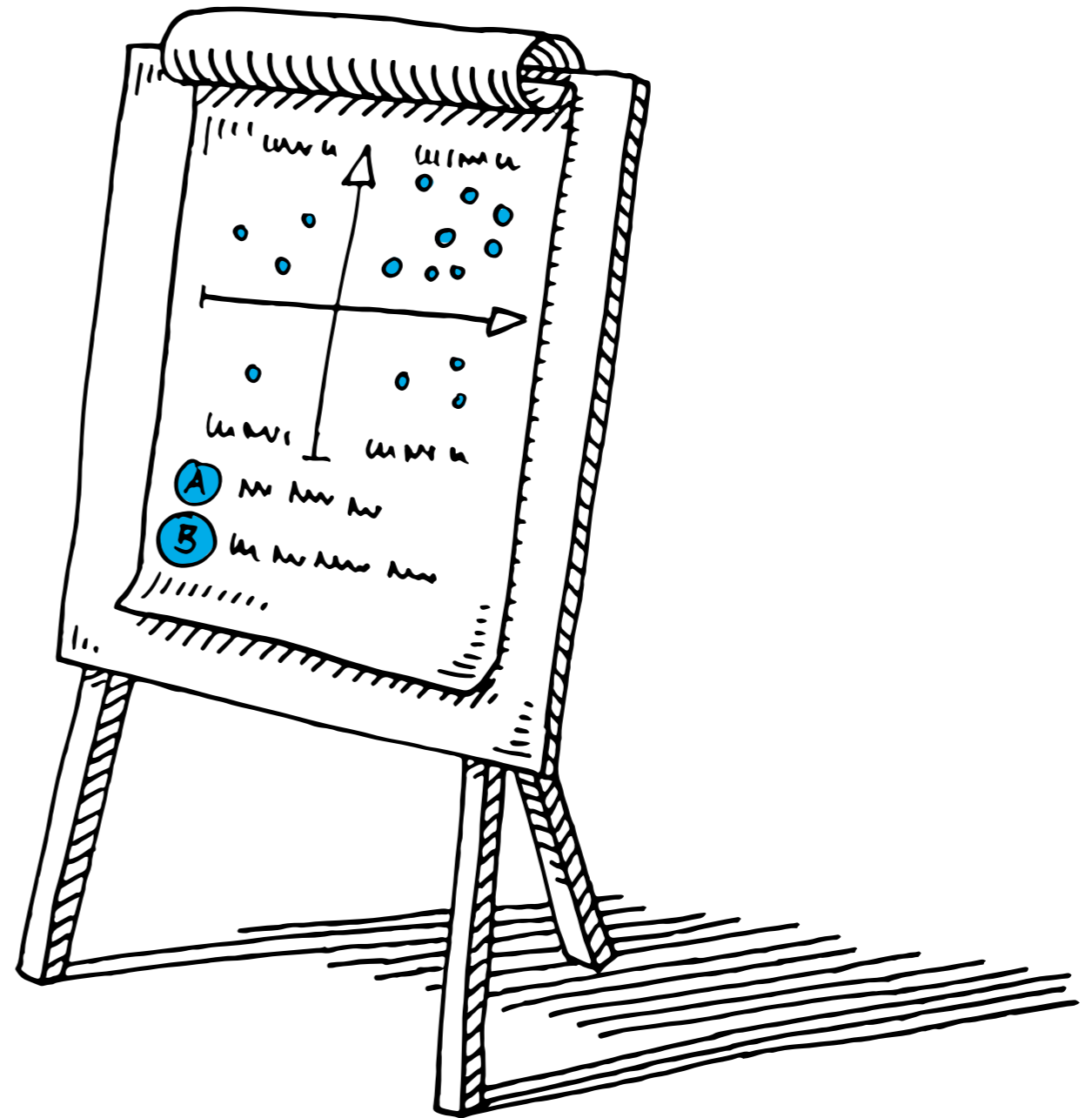
“Course” is therefore the generic term for teaching units in Konstanz. When putting together your study plan for a given semester, you will hence consult our course catalogue, which is put together on a semester basis. This means that individual courses are not usually repeated every semester or every year.

In summer 2017, the university has launched a new course catalogue as part of the central enrolment and student portal. This portal, functioning also as study planner for enrolled students, is called ZEuS. If you are looking for the courses offered in the winter semester 2021/22 (or later semesters), you will have to consult ZEuS in July 2021.

The departments compose their teaching programme anew every semester, thereby making sure that all courses taught are closely connected to the current research compiled by their staff members. **When browsing through the course catalogue ZEuS, you will, however, still come across the term “module”**

– which is a “false friend” in this case. Confusingly, in Germany “module” usually refers to an entity bigger than a single course unit, pooling courses on a common topic or theme. Bachelor’s and master’s degrees are therefore made up of several modules; those of the bachelor’s degrees are often divided into *Basismodule* (basic modules, for the early stage of the programme) and *Aufbaumodule* (advanced modules, for the advanced phase of the programme) in Konstanz.

When selecting any of the bachelor’s or master’s programmes in ZEuS, the list of modules is not the list of courses offered within these degrees but merely the structure of the degree itself at the University of Konstanz. **Clicking on the module titles you will then find the list of courses offered within the respective module.** Sometimes modules even have a more complex internal structure. When you can see a table of data (including the type of course, the course number, the number of hours per week the course is taught, the amount of ECTS points awarded upon successful completion etc.), you can be sure that you are looking at a description of a particular course. Some course descriptions are more detailed than others but the basic information is always included for all courses, listed in the catalogue.



The academic year:

- winter (first) semester (WiSe):
mid-October – mid-February
- summer (second) semester
(SoSe): mid-April – mid-July

Exam periods differ from department to department.

Our course catalogue is titled **ZEuS**, put together on a semester basis, and available in:
– late Feb. for SoSe,
– late July for WiSe.



All issues covered in this section will be addressed in the orientation programmes offered by the International Office.

Opting for participation

In many university systems, students need to register or “sign up” for courses in advance. Traditionally this was not the case in the German system, though this is slowly changing. **In some departments, it has become common for students to have to register for all courses, especially if there is a limit to the number of participants. There are several methods of registration.** Sometimes lecturers simply ask students to send an email to a specific email address and announce their interest, sometimes students are asked to register using the online platform ILIAS, sometimes (especially with courses offered by the Language Institute) students are asked to register via ZEuS.

In some departments, students will need to opt for participation, i.e. indicate which courses they would like to participate in, using an allocation tool in ZEuS. Deadlines for this opting period are department-specific, so

it is wise to take note of these deadlines with respect to all the departments you might want to take courses in. Once the opting period has concluded, students receive a notification about the courses they have been admitted to. Students then have the possibility to drop courses and remaining places will be allocated.

In short, there is no single rule across departments or faculties in Konstanz on how to opt or register for participation. In some departments, it is up to the lecturers whether and how they would like students to sign up for their courses, other departments have implemented a centralized allocation process. **Whether or not you have to register or sign up in advance for a course is mentioned under “Remarks” in ZEuS.** If you cannot register in the requested way (e.g. because you need an activated uni-konstanz.de email account to do so), send an email to the lecturer explaining that you are an exchange student and kindly ask to be added to the list of participants / interested students by them. In case of doubt, you can

of course always contact your exchange/Erasmus+ coordinator and ask for assistance.

IMPORTANT: Registering vs. registering for assessments

Please note that even though students might not be asked to register for a certain course before the beginning of the semester, **all students have to register for the exams and assessments of their courses in order to receive ECTS points and grades.** Every department has its own registration period, usually some weeks into the teaching period. Information on when and how students register for assessments is part of the introductory meetings of the orientation programme and the welcome sessions in the departments.

The system used in Konstanz is more or less a compromise between the “old” and the “new” system: Students get to choose courses they find interesting, often more than they could complete in one semester, and attend all of them for a few weeks. Several weeks into the semester, they are asked to “commit” themselves to the ECTS coursework of the set of courses they want to complete and receive ECTS points for. They might want to stay in some courses without taking an exam or handing in a paper, and if they do not register for performance assessment of these courses, they will not show up on their transcript as “not completed” or “failed”. The registration for exams takes place during the semester so that students get to choose the courses that suit their degree/interests best.

Language of instruction

While some departments offer courses in English and a few degrees are taught entirely in English, the language of instruction in Konstanz is generally German.

Detailed information on how many or which courses are offered in English per department can be found in the sections on individual departments (Section 3). Please be aware that even though a course has an English title in ZEuS, this does not mean the course

is taught in English – all courses have an English and (usually) a German title, to make sure transcripts can be printed bilingually. **You will only know for sure whether a course is taught in English if the field “Language” in ZEuS clearly states “English”.**

Attendance

In most departments, students are expected to be present in all sessions of a course during the teaching period. The only exception are usually lectures *Vorlesungen*, for which attendance is not compulsory. **Missing more than two sessions in any other course format (seminar, course) unexcused may result in you not being allowed to finish the course or hand in an assessment (e.g., take the final exam).** Therefore, missing more than two sessions of a course unexcused may mean that you will not receive any ECTS points for this course (because you are considered to have dropped out). In case you have to miss a session due to illness, you can of course hand in a doctor’s certificate *Attest*, in case there are other good reasons for you to miss a class, please speak to the lecturers in advance.

ECTS points

The university operates with **ECTS points (European Credit Transfer and Accumulation System)**, 1 ECTS point reflects 25 to 30 hours of work. As mentioned earlier, there are a variety of course types or formats, and the number of ECTS points varies by teaching format and department. In some departments, students can receive 3, 6 or 9 ECTS points for courses, in others 2, 4, 7 and 8, depending on the amount of coursework, expected self-study and type of assessment. The number of ECTS points is also addressed in the departmental sections of Section 3.

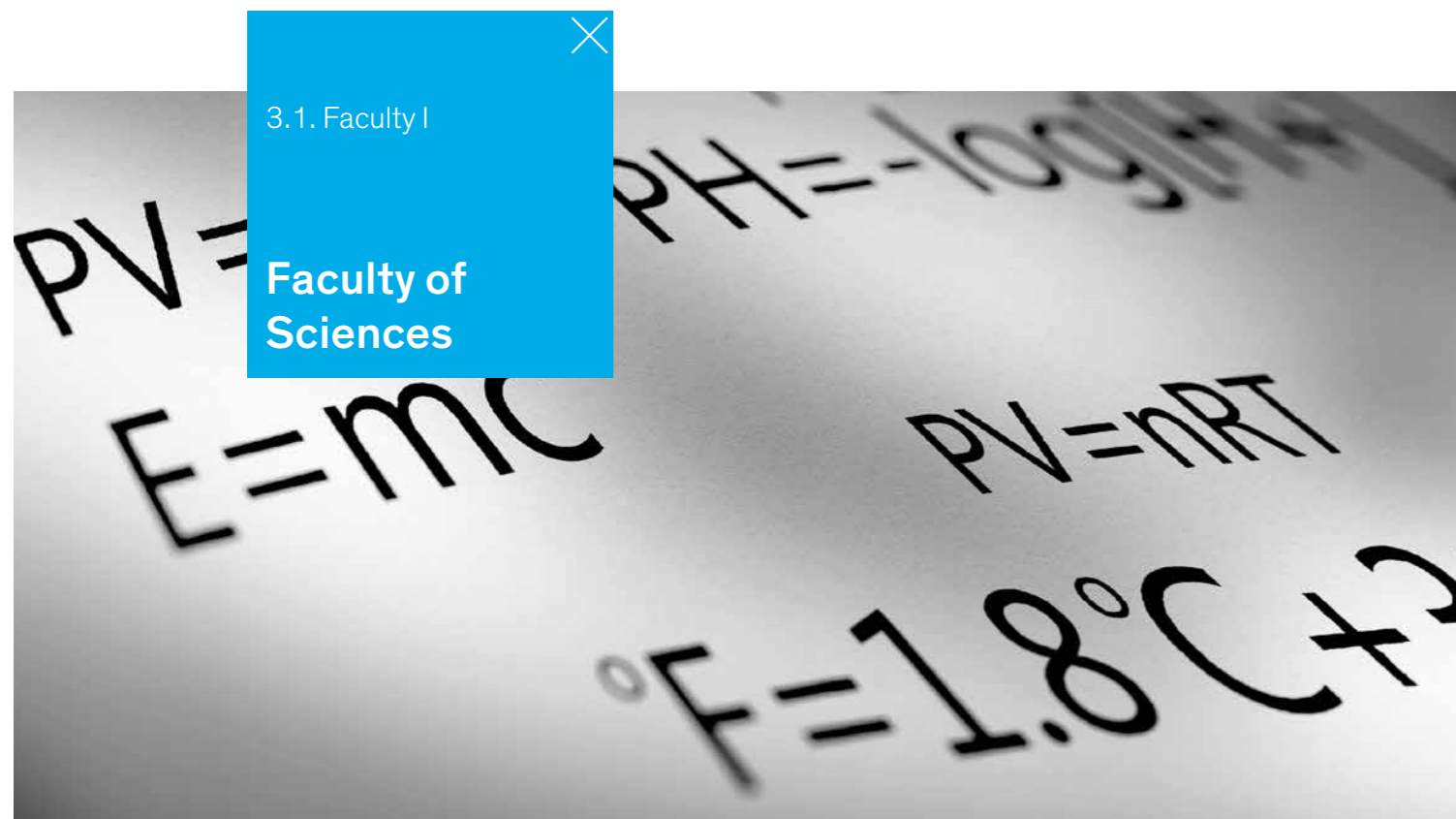
Registration for participation vs. registration for assessments: the former does not entail the latter.

ECTS points
25–30 hrs = 1 ECTS point

The number of points awarded per course is subject-/department-specific.



The faculties and their departments



3.1.1. Department of Mathematics and Statistics

1. About us

The Department of Mathematics and Statistics has three research foci that students may specialize in:

- Analysis and numerics
- Real geometry and algebra
- Statistics and stochastics

Most of the courses in the Department of Mathematics and Statistics are taught in small groups, facilitating the dialogue between students, their professors and tutorial instructors. Students benefit from this personal atmosphere that promotes intensive discussions and allows every student to ask their questions.

For more information about the department, the teaching staff and the research foci please consult our [website](#).

The degrees offered by the department are:

Undergraduate/bachelor's programmes

Bachelor of Science

- Mathematics
- Mathematical Finance
(in cooperation with the Department of Economics)

Bachelor of Education

- Mathematics

Graduate/master's programmes

Master of Science

- Mathematics
- Mathematical Finance
(in cooperation with the Department of Economics)

Master of Education

- Mathematics

PhD programme

- Mathematics

2. Course categories and course offerings

Most lectures are accompanied by homework assignments and tutorials, which are an integral part of the course. In seminars students study a specific topic assigned to them and present their results in class. There are different types of seminars, depending on the degree phase students are in. *Proseminare* are seminars for undergraduate students at an introductory level, e.g. for second-year bachelor students.

The outline of a course (lecture or seminar), the prerequisites for attendance and the ECTS points to be received upon successful completion are announced in the respective descriptions of the [online course catalogue ZEuS](#).

The language of instruction at the undergraduate level is generally German. At postgraduate level, courses are taught in English if requested by the participants. Do feel free to ask in case you are interested in a course but not yet able to follow a course in German!

3. Contact information

If you need advice and if you have questions on your study programme, please contact the Erasmus+ coordinator.

Dr. Volker Bürkel

Department of Mathematics and Statistics

Room F 406

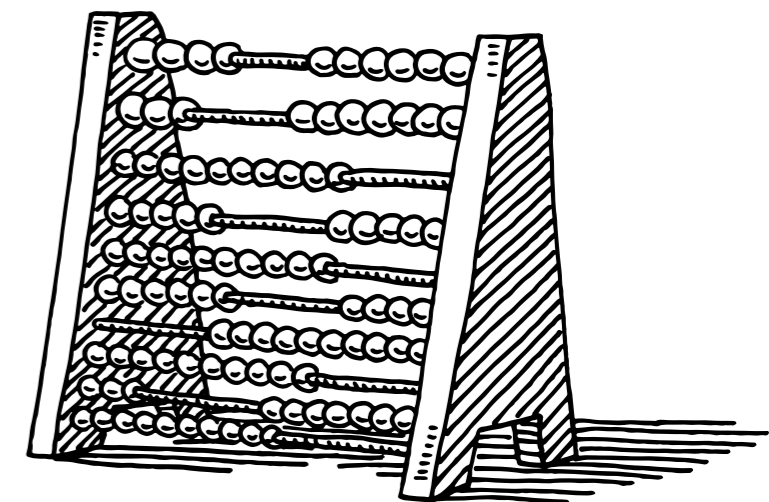
+ 49 7531 88-2883

volker.buerkel@uni.kn

Office hours upon request

For more information, see our website:

– mathematik.uni.kn/en





3.1.2. Department of Computer and Information Science

1. About us

Our department is medium-sized. Currently more than 500 students are enrolled in the bachelor's, master's and teaching study programmes. 14 professors and more than 90 scientific researchers teach and conduct research in our department.

Amongst other research areas, our research groups have a joint research interest in the areas of explorative analysis and visualization of large information spaces.

- Incoming students
- Research at our department
- Labs

2. Study programmes

The **bachelor's programme** Computer Science (three years) focuses on mathematical and theoretical fundamentals. As a specialized area of study, options are available in data science / visual computing / interactive systems or even free specialization (free course selection from the course book).

Teaching language

- Basic study period (1st to 4th semester) in German
- Advanced courses in English
- (> 30 ECTS credits/semester)

The **master's programme** Computer and Information Science focuses on methods and systems to visualise, analyse, explore and process large volumes of data. Our students are requested to choose a study specialization (study profile) and an academic mentor within their first semester.

Teaching language

- English
- (> 30 ECTS credits/semester)

3. Coursework

Our department offers no fixed courses in the advanced study period. The main reason for our flexible course structure is that advanced level courses are based on our professors' current research topics. Due to this, course content, structure, number of ECTS credits and title can vary and/or be substituted. However, students usually have to face only minor changes. As we cannot guarantee you a fixed set of courses for each winter term, we would like to assist you in finding alternatives according to your chosen programme if it becomes necessary.

Departmental advanced courses taught in English

- Current and previous semesters
- Other courses taught in English

4. Research internship

You are welcome to join us for a research internship. Students who are interested in applying for a research internship usually contact the head of one of our research groups directly and ask for open projects. Duration and conditions are discussed within the research group.

5. Contact information

Katrin Winkler and **Maria Hesse**

Department of Computer and Information Science
erasmus.inf@uni.kn

Skype name: Informatik.UniKonstanz



For more information see
our website:

– informatik.uni.kn/en

3.1.2. Department of Physics

1. About us

At the Department of Physics, about 330 bachelor and master students, 120 PhD students as well as 40 researchers are working on numerous different facets of physics. With the tradition of open doors, all these different groups work closely together to gain deeper insight and widen their knowledge.

Our recent study courses and research range from different aspects of atomic electric contacts and photonics to nanostructured materials, foundations of renewable energy generation, laser development, modern material science, complex materials, and the foundations of quantum information processing. We offer a three-year bachelor's programme, with a wide choice of minor subjects, and a two-year master's programme, where students are deeply involved in research activities.

Together, we offer you a most attractive research environment with excellent training in virtually all fields of physics from the fundamentals up to the most modern applications.

2. Registering for courses and assessments

Students do not have to register in order to take a lecture in Physics, they join a lecture by simply showing up at the first meeting of class. However, they do have to register for tutorials and for assessments within the lecture at a later stage of the semester. Assessment registration is completed using ZEuS or by contacting the exchange coordinator.

To attend any kind of course with a practical part, you should contact the exchange coordinator as early as possible. Details on the coursework and assessments of each course are either mentioned in **ZEuS** or announced by the lecturer in the first meeting of class.

This is why you should make sure to attend the first meeting of a course you are interested in even if you are unsure about your participation in it. Where registration is explicitly requested, you should follow the instructions in the course commentary.

3. Language requirements

It is strongly recommended that incoming students have at least German B2 language skills (according to the Common European Framework of Reference for Languages) in order to successfully take courses from the BSc or MSc programme. All BSc courses are taught in German, while MSc might be given in English. Please contact the Erasmus coordinator for further information. The language skills will of course influence the range of courses a student can choose from. Degree-seeking students in the BSc programme are required to prove German proficiency DSH 1 or comparable. Degree-seeking students in the MSc programme are required to prove German proficiency DSH 2 or comparable. DSH 1 or comparable is sufficient if English B2 language skills are proven.

4. Contact information

Dr. Christiane Runge-Froböse

Erasmus+ Coordinator
Room R 501
+ 49 7531 88-3819
erasmus.physik@uni.kn



For more information see
our website:

– physik.uni.kn/en

3.1.4. Department of Chemistry



1. About us

The department of Chemistry at the University of Konstanz offers education covering many different facets of modern **chemistry, life sciences and material sciences**. All study programmes consist three-year bachelor's and a two-year master's degree. Detailed curricula including information on workload and ECTS credits are provided on the web pages of the individual study programmes (links see below).

At the graduate level, the department offers its **structured PhD programmes** (*Graduiertenschule*), where research is at the centre of what you do. The department consists of 18 research groups covering a broad range of different topics.

To apply for a PhD position, please contact the **individual research groups**.

2. Language requirements

International exchange students and Erasmus+ students are not formally required to take a German language exam before coming to Konstanz.

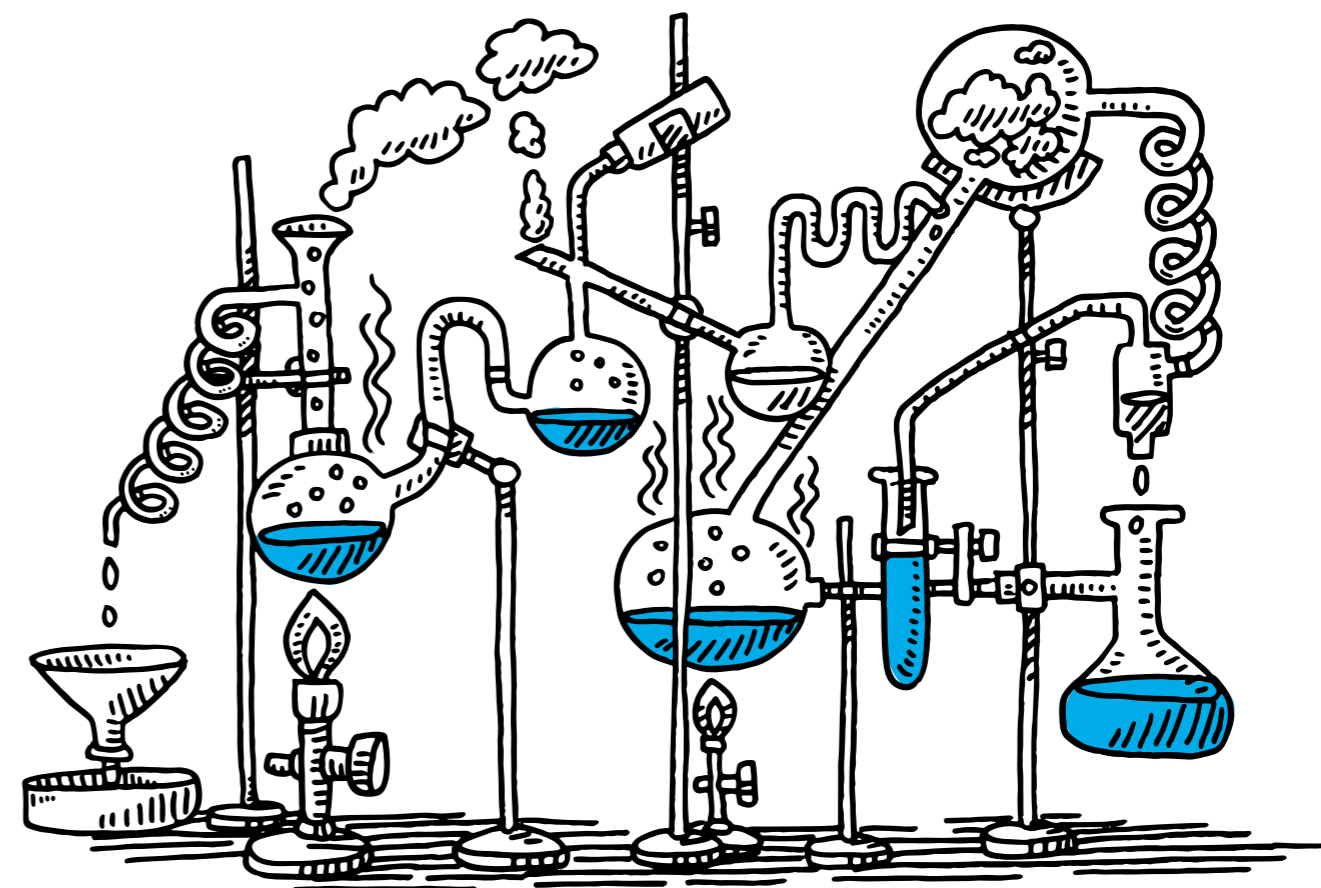
Nevertheless, it is strongly recommended that incoming students have at least German B2 language skills (according to the Common European Framework of Reference for Languages) in order to successfully take courses from the BSc programmes (taught in German), or English B2 in order to take courses from the MSc programmes. Your language skills will of course influence the course range you can choose from.

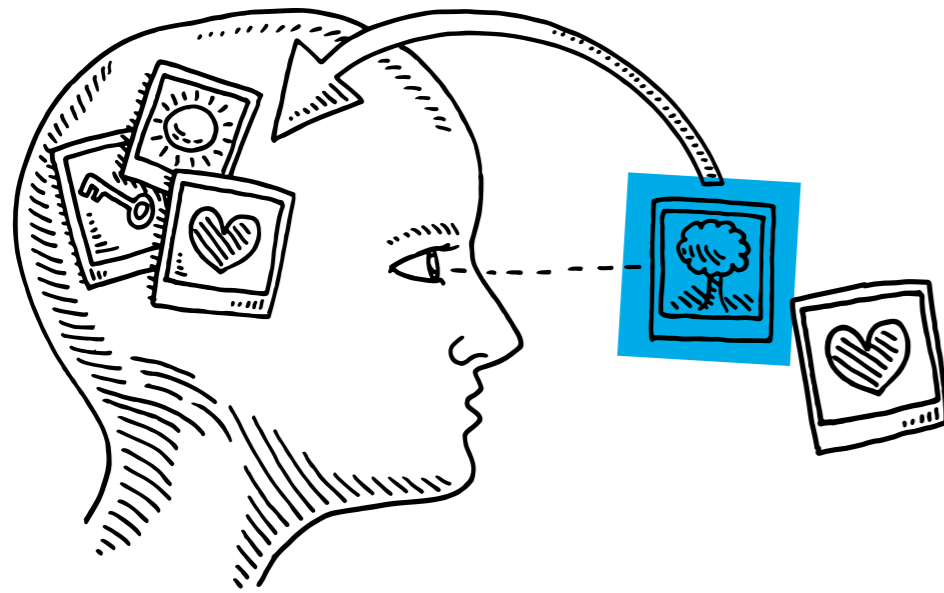
3. Contact information

Jutta Gutser-Bleuel
Erasmus+ Coordinator
Room L 802
+ 49 7531 88-2816
erasmus.chemie@uni.kn

For more information see
our website:

– chemie.uni.kn/en





3.1.5. Department of Psychology

1. About us

Welcome to the Department of Psychology at the University of Konstanz. We aim to offer international students the best conditions during their stay. The department is successful in international research and participates in several projects of the Germany-wide Excellence Initiative. It regularly achieves excellent results in evaluations and university rankings, both on the national and the international level. The excellent quality of teaching and research will ensure that your stay in Konstanz will be enriching, both personally and professionally. The eleven teaching and research units of the Department of Psychology cover the entire scope of basic and applied psychological research, ranging from the neuroscientific foundations of human cognition, emotion, and behaviour to their social and organizational contexts. For more details, visit our web pages and have a look at our research groups.

[– psychologie.uni.kn/en/department/professors-and-junior-research-groups](https://psychologie.uni.kn/en/department/professors-and-junior-research-groups)

2. Degrees

The degrees offered by the department are:

Undergraduate / bachelor's programme Bachelor of Science

- Psychology (period of study: six semesters)
- Psychology (period of study: eight semesters)

Graduate / master's programme Master of Science

- Psychology

The two-semester Master of Science Psychology follows up the eight-semester Bachelor of Science Psychology.

Exemplary study plan for the four-year bachelor's programme Psychology (subject to change)

| 1. Sem. (WiSe) 30 18* | 2. Sem. (SoSe) 30 16* | 3. Sem. (WiSe) 30 18* | 4. Sem. (SoSe) 30 16* | 5. Sem. (WiSe) 30 X* | 6. Sem. (SoSe) 30 ?* | 7. Sem. (WiSe) 30 ?* | 8. Sem. (SoSe) 30 2* |
|--|---|---|---|---------------------------|--|--|---|
| L: What is Applied Psychology? 2 2* | L: Developmental Psychology 1 4 2* | L: Developmental Psychology 2 4 2* | L: Learning and Memory 4 2* | | S: Advanced psychology course 4 2* | S: Advanced psychology course 4 2* | |
| L: Biopsychology 6 2* | L: Social Psychology 1 4 2* | S: Seminar on developmental psychology 3 2* | L: Motivation and Emotion 4 2* | | S: Advanced psychology course 4 2* | | |
| S: Seminar on biological psychology 3 2* | L: Social Psychology 2 4 2* | L: Cognition 4 2* | S: Seminar on learning, emotion, motivation, memory 3 2* | | S: Research methods 3 2* | S: Research methods 3 2* | |
| S: Seminar on social psychology 3 2* | L: Perception 4 2* | S: Seminar on perception and cognition 3 2* | Practical Training in Empirical Research 2 3 2* | | | | |
| L/T: Methodology 1 5 3* | L/T: Methodology 2 5 4* | L: Test Theory and Test Construction 4 2* | L: Introduction to Work and Organizational Psychology 4 2* | | Module Basic Concepts of Neuropsychology 8 4* | Module Selected Topics of Work and Health Psychology 8 4* | |
| Practical Training in Empirical Research 1 3 2* | L/T: Statistics 2 5 4* | S: Seminar on psychological assessment 3 2* | L: Introduction to Health Psychology 4 2* | | Module Methods of Work and Health Psychology 8 4* | Module Social Factors 8 4* | |
| L/T: Statistics 1 4 6* | | L: Psychological Assessment: Introduction 4 2* | L 1 in the module Clinical Psychology 1 4 2* | | Module Health and Work over the Lifespan 8 4* | Module Clinical Psychology 3 8 4* | |
| | | | L 2 in the module Clinical Psychology 1 4 2* | | Module Clinical Psychology 2 8 4* | Module Clinical Neuropsychology 8 4* | |
| Transferable skills 2 1* | Non-psychological electives 5 2* | Non-psychological electives 4 2* | | | | | bachelor's thesis 12 X* |
| | | | | Internship 30 X* | | | Research colloquium 4 2* |
| | | | 20 test-subject hours 2 X* | | | | Theoretical and empirical research work under supervision 14 X* |

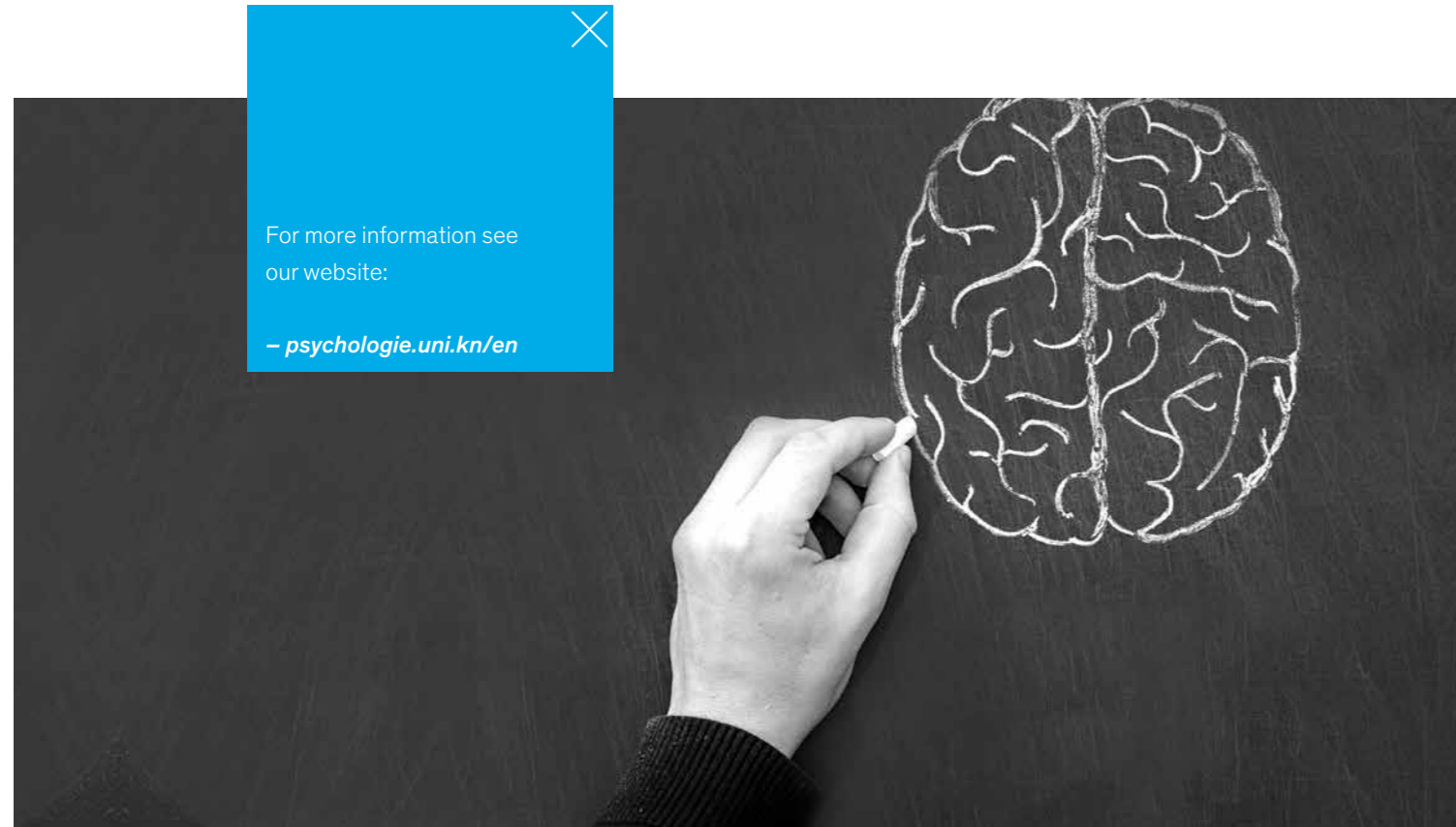
Important: Table subject to change due to updates to the study programme. For current information, please visit our web pages.

[– psychologie.uni.kn/en/advice-and-services/forms-downloads](https://psychologie.uni.kn/en/advice-and-services/forms-downloads)

Note: The Prüfungs- und Studienorientierung (study and examination regulations) are the legal basis for the bachelor's programme Psychology. Descriptions of the various modules and courses can be found in the Modulhandbuch (module handbook). This schedule is meant as a guideline only.

Legend:
* ECTS | SWS
SWS = weekly teaching hours
L = lecture
L/T = lecture with practice tutorial
S = seminar
SoSe = summer semester
WiSe = winter semester

- Zwischenprüfung (interim examination): has to be completed until end of the sixth semester.
- A total of 9 ECTS credits must be acquired by the end of the sixth semester by passing non-psychological electives.
- Orientierungsprüfung (orientation examination): has to be completed until end of the third semester.
- The 20 test-subject hours must be complete at the time of registration for the bachelor's thesis.
- From the sixth to the eighth semester, 5 different modules of 8 ECTS credits each from the 8 modules of the application branches must be completed. The modules can be freely combined. In addition, 2 seminars on research methods and 3 seminars in advanced psychology must be completed.



3. Curriculum

The curriculum equips students with the empirical tools that are required in modern scientific studies. The bachelor's programme also includes a wide array of fundamental studies of different aspects of psychology (e.g., biopsychology, social psychology, developmental psychology, perception, cognition, assessment, learning and memory, motivation and emotion).

Furthermore, it introduces in-depth studies in various fields (e.g., health psychology, work psychology, clinical psychology, clinical neuropsychology). Key qualifications for working as a psychologist are acquired during the programme. Psychological techniques of consultation and chairmanship, experimental work and systematic observation and execution of surveys, competences in IT and the presentation of scientific results using modern presentation techniques are essential parts of the curriculum.

The Department of Psychology at the University of Konstanz is engaged in various interdisciplinary research groups in cooperation with several departments of the university. The department also has close ties to research facilities and psychological institutions, such as psychotherapeutic inpatient and outpatient clinics in the Lake Constance area, see here:

– psychologie.uni.kn/en/research/collaborations

4. Course categories and course choices

The diversity of the field of Psychology leads to a wide variety of courses which are divided into three different categories.

– **Lectures** (*Vorlesungen*) entail teaching in large groups. At the end of the lecture period, you will be assessed by means of a final written examination at the University of Konstanz.

– **Seminars** (*Seminare*) entail student-centred teaching and active learning in smaller group sessions. Regular class attendance is one of the prerequisites for passing a seminar. You might be asked to hold presentations on a given topic and/or to hand in homework and seminar theses.

– **Tutorials** (*Übungen*) provide a platform for discussions of exercises and case studies. They usually accompany lectures.

The study programmes in psychology are divided up into various modules (*Module*). The bachelor's programme consists of different lectures, seminars and tutorials belonging to the same thematic field. The master's programme consists of seminars and case seminars only.

Courses are offered in a certain sequence. Each course is offered either during the summer semester or during the winter semester. Some courses are offered every semester.

The exemplary term schedule for the four year bachelor's programme provides an overview of the courses offered, the weekly hours that are required and the ECTS credits that are awarded upon completion of each course. These specifics are also mentioned in the commentary section of the course description in **ZEuS**, the online course catalogue of the university, where a constantly updated list of courses can be found.

Many seminars and some lectures are held in English. The content and themes of the English seminars may vary from semester to semester, and you will need to check the course catalogue to see the current ones.

Even if most courses are offered in German, lecturers may be willing to accept assessments (papers, exams) in English if you ask them in advance.

Note: As an international exchange student, you also have the opportunity to choose courses of departments or degree programmes other than your own as long as the responsible lecturer, **the respective departmental Erasmus coordinator** and the coordinator of your home university agrees. Please contact the responsible lecturer and the Erasmus coordinator of the degree programme independently to obtain their consent. The International Office offers courses specifically for international students. The common rule is that exchange students should take at least half of their courses within their own department.

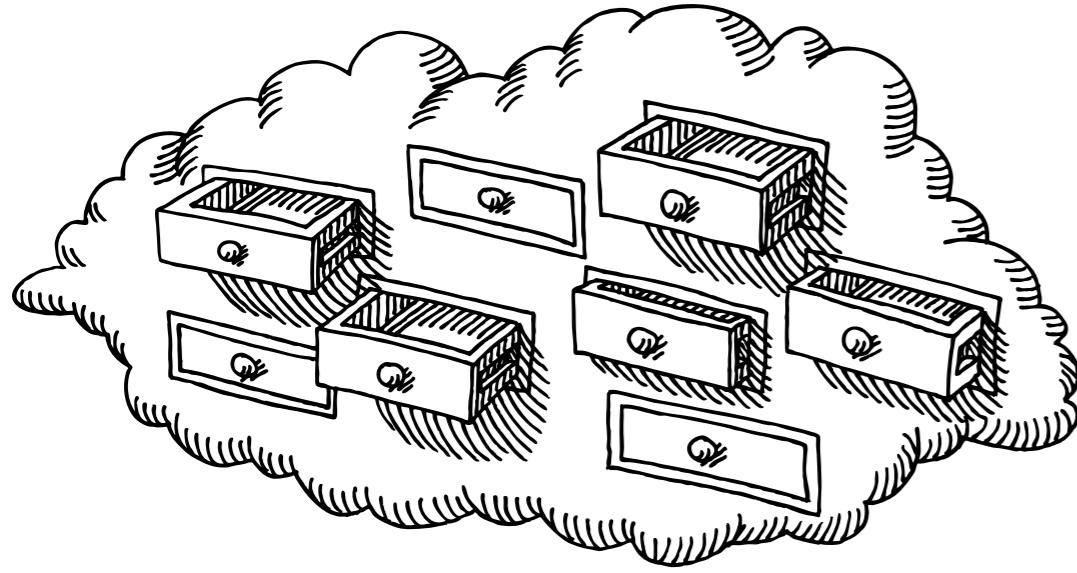
Assessment information

Details on the coursework and assessments of each course are either mentioned in the online course catalogue or announced by the lecturer in the first meeting of class. You should therefore make sure to attend the first meeting of a course you are interested in, even if you are unsure about your participation in it. Where registration is explicitly requested, you should follow the instructions in the course commentary.

5. Course registration

Psychology seminars

Incoming students of the Department of Psychology have to complete the Excel file "Your Course Choices" before their arrival in Konstanz and submit the file to



the departmental Erasmus coordinator via email. The Department of Psychology will register their incoming students for the chosen seminars and the corresponding assessments before the beginning of the semester.

Note: Taking psychology seminars is not possible for students from other departments because of the prior knowledge required and the limited number of places available. However, students from other departments interested in psychology may find other, eligible courses here:

– psychologie.uni.kn/en/study/psychology-courses-for-students-from-other-disciplines

Lecture exams in psychology

Differently from seminars, psychology lectures are open for students from any department without registration in ZEuS, but you have to join the Ilias course in order to have access to course materials. Note that you have to register in ZEuS yourself if you want to take the final exam, receive a grade and gain ECTS credits.

Typically, registration for lecture exams is during the semester in ZEuS within the following periods:

- winter semester 01.01. to 31.01.
- summer semester 01.06. to 30.06.

These specifics are also mentioned in the course description in our online course catalogue ZEuS.

Exam registration is completed using the central enrolment and student portal of the University of Konstanz, ZEuS.

6. Language requirements

Exchange students have to hand in proof of adequate language skills in either German or English as part of their application. The minimum level B2 (according to the Common European Framework of Reference for Languages) will be required to be able to follow the courses in either language.

More information can be found on our website:

– psychologie.uni.kn/en/study/international/incomings

We wish you an enjoyable, productive time in Konstanz and in our department!

7. Contact and advice

Serpil Hummel

Erasmus+ Coordinator
Room D 525
+49 7531 88-4825
Fax: +49 7531 88-2899
erasmus.psychologie@uni.kn

3.1.6. Department of Biology

1. About us

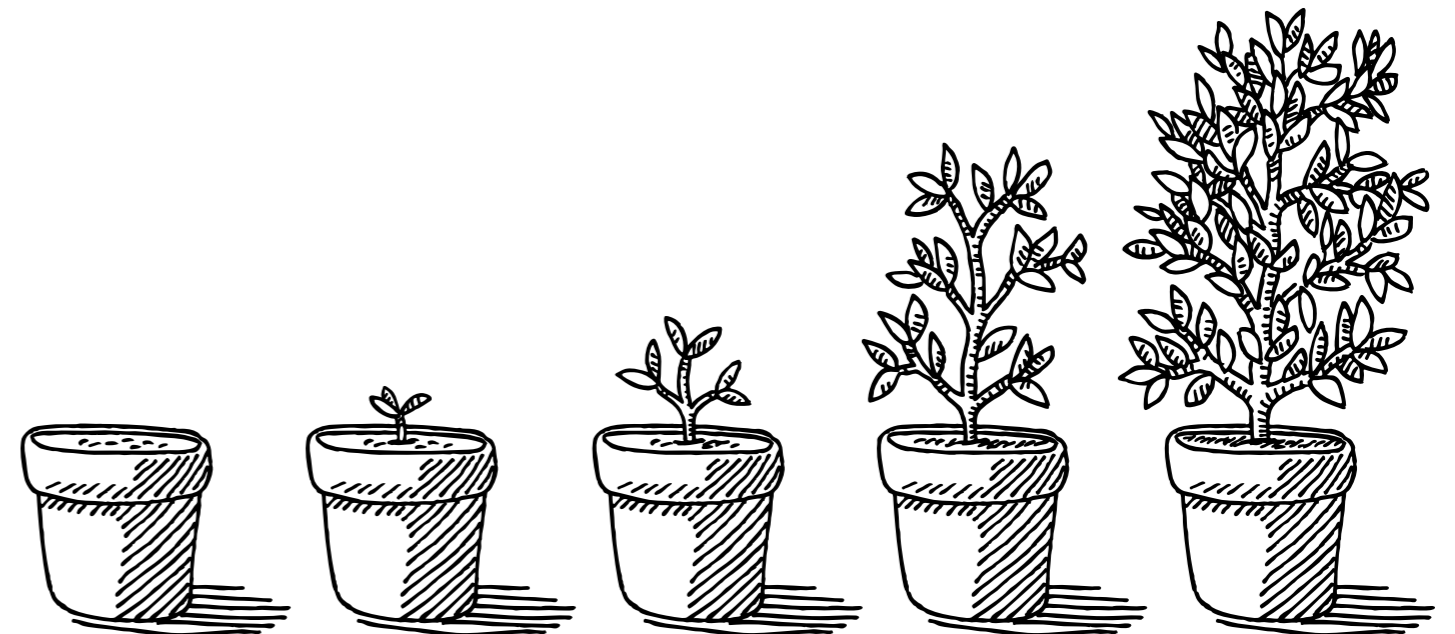
Studying with us means to be immersed in the active research environment of the Faculty of Sciences at the University of Konstanz. The Department of Biology has grown into one of the most active and successful biology departments in Germany. Our **research groups** focus on future challenges to basic science and the growing importance of the biological sciences in society. The research profile of the Department of Biology centres on defined areas:

– **Molecular cell biology, with research groups in biophysics, molecular bioinformatics, molecular microbiology, molecular genetics, cell biology, evolution, neurophysiology, and developmental neurobiology**

– **Biomedical research, with research groups in biochemistry, immunology, biochemical pharmacology, molecular toxicology and alternative in-vitro methods**

– **Ecology, with research groups in ornithology, movement ecology, limnology, fish ecology, environmental physics, ecology, microbial ecology, ecotoxicology, physiology and biochemistry of plants, and ecophysiology of plants**

Our collaborative cross-disciplinary research builds the fundament for a broad and modern education in a three-year German-taught BSc programme, a two-year English-taught MSc programme, where students are deeply involved in research activities and may choose to specialize in a specific profile, a five-year teacher education programme and various graduate schools that students join to obtain a PhD degree within three years.



Courses in Biological Sciences

International students will find theoretical and practical courses they can choose from to receive the necessary study credits. Exchange students studying in a more specialized BSc programme, or in the last year of a four-year BSc programme at their home university, are welcome to ask for admittance to advanced courses of our MSc programme. In case you have problems choosing your courses or are unsure whether the selected courses will suit you, please contact the Erasmus+ coordinator by email.

Bachelor's programme Biological Sciences (BSc)

The vast majority of the courses in the BSc programme are taught in German with only one particular exception, which is the course "Evolution and Behaviour". Some of the courses in the Preference Module (Module 10) and a bunch of elective courses (*Wahlpflichtmodule*) may also be taught in English. In most cases, English examinations (in terms of presentations, seminar papers, and final exams) are possible, regardless of the original course language.

You are encouraged to get in touch with the lecturers of your selected courses and discuss a means of examination. The lecturers will also be glad to provide you with additional or alternative English studying material. You are likely to meet one of our many international English speaking PhD students as a teaching assistant in the practical or lab courses (*Praktika*) or in a tutorial (*Tutorium*).

You will find that in the BSc programme Biological Sciences, there are seven different course types. Lectures (*Vorlesung*) are presented in large classes and assessments are final written examinations at the end of the semester. Lectures are often accompanied by a facultative tutorial (*Tutorium*), in which students can ask questions and discuss the topics in more detail with a teaching assistant.

Practical courses (*Praktikum*) come as partly self-directed lab work. They either accompany a related lecture in the same semester, or build on a lecture in the semester thereafter. Exercises (*Übung*) come along either as bio-

logy-related cookbook lab work and report writing, or solving maths or physics assignments at home (homework). Seminars (*Seminar*) are smaller classes, in which you present papers and discuss recent publications. In the Preference Module (*Präferenzmodul*) you will find more advanced lectures on specific topics. The Elective Module (*Wahlpflichtmodul*) is a collection of all course types. While the mandatory part of the programme has a more or less fixed schedule, topics and schedules of elective courses may vary from year to year, and you will most probably not be able to collect a full semester load of ECTS points by only choosing from this selection of courses.

The three compact courses in the 5th semester combine lectures, seminars and experimental work. They come in a special format taking almost all of your time during four consecutive weeks of the semester. If you plan to take one or several of these courses please contact the Erasmus+ coordinator as early as possible.

The curriculum below includes the mandatory courses in the three-year BSc programme and provides you with a first insight as to which courses are available at what time of the year, how many weekly hours are required and how many ECTS credits are awarded upon completion. Courses in the 1st, 3rd, and 5th semester of the programme are available every winter semester, courses in the 2nd, 4th and 6th semester are available every summer semester. Please follow the links to the course descriptions behind each course title **on our departmental websites**.

Master's programme Biological Sciences (MSc)

The MSc programme Biological Sciences at the University of Konstanz is completely taught in English. Students enter the MSc programme after successful completion of a three-year BSc degree in biological sciences. The backbones of the MSc programme are advanced courses in which students will be deeply immersed in ongoing research in the department.

Mandatory courses in the BSc programme

1. Semester

| Module | Course | Type | SPW | ECTS |
|--------|---|------|-----|------|
| 1 | Basic Chemistry | L | 4 | 5 |
| 2 | Experimental Physics I | L+E | 4+2 | 5 |
| 3 | Mathematics for Biologist | L+E | 2+2 | 5 |
| 5 | Genetics I | L | 2 | 3 |
| 5 | Cell Biology I | L | 2 | 3 |
| 5 | Cellbiology Histology-Microscopy Course | P | 2 | 2 |
| 7 | Zoological Systematics | L | 3 | 4 |

3. Semester

| Module | Course | Type | SPW | ECTS |
|------------------|---------------------------|------|-----|------|
| 1 | Chemical Practical Course | P | 6 | 6 |
| 3 | Biostatistics | L+E | 2+1 | 3 |
| 4 | Biochemistry I | L | 4 | 5 |
| 7 | Zoological Course | P | 3 | 3 |
| 7 | Identification of Animals | E | 3 | 2 |
| 8 | Ecology | L | 3 | 3 |
| 8 | Evolution and Behaviour | L | 3 | 3 |
| Elective Modules | | | | |

5.– 6. Semester

| Module | Course | Type | SPW | ECTS |
|-----------------|--|-----------|-----|------|
| 11 | Compact Course Microbiology | L/ S+P | 3+7 | 10 |
| 12 | Compact Course Plant Physiology | L/ S+P | 3+7 | 10 |
| 13 | Compact Course Animal Physiology | L/ S+P | 3+7 | 10 |
| | Specific interest course (6 weeks, full day) | P | 8 | 8 |
| | Bachelor's thesis (6. semester, 6 weeks) | L | | 10 |
| Elective Module | | | | |

2. Semester

| Module | Course | Type | SPW | ECTS |
|-----------------|-----------------------------------|------|-----|------|
| 1 | Organic Chemistry | L | 4 | 5 |
| 2 | Experimental Physics II | L+E | 4+2 | 5 |
| 2 | Physics Practical Course | L+E | 2+2 | 5 |
| 4 | Biophysics & Physical Chemistry I | L | 2 | 3 |
| 6 | Structure and Function of Plants | L | 2 | 3 |
| 6 | Plant Practical Course | P | 2 | 2 |
| 6 | Identification of Plants | L | 3 | 4 |
| Elective Module | | | | |

4. Semester

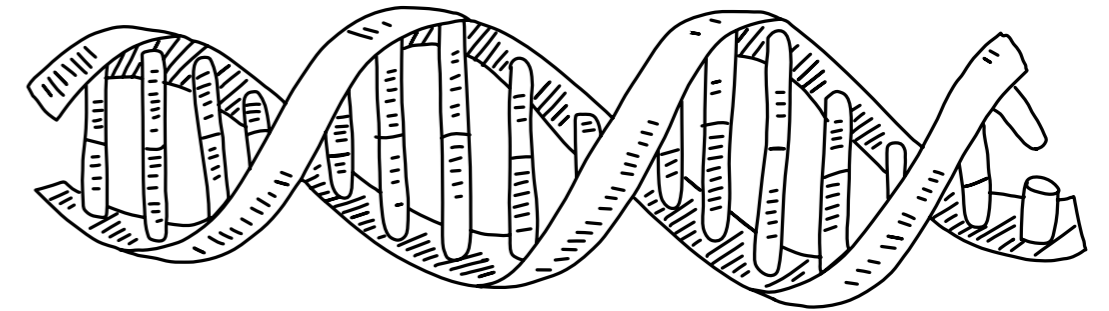
| Module | Course | Type | SPW | ECTS |
|-----------------|---|------|-----|------|
| 4 | Biochem./Molecular Biol. Practical Course | P | 8 | 8 |
| 9 | Genetics II | L | 2 | 3 |
| 9 | Microbiology | L | 2 | 3 |
| 9 | Cell Biology | L | 2 | 3 |
| 10 | 2 Preference Module | L | 4 | 2 |
| Elective Module | | | | |

The classes are small, with about 12 students. Each advanced course is offered once a year in a block of six weeks with five days of course work per week, either in the first or second half of the winter or summer semester. Each advanced course has two parts, a lecture with colloquium, and a supervised research project. The two parts of each course are listed separately in the course catalogue and both parts have the same title but different course codes. It is possible to take the lecture with colloquium only, or to take both parts together.

For the lecture and colloquium, you will attend 90 minutes of lecture each day in the morning, have to present a paper and will earn 5 ECTS credits. For the research project, you are expected to spend full days in the lab after lectures, each day of the six weeks except weekends, and you will earn 10 ECTS credits. You will be supervised by a postdoc and create and conduct your own research project. As you can see, taking other courses in parallel to an advanced course might be difficult,

but not impossible. Students are expected to have basic skills and knowledge in the respective research field. Please find detailed information in English on dates contents, and possible research projects in the advanced courses offered in upcoming semesters in the booklet, which you can download from the **MSc programme online description**.

If you cannot find a suitable advanced course offered during the period of your stay, you are welcome to apply for an applied research course for exchange students, which is a flexible individual course that can be arranged in any research group at the Department of Biology or affiliated institutions any time of the year. By taking the 5 ECTS credits, the 10 ECTS credits and the 15 ECTS course offered each semester, you can even gain a full semester workload of 30 ECTS with research work. The research carried out can either relate to a single research group or to different research groups. However, places are limited and depend on availability. If you consider



taking an applied research course, please notify the Erasmus+ and exchange coordinator as early as possible and preferentially well in advance of the planned exchange study period. Applicants should submit a short summary of their previous studies and acquired qualifications and are asked to suggest three research groups in the Department of Biology as possible hosts.

You are also welcome to choose from a number of smaller elective courses, which are offered as evening lectures, seminars or fieldwork courses.

2. Registering for courses and assessments

Students have to register for courses as indicated for each course in ZEuS. For online and hybrid courses, signing up in ILIAS is also mandatory. Course enrolment formalities are subject to changes, but you will always find the most recent information in ZEuS. You also have to register for the assessments within the lecture at a later stage of the semester. To attend any kind of course with a practical part, you should contact the exchange coordinator as early as possible.

Details on the coursework and assessments of each course are either mentioned in ZEuS or announced by the lecturer in the first meeting of class. This is why you should make sure to attend the first meeting of a course you are interested in, even if you are unsure about your participation in it.

3. Language requirements

It is deeply recommended that incoming exchange students have at least German B2 language skills (according to the Common European Framework of Reference for Languages) in order to successfully take courses from the BSc programme, or English B2 in order to take courses from the MSc programme. The language skills will of course influence the course range a student can choose from.

Language requirement for degree-seeking students in the German-taught BSc programme is proof of German proficiency DSH 2 or TestDaF 4, without exceptions.

The language requirements for degree-seeking students in the MSc programme Biological Sciences is English B2 (TOEFL 70 internet based or IELTS Band 6). Native speakers of English do not have to hand in a proof of language skills.

4. Contact information

Dr. Sabine Kreissl

Academic Advisor, Erasmus+ and Exchange Coordinator for Biological Sciences

s.kreissl@uni.kn

Office hours upon request via email



For more information see our website:

– biologie.uni.kn/en



3.2.1. Department of Literature, Art and Media Studies

1. About us

The Department of Literature, Art and Media Studies has an uncommon structure compared to other German universities offering philological degrees: Instead of separate philological institutes, the various national literatures are located in one single department. We combine the strengths of English, American, German, Greek, Latin, Romance and Slavic studies in a comparative perspective and in a shared interest in literary and cultural theory. Another distinguishing characteristic of the department is that it also incorporates the fields of art history and media studies. Although the department's various degree options show a national-philological

conception, they have a strong interdisciplinary focus.

The degrees offered by the department are:

Undergraduate/bachelor's programmes

Bachelor of Arts

- German Literature
- British and American Studies
- French Literature
- Italian Literature
- Spanish and Ibero-American Studies
- Classics and the Ancient Near East
- Slavic Literatures
- Literature – Art – Media

Bachelor of Education

- English
- German
- French
- Italian
- Latin
- Russian
- Spanish

(all in collaboration with the Department of Linguistics and the Language Institute)

Graduate/master's programmes

Master of Arts

- Eastern European Studies: History – Media
- Literature (Konstanz Master School of Literary Studies) areas of specialization:
 - German Literature
 - English Literatures and Cultures
 - French Literature
 - Italian Literature
 - Spanish and Ibero-American Literature
 - Latin Literature
 - Slavic Literatures
- Literature – Art – Media
- Global European Studies

Master of Education

- German
- English
- French
- Italian
- Latin
- Russian
- Spanish

PhD programmes

Exist for all philologies as well as for Art History and for Media Studies.

Programme duration, language of instruction

All bachelor programmes are three-year programmes, all master programmes run for two years.

Except for the BA programme British and American Studies and the MA courses in English Literatures and Cultures, the language of instruction in the department is mostly German. In French/Italian/Spanish Literatures, a small percentage of courses is also offered in the respective language (1 to 3 courses per semester).

2. Course categories and ECTS points

There are basically five different course categories in the Department of Literature, Art and Media Studies (see the list below; the information in brackets indicates at what stage the course types should/can be selected):

- *Einführung* / undergraduate introduction (bachelor 1st semester/ 1st year)
- *Proseminar* / undergraduate beginner level courses (bachelor 1st and 2nd year)
- *Hauptseminar* / advanced level courses (bachelor 3rd year, master level. This seminar type is only open to **advanced students** of literary studies)
- *Kolloquium* / colloquium (final bachelor or master semester)

There are two more terms for course categories one can come across in the Department of Literature, Art and Media Studies. These are *Kurs* (course) and *Vorlesung* (lecture). A **course** can be taken by both bachelor as well as master students. The amount of ECTS points awarded will depend on the type of assessment required in the respective degree programme.

A **lecture** is also open to students of both levels, it differs from the seminar types with respect to the teaching method employed. Lectures are usually larger in student numbers and hence do not allow for active participation by each individual participant.

Courses in the Department of Literature, Art and Media Studies are awarded 3 or 6 ECTS points, depending on the assessment completed for them. In order to receive 3 ECTS points for a course, apart from regular and active participation, students typically have to give an oral presentation during the semester or hand in a small piece

A course can be awarded with 3 or 6 ECTS points depending on the assessment completed for it.

of written work. Courses worth 6 ECTS points usually require both, an oral presentation on a topic relevant to the course and a more extensive written assignment handed in for assessment (either a final exam or a paper, varying in length according to the study level bachelor vs. master).

Since students from different degree programmes with different requirements often attend the same courses, these courses may be listed several times in our course catalogue. In some cases, a course appears several times as it can be completed with 3 or 6 ECTS credits. Which assessment has to be completed for how many ECTS credits is defined in the course catalogue (see "ECTS requirements") and will be explained in the first meeting of class. International students should select the workload suiting their study level and degree at home and have to make sure to register for the correct amount during the registration phase for assessments.

We offer eight BA programmes, one is almost completely taught in English: British and American Studies

3. BA British and American Studies

The BA programme British and American Studies situates literatures of the English-speaking world in their historical and cultural contexts. In its concentration on Great Britain, the United States, as well as Canada and other anglophone countries (the "new English literatures"), the programme introduces students to important literatures and cultures that have a worldwide sphere of influence. The BA programme British and American Studies was established in 2003/04 and is offered as a major and a minor subject. After completion of the BA programme, qualified students may pursue graduate studies within the Konstanz Master School of Literature (see 4.)

Research and teaching of the faculty for British studies focuses on British and new English literatures, cultural identity studies, drama, film, and TV studies, postcolonial studies, memory studies, and gender studies, while research and teaching of the faculty for American studies focuses on American literature and culture, Canadian literature and culture, comparative North American studies, literature and the media, gender studies, and Native North American literature.

3.1. Course offerings in English

With only a few exceptions, the courses in the BA British and American Studies and the MA courses in English literatures and cultures are taught in the English language. Courses / course categories offered on a regular basis include:

Bachelor introductory level

| Summer semester | Winter semester |
|--|---------------------------------|
| British Literature and Culture I | American Literature and Culture |
| Introduction to the Analysis of Literary Texts | |

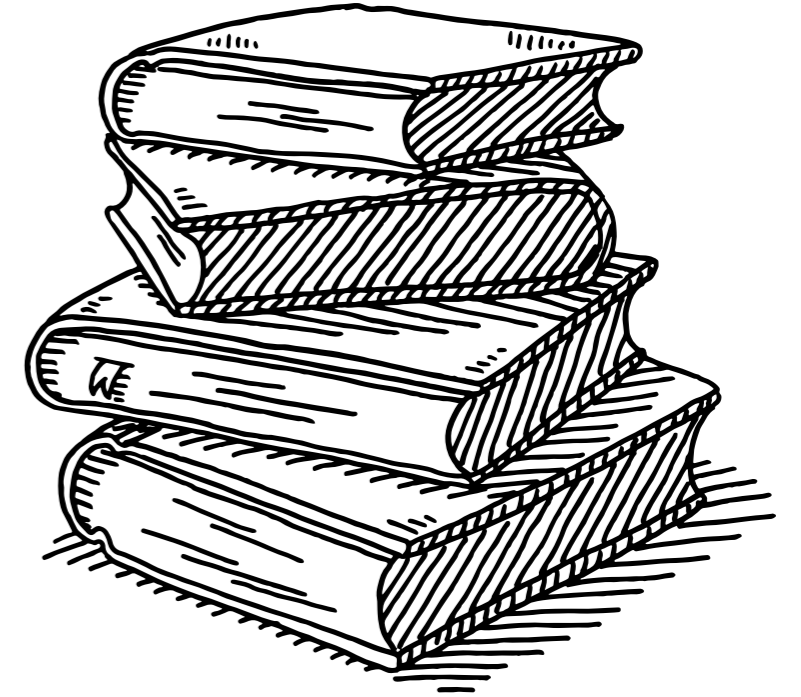
Bachelor advanced level

| Summer semester | Winter semester |
|---|-----------------------------------|
| American Literature and Culture II | British Literature and Culture II |
| Author/Genre/Period/Theme of British or American or New English Literatures | |

In the online course catalogue **ZEuS**, courses of this programme can easily be found following the path to bachelor courses offered by the Department of Literature, Art and Media Studies.

3.2. Short course descriptions

Introduction to the Analysis of Literary Texts – This course category describes introductory seminars on varying subjects that familiarise students with the basic modes and methodologies of textual analysis and interpretation.



British Literature and Culture I – A survey lecture and accompanying tutorial introducing students to the basic periods and concepts of British literature and culture from the 16th up to the 21st century, as well as to canonical texts from various genres.

American Literature and Culture I – A survey lecture and accompanying tutorial introducing students to the basic periods and concepts of American literature and culture from its beginnings up to the 21st century, as well as to canonical texts from various genres.

Author/Genre/Period/Theme of British or American or New English Literatures – This course category describes advanced seminars on a wide array of subjects in which students will study particular authors, genres, periods, or themes from the national literatures of Britain, the United States, but also, for instance, from Canada, New Zealand, or South Africa.

British Literature and Culture II – This advanced seminar complements the survey lecture BLC I by offering a more pronouncedly theoretical/cultural studies perspective on British literature and culture and focusing on the intensive discussion of individual texts and subject areas within a smaller group of students.

American Literature and Culture II – This advanced seminar complements the survey lecture ALC I by offering

a more pronouncedly theoretical/cultural studies perspective on American literature and culture and focusing on the intensive discussion of individual texts and subject areas within a smaller group of students.

4. MA programme Literature

In this four-semester degree (120 ECTS points), students take courses in two major areas of studies: modules in the Konstanz Master School of Literary Studies, focusing on general literary theory, and modules with courses on specific literatures. Students choose to study in one of the following areas of specialization:

- German Literature
- English Literatures and Cultures
- French Literature
- Italian Literature
- Spanish and Ibero-American Literature
- Latin Literature
- Slavic Literatures

4.1. Course offering in English, ECTS credits

Modules in the Konstanz Master School of Literary Studies are usually taught in German while those of the focus areas are also taught in the language of the respective philology. Modules in the area English Literatures and Cultures are always taught in English and can easily be found following the path to master courses offered by the Department of Literature, Art and Media Studies. Courses and lectures are offered with a work load of 3 or 6 ECTS points, module assessment takes place in the form of research-oriented papers or written exams.

5. Media Studies

Media Studies in Konstanz is clearly distinguished from the formerly predominant notion of media studies as communication studies and journalism, as well as economical and sociological approaches to media. Instead, it is primarily rooted and embedded in the humanities and liberal arts. Here, media and mediality are understood as fundamental conditions of the artistic, textual or technical-apparative construction of perception and the various grasps on reality in, and between, different cultures. Objects of investigation in teaching and research are hence cultural, technical and aesthetic features of media in different forms of social communication, the history, theory and analysis of audiovisual media in the context of the media-historical and theoretical difference analogue/digital. A special focus is put on questions of media environments, transmedia interconnections, the increasing hybridization of media in “augmented” or “mixed realities” and the general role of media in the production of culture.

6. Art History – about us

Integrated in the Department of Literature, Art and Media Studies at the University of Konstanz, the discipline art history is a vital part of the study programme Literature – Art – Media – at both the BA and at MA level. Art history in Konstanz explores a wide range of visual arts from the Middle Ages to the present day,

focusing thereby not only on painting, sculpture and architecture, but also on the graphic and decorative arts and modern media such as photography, film or digital art. Collaborating closely with both literature and media studies, the traditional canon of the visual arts will thereby be guided in the direction of a systematically established *Bildwissenschaft*. In order to develop a thorough understanding of the meaning of art objects within their specific cultural context, we encourage our students to analyse art works and visual culture using different methodological approaches, to study for example aspects of materiality, the aesthetics of production, questions of art theory and reception.

Furthermore, we are interested in our students gaining practical experience: so during the course of various seminars, we organize study trips and exhibitions or create online guide books for the rich cultural region around Lake Constance.

7. Contact information

International students who plan to register as degree-seeking students (e.g., BA in British and American Studies) at the University of Konstanz should contact either Dr. Daniel Hütter (Academic Advisor) or Melanie Hochstätter (Erasmus+ Coordinator and International Exchange Student Advisor). For further details on application deadlines, language requirements etc. please visit the central website.

Dr. Daniel Hütter
Academic Advisor
daniel.huetter@uni.kn

Melanie Hochstätter
Erasmus+ Coordinator and
International Exchange Student Advisor
erasmus.humanities@uni.kn



For more information see
our website:

– litwiss.uni.kn/en

3.2.2. Department of Linguistics



The Department of Linguistics has strengths in many areas of theoretical, historical, and applied linguistics. Phonetics, phonology, morphology, syntax, semantics and pragmatics are all well represented in the research interests of the department and reflected in the teaching activities of our staff.

1. About us

At the University of Konstanz, there are no departments for individual philologies as at most other German universities. The Department of Linguistics has strengths in many areas of theoretical, historical, and applied linguistics. Phonetics, phonology, morphology, syntax, semantics and pragmatics are all well represented in the research interests of the department. Furthermore, there is a strong interest in the role of linguistics in cognitive science, as reflected in the computational, psycholinguistic and/or neurolinguistic orientation of several department members.

This conception puts research and teaching of individual languages or language families in the larger connection of the scientific study of language. Apart from courses in general linguistics, the Department of Linguistics offers specialized courses in e.g. English language and linguistics for a variety of BA programmes such as British and American Studies (BAST), BA Sprachwissenschaft, and Bachelor of Education subjects (i.e. English language teaching).

The degrees offered by the Department of Linguistics are:

Undergraduate/bachelor's programmes

Bachelor of Arts

- Linguistics (*Sprachwissenschaft*)

Bachelor of Education

- English
- German
- French
- Italian
- Latin (no linguistics component)
- Russian
- Spanish

(in collaboration with the Department of Literature, Art and Media Studies and the Language Institute).

Graduate/master's programmes

Master of Arts

- Linguistics
 - with the following **areas of specialization:**
 - General Linguistics
 - English Language and Linguistics
 - German/Germanic Linguistics
 - Romance Languages and Linguistics
 - Slavic Languages and Linguistics
- Multilingualism
- Speech and Language Processing

Master of Education

- German
- English
- French
- Italian
- Latin (no linguistics component)
- Russian
- Spanish

PhD programme

- Linguistics

The University of Konstanz has established a large number of exchange programmes with universities all over the world and all visiting students are welcome to attend academic courses in linguistics in Konstanz appropriate to their academic background.

2. Course categories and course offerings in English

| | |
|------------------------------|--|
| BA introductory level | Introductions, Core Areas I |
| BA advanced level | Core Areas II, Advanced Areas of Linguistics |
| MA level | Core Components of Language A/B, programme-specific advanced courses |

In the Department of Linguistics, courses have different levels and are either taught in lectures *Vorlesungen* or in seminars. Upon successful completion of bachelor courses, students are awarded 6 ECTS points while successfully completed master courses are awarded 6 or 9 ECTS points each.

Although most academic courses are taught in German, the Department of Linguistics also regularly offers a wide range of classes in English. This list of courses is available on the website for **Incoming exchange students** of the Faculty of Humanities.

Core areas and introductory courses are offered in a certain sequence, see below for the language foci German and English:

Bachelor level

| Winter semester | Summer semester |
|---|---|
| <i>Einführung in die Linguistik</i> (always taught in German) | |
| <i>Methodische Grundlagen der Linguistik</i> (always taught in German) | |
| <i>Phonetik I /</i> English Phonetics | <i>Phonologie I /</i> English Phonology |
| <i>Morphologie I /</i> English Morphology | <i>Syntax I /</i> English Syntax |
| <i>Pragmatik I /</i> Pragmatics I | <i>Semantik /</i> Semantics I |
| <i>Struktur und Geschichte des Deutschen I</i> (SGD I, always taught in German) | <i>Struktur und Geschichte des Deutschen II</i> (SGD II, always taught in German) |
| Structure and History of English I (SHE I, Structure of Modern English) | Structure and History of English II (SHE II, History of English) |

Bachelor advanced level

The language of instruction in classes at advanced bachelor and at master level depends on the lecturer. Classes can be offered in English but even if they are offered in German, lecturers are always happy to accept assessments (papers, exams) in English.

| Winter semester | Summer semester |
|--|--|
| Phonology II | Phonetics II |
| Syntax II | Morphology II |
| Semantics II | Pragmatics II |
| Historical Linguistics, Typology, Language in society and culture, Finite-State Morphology, Language Contact / areal linguistics | Neurolinguistics, Psycholinguistics, machine translation, language acquisition |

MA Linguistics

(focus on English Language and Linguistics)

| Winter semester | Summer semester |
|---|---|
| Core Components of Language A (Phonetics, Phonology and Morphology) | Core Components of Language A (Phonetics, Phonology and Morphology) |
| Core Components of Language B (Syntax, Semantics and Pragmatics) | Core Components of Language B (Syntax, Semantics and Pragmatics) |
| Statistics, further current linguistic methodology | |
| Current Research Topics | Middle English or Early Modern English |
| Historical Linguistics or Old English | Structure of English (e.g. Theories of Wh-Movement) |
| Language Contact | Varieties of English |

3. MA Multilingualism

The MA Multilingualism is an innovative Master's programme that incorporates cutting-edge research in linguistics and multilingualism that is conducted at the Department of Linguistics. The programme is taught in English and suits students who have a background in linguistics, education, cognitive science, speech and language therapy or related fields and have a strong interest in how language develops across different types of bilingual and multilingual groups. Within this two-year programme, students develop their linguistics knowledge and skills and receive solid training in research design, research methods and statistics as well as a range of areas of multilingualism, including psycholinguistic, neurolinguistic, and sociolinguistic perspectives.

Further information on the **MA Multilingualism** is available on the website of the Department of Linguistics.

4. MA Speech and Language Processing

MA Multilingualism

| Winter semester | Summer semester |
|---|--|
| Core Components of Language A (Phonetics, Phonology and Morphology) | Core Components of Language A (Phonetics, Phonology and Morphology) |
| Core Components of Language B (Syntax, Semantics and Pragmatics) | Core Components of Language B (Syntax, Semantics and Pragmatics) |
| Quantitative Methods / Statistics | Experiments and Methods in Language Acquisition Research |
| Second/Third Language Acquisition | Bilingual first language acquisition / heritage language acquisition |
| Language Contact / Language Change / Language Attrition | Psycholinguistic/neurolinguistic/clinical aspects of multilingualism |
| Lecture series on multilingualism | Sociolinguistic and sociological aspects of multilingualism |
| Further current linguistic methodology | |

The **MA in Speech and Language Processing** focuses on the (dysfunctional and functional) human and automated processing of spoken and written language, allowing the student to specialize in either Human Language Processing or Machine Language Processing. The MA is designed as a post-graduate programme to deepen knowledge acquired during the bachelor's degree in linguistics or an equivalent degree. Students acquire and develop a wide range of skills, including training in linguistics, methods, research design, and statistics.

MA Speech and Language Processing

| Winter semester | Summer semester |
|---|---|
| Core Components of Language A (Phonetics, Phonology and Morphology) | Core Components of Language A (Phonetics, Phonology and Morphology) |
| Core Components of Language B (Syntax, Semantics and Pragmatics) | Core Components of Language B (Syntax, Semantics and Pragmatics) |
| Statistics, further current linguistic methodology | Human Language Processing |
| Machine Language Processing | Grammar Development |
| Psycholinguistics | Distributional Semantics |
| Neurolinguistics | Language acquisition |
| | Topics in current research |





5. Selection of short course descriptions

Phonetics I & II cover acoustic and articulatory properties of speech sounds, as well as the various psycholinguistic aspects of their perceptual processing.

English Phonetics provides an introduction to speech production, speech perception and acoustics. By focusing mostly on aspects particular to English with some glances at other, more general cross-linguistic phenomena, students will learn about the anatomy and physiology of articulation and perception, as well as how to analyse and interpret the component parts of the complex acoustic speech signal.

Phonology I is a general introduction to phonological theory and the structure of sound systems.

Phonology II focuses on a variety of phonological and morphological phenomena and compares and contrasts different frameworks that aim to capture various outstanding issues in phonology.

English Phonology is a descriptive approach to the sounds of English, at the segment level and beyond.

Morphology I offers an introduction to the theory of word structure and word formation.

Morphology II explores word formation processes from several dimensions, including phonology, morphology, syntax, semantics, psycholinguistics, and historical linguistics, and deals with issues of morphological productivity and psycholinguistic representations of morphemes.

English Morphology provides an introduction to morphology, the study of the structure of words. The main focus of this class is on English, a number of morphological patterns in other languages will be discussed and analysed to highlight the particular properties of English.

Syntax I introduces syntactic theory and explores the formation and structure of sentences.

English Syntax is a step-by-step introduction to some of the basic goals and methods of current syntactic theories.

SHE I (Structure of Modern English) explores the sound system, word structure, word formation, and sentence structure of Modern English.

SHE II (History of English) covers the diachronic development of the English language from the Old English period to the Early Modern English period. Historical Linguistics covers theories of language change, raising issues on which aspects of languages are most vulnerable to change and where one could predict very little change.

Language acquisition explores the role of Universal Grammar in first and second language acquisition and examines syntactic, morphological and phonological examples of first and second language research. Students study theoretical frameworks that aim to explain how grammatical knowledge is acquired.

Typology studies the cross-linguistic diversity in the world by discussing language universals and the parameters of cross-linguistic analysis of grammatical systems.

6. Contact information

International students who plan to register as degree-seeking students (e.g., BA Linguistics) at the University of Konstanz should contact either Dr. Carmen Kelling (Academic Advisor) or Yvonne Viesel (Internationalization Coordinator) with subject-specific questions, or Melanie Hochstätter (Erasmus+ Coordinator and International Exchange Student Advisor). For further details on application deadlines, language requirements, etc., please visit the central website.

Dr. Carmen Kelling
Academic Advisor
carmen.kelling@uni.kn

Melanie Hochstätter
Erasmus+ Coordinator and
International Exchange Student Advisor
erasmus.humanities@uni.kn

Yvonne Viesel
Internationalization Coordinator
international.litling@uni.kn

For more information see
our website:

– ling.uni.kn/en



3.2.3. Department of Philosophy

1. About us

The study of philosophy at the University of Konstanz addresses a wide and diverse range of positions from the history of philosophy as well as topics on theoretical and practical philosophy. Firstly, this delivers knowledge of European philosophy in its historical and systematic development and, secondly, forms an ability to systematically and critically analyse philosophical schools of thought. In particular, this involves instruction on how to read selected texts – both traditional and modern – methodologically and thoroughly. In their personal contacts with teachers at the department, students of philosophy at Konstanz find an atmosphere that encourages open and lively philosophical discussion.

The degrees offered by the department are:

Undergraduate/bachelor's programmes

Bachelor of Arts

– Philosophy

Bachelor of Education

– Philosophy/Ethics

Graduate/master's programmes

Master of Arts

– Philosophy

Master of Education

– Philosophy/Ethics

PhD programme

– Philosophy

Bachelor programmes have a duration of three years, the master is a two-year programme.

2. Course categories, ECTS points and course offerings in English

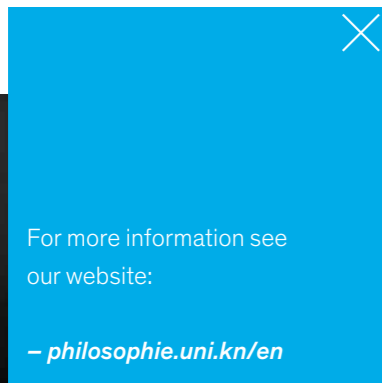
The Department of Philosophy offers the following four types of courses:

- *Kernkurs* / undergraduate introductory course (bachelor)
- *Proseminar* / undergraduate course (bachelor)
- *Hauptseminar* / graduate course (master)
- *Vorlesung* / undergraduate and graduate course, lecture (bachelor, master)

In a *Kernkurs* (translated as “core course” in the course catalogue), students are introduced to the core principles and theories of philosophy and philosophic research. The department offers five such courses, which full-time bachelor students have to complete in their first five semesters. With four weekly contact hours, a *Kernkurs* is awarded 8 ECTS points upon successful completion.

Undergraduate and graduate courses cover topics of all areas of philosophy (philosophy of science, philosophy of language, philosophy of mind, epistemology, ethics, logic, philosophy of religion, theory of action, to name but a few) and are awarded 4 ECTS points (*Proseminar*, 8 only for the *Proseminar Logische-Semantische Propädeutik* as it has four instead of two contact hours per week and 6 ECTS points *Hauptseminar* respectively, with two contact hours per week per course. A *Vorlesung* (lecture) is designed for students of both undergraduate and graduate levels. The difference to the seminar types is in the teaching style, with extensive in-class discussions in seminars but not in lectures.

When browsing through our course catalogue, you will see that undergraduate and graduate courses may be completed with an assessment defined by the lecturer but also by handing in a research-oriented paper (*Hausarbeit*). This entails that it is in fact possible to complete courses with a total of 8 or 12 ECTS points, respectively if you complete two types of assessments for them. This is,



however, only possible if two separate assessments are completed and passed. You will not be able to combine the two assessments into one larger piece of work and you will receive two distinct grades.

The language of instruction in the department is usually German. Approximately one to two courses per semester are taught in English.

3. Assessment information

Forms of assessment include essays, class presentations, summaries of a class discussion (protocols), written and oral examinations. Which form of assessment needs to be completed in order to receive a grade and ECTS points for a course is mentioned in the description of each course in the online course catalogue. At the beginning of the teaching period, usually in the first meeting of class, the lecturers explain the modalities of the assessments (e.g. deadlines for papers etc.) in more detail.

4. Contact information

International students who plan to register as degree-seeking students (e.g., BA Philosophy) at the University of Konstanz should contact either Dr. Michael Kieninger (Academic Advisor) with subject-specific questions, or Melanie Hochstätter (Erasmus+ Coordinator and International Exchange Student Advisor). For further details on application deadlines, language requirements, etc., please visit the central website.

Dr. Michael Kieninger

Academic Advisor
michael.kieninger@uni.kn

Melanie Hochstätter

Erasmus+ Coordinator and
 International Exchange Student Advisor
erasmus.humanities@uni.kn

3.2.4. Department of History, Sociology, Empirical Educational Research and Sport Science

3.2.4.1. History

1. About us

The History department at the University of Konstanz offers and contributes to various bachelor's and master's programmes within the university. Our courses provide students with profound historical knowledge from antiquity to the beginning of the 21st century and ensure students to be up to date on current research. We focus on cross-epochal research, which includes transcultural and transnational global history of the modern world, European and non-European history of religions and the history of violence, e.g. genocides, destruction and disintegration in the context of wars.

Undergraduate/bachelor's programmes

Bachelor of Arts

- History (*Geschichte*)
- Classics and the Ancient Near East
(Kulturwissenschaft der Antike)

Bachelor of Education

- History (*Geschichte*)

Graduate/master's programmes

Master of Arts

- History (*Geschichtswissenschaft*)
- Eastern European Studies: History – Media
(Osteuropa: Geschichte – Medien)

Master of Education

- History (*Geschichte*)

PhD programme

- History (*Geschichte*)

2. Course offerings in English

The staff of the History department offers courses in English on a regular basis. The list of courses on offer is published approximately three months before the beginning of lectures of the respective semester (in February for the summer semester, in July/August for the winter semester). For the list of courses taught in English, please consult the **catalogue**.

The professorships in History have the following denominations:

- Ancient History
- Archaeology of Ancient Mediterranean and Near Eastern Cultures
- Ancient Political Cultures
- Medieval History
- History of Religions
- Early Modern History



Bachelor and master

| Course category in German (Veranstaltungsart) | Course category in English | ECTS | Level/semester |
|--|---|------|-------------------------|
| Einführungsvorlesung | Introductory lecture | 6 | BA 1st sem. – 1st year |
| Proseminar mit Tutorium | Undergraduate course with tutorial | 9 | BA 1st and 2nd year |
| Übung | Course with exercises, e.g. Palaeography, Translations | 3 | BA and MA |
| Kurs | Advanced course | 3 | BA and MA |
| Vorlesung | Lecture | 3 | BA and MA |
| Hauptseminar | Undergraduate and graduate course | 9 | BA 3rd year |
| Oberseminar | Graduate course | 9 | MA |
| Kolloquium | Colloquium | 3 | final BA or MA semester |

- History of Humanities
- Modern and Contemporary History
- Economic and Social History
- Economic History
- History of Eastern Europe
- Contemporary History

3. Courses in history

As indicated above, there are eight different course categories students of history can come across in Konstanz. Some course categories are only available for bachelor students, others only for master students, yet some are open to both student groups. The last column of the above table indicates for which student group the courses are designed. International and exchange students may attend any history course, as long as they meet the pre-requisites.

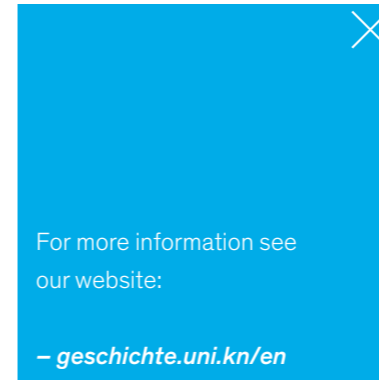
Unless explicitly specified in the course commentary of the online course description, students have to sign up / pre-register for courses in order to be accepted. The registration period is published via webpage and can be found in the online course description. During the semester, all students have to register electronically for the assessments of their courses. Assessment

registration is completed using the central enrolment and student portal of the University of Konstanz, **ZEuS**.

Details on the coursework and assessments of each course are either mentioned in the online course catalogue or announced by the lecturer in the first meeting of class. This is why you should make sure to attend the first meeting of a course you are interested in, even if you are unsure about whether or not you will complete it. Where registration is explicitly requested, you should follow the instructions for registration in the course commentary.

4. Contact information

International students who plan to register as degree-seeking students (e.g., BA or MA History) at the University of Konstanz should contact Agata Nörenberg (Academic Advisor for History) for further details on courses and degree contents, International or Erasmus+ students should contact Melanie Hochstätter (Erasmus+ Coordinator and International Exchange Student Advisor).

**3.2.4.2. Sociology****1. About us**

At the University of Konstanz, Sociology is combined with Anthropology and constitutes a department together with History, Empirical Educational Research and Sport Science. Sociology in Konstanz is interdisciplinary and research-oriented.

The study programmes offer a scientific and academic training with a focus on:

- Theoretical foundations of sociology
- Qualitative and quantitative methods of empirical social research
- Cultural sociology and cultural anthropology
- Individual areas of specialization (gender, migration, social structure, labour market, cultural sociology, cultural anthropology, research on universities and education)
- Practice-oriented project seminars on various themes.

Our department' research orientation has a significant impact on our academic teaching and on our curricula. Research results are continuously integrated in our seminars and students work on individual research projects at

Agata Nörenberg

Academic Advisor for History

studienberatung.geschichte@uni.kn

Office hours: For scheduling an appointment, please consult our **website**.

Melanie Hochstätter

Erasmus+ Coordinator and

International Exchange Student Advisor

erasmus.humanities@uni.kn

an early stage. In our teaching, we focus on quantitative as well as qualitative methods and on solid and methodological knowledge. We have an excellent lecturer/student ratio, remarkable third-party funding and leading library equipment. We hence offer outstanding study conditions and individual support and counselling.

Undergraduate/bachelor's programmes**Bachelor of Arts**

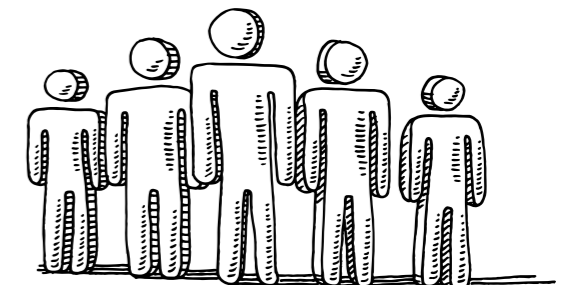
- Sociology
- Gender Studies (minor)

Graduate/master's programmes**Master of Arts**

- Sociology
- Anthropology and Sociology

PhD programme

- Sociology



2. Course offerings in English

The faculty of Sociology offers courses in English every semester. The list of courses on offer is published approximately three months before the beginning of lectures of the respective semester (in February for the summer semester, in July/August for the winter semester). For the list of courses taught in English please consult the **catalogue**.

The professorships in Sociology have the following denominations:

- Empirical Social Research and Higher Education Research
- Macrosociology
- Empirical Social Research with a Focus on Survey Research
- Social and Cultural Anthropology
- Microsociology
- Cultural Sociology
- Sociology with a Focus on Gender Studies
- Junior Professorship for Social and Political Anthropology
- Junior Lecturer of Statistics for the Social Sciences

3. Courses in Sociology

International and exchange students may attend all courses offered by the Sociology department. Whether or not students have to sign up in advance for participation in a course is mentioned in the the course description in our online course catalogue. Unless pre-enrolment / pre-registration / signing up for a course is not specifically

Bachelor

| Course category in German (Veranstaltungsart) | Course category in English | ECTS | Level/semester |
|--|------------------------------|------|---------------------|
| <i>Einführende Vorlesung/ Einführung</i> | Introductory lecture | 6 | BA 1st year |
| <i>BA Seminar</i> | Undergraduate course | 3/6 | BA 2nd and 3rd year |
| <i>BA Projektseminar</i> | Undergraduate project course | 9 | BA 3rd year |

mentioned, students simply show up at the first meeting of class. However, all students have to register electronically for the assessments of their courses at a later stage of the semester. Assessment registration is completed using the central enrolment and student portal of the University of Konstanz, **ZEuS**.

Details on the coursework and assessments are either mentioned in the online course description or announced by the lecturer in the first meeting of class. This is why you should make sure to attend the first meeting of a course you are interested in, even if you are unsure about whether or not you will complete it.

The tables below show the course categories that make up our BA and MA programmes and explain at which level of their degree students may take certain courses.

Courses called *Einführende Vorlesung* (introductory lecture) and *Einführung in X* (introduction to x) in the modules of the BA Sociology are designed for beginners, i.e first- semester students of the programme. Courses specified as *Seminar* (seminar) are designed for more advanced students, i.e those of the second and third year. Please note that it is possible to complete seminars with a graded assessment (worth 6 ECTS points, usually a term paper) or with an ungraded smaller piece of work (worth 3 ECTS points). As the title already indicates, in a *Projektseminar* (project seminar or course), students carry out a small-size research project on their own. In a *Kolloquium* students present and discuss their thesis work.

Master

| Course category in German (Veranstaltungsart) | Course category in English | ECTS | Level/semester |
|--|----------------------------|------|---|
| <i>MA Ringveranstaltung</i> | Graduate lecture series | 6 | MA (winter only) |
| <i>MA Seminar</i> | Graduate course | 9 | MA 1st and 2nd year |
| <i>MA Projektseminar</i> | Graduate project course | 18 | MA seminar, runs for two semesters (starting in summer) |
| <i>Kolloquium</i> | Colloquium | 3 | MA 2nd year |

The MA Sociology is clearly research-oriented.

The Department of Sociology offers a graduate lecture series every winter semester, inviting guest lecturers as well as regular staff members to present the research and results of their particular fields. MA seminars are on offer every semester and focus on selected topics of sociology. *Projektseminare* on MA level run for two semesters, starting in summer, and involve students in more extensive research projects and more elaborate research questions than the BA programme.

In case you have problems choosing your courses or are unsure whether the selected courses will suit you, please contact the academic advisors in the department or the Erasmus+ coordinator and international student advisor in their office hours or by email.

4. Contact information

International students who plan to register as degree-seeking students (e.g., BA or MA Sociology) at the University of Konstanz can contact Andreas Romer (Academic Advisor) for further details on courses and degree contents. International, exchange or Erasmus+ students should contact Melanie Hochstätter (Erasmus+ Coordinator and International Exchange Student Advisor).

Andreas Romer

Academic Advisor for Sociology
andreas.romere@uni.kn

Office hours: For scheduling an appointment, please consult our **website**.

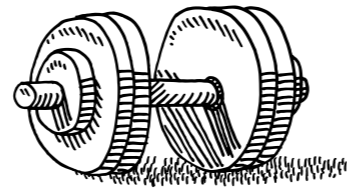
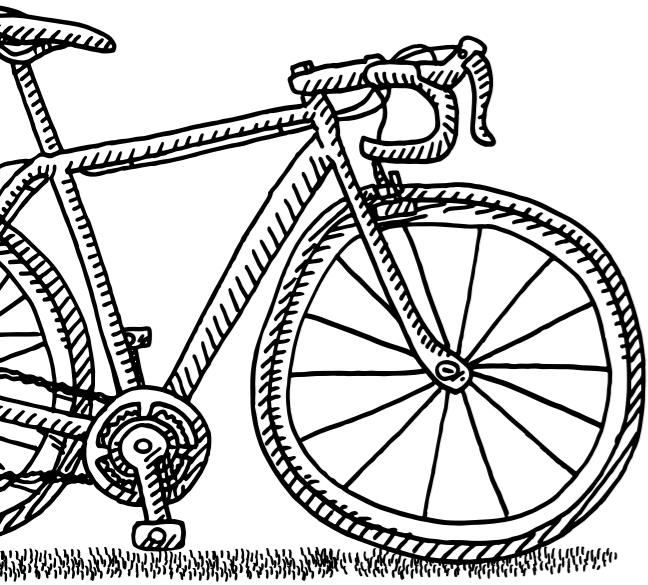
Melanie Hochstätter

Erasmus+ Coordinator and
 International Exchange Student Advisor
erasmus.humanities@uni.kn

For more information see our website:

– [soziologie.uni.kn /en](https://soziologie.uni.kn/en)

3.2.4.3. Sport Science



1. About us

Sport Science offers courses for bachelor and master students as well as for students who want to become teachers in secondary schools. International students are invited mainly to the bachelor's programme. If there are free places and all prerequisites are met, we also accept students in master courses. Within the programmes, students will find a variety of theoretical and practical classes they can choose from to receive the necessary study credits.

The research focuses of Sport Science are training and testing, sport pedagogy and sport and health. Students can participate in seminars and research projects. For instance, we cooperate with companies around Lake Constance and develop individual health programmes that include sport, dance, outdoor training etc. In our research projects, we focus on both quantitative and qualitative methods. Very famous are also our practical classes because of the wonderful location we have in Konstanz. The sport stadium is located directly on the shores of Lake Constance. Aquatic sport in summer and alpine activities in winter belong to our regular programme. We offer a lot of outdoor sports, but a big

variety of dance classes is also significant for this field of studies. All practical courses are accompanied by theoretical courses. Our lecturer/student ratio is excellent.

Undergraduate/bachelor's programmes

Bachelor of Science

– Sport Science

Bachelor of Education

– Sport

Graduate/master's programmes

Master of Science

– Sport Science for Health (taught in English)

Master of Education

– Sport

2. Course offerings in English

Sport Science offers a the MSc Sport Science for Health in English. The bachelor's programme *Sportwissenschaft* is offered in German.

– sportwissenschaft.uni.kn/en/study/master-of-science

3. Language classes and requirements

The language requirement for the MSc Sport Science for Health is proficiency in English (TOEFL min. 550 paper-based or 237 computer-based or 90 internet-based, or IELTS min. band 6, or Cambridge Certificate of Proficiency in English min. grade C, and a certified copy of the test result). Proof of competence in German is not necessary. The language requirement for joining the bachelor's programme is proficiency in German (min. grade B1).

For further information see:

– toefl.org, – ielts.org, – cambridge-efl.org

4. Courses in sport science

International and exchange students can attend all course types in sport science. Students have to register in ZEuS to join a class. In addition they can contact the lecturer to get detailed information. A second registration via ZEuS is needed for the assessment at the end of the term.

Details on the coursework and assessments of each course are either mentioned in the online course catalogue or announced by the lecturer in the first meeting of class. This is why you should make sure to attend the first meeting of a course you are interested in, even if you are unsure about your participation in it. Where registration is explicitly requested, you should follow the instructions in the course commentary.

Different terminology can be confusing for new international students. With "course", we refer to what is normally called "module" or "seminar" in British English, i.e. single classes you can select to make up your timetable for a given semester. With "Basic module"/"Advanced module" (in German *Basismodul/Aufbaumodul*), we refer to courses that content-wise refer to the same topic or lead you to the acquisition of predefined knowledge, skills and competences up to a certain level or semester. This information should simply give you an orientation.

You will basically find six different course types in the **BSc Sport Science**, each designed for a particular level/semester of the degree.

Courses called *Einführung in X* (introduction to x) in the basic modules of the BSc Sport Science are designed for beginners, i.e. first-semester students. Courses titled *Einführende Vorlesung* (introductory lecture) in the basic module are also rather for beginners. Those listed in the advanced module are for students in higher semesters.

Bachelor

| Course category in German (Veranstaltungsart) | Course category in English | ECTS | Level/Semester |
|--|---|------|------------------------------|
| <i>Vorlesung / Einführung</i> | Introductory lecture | 5 | Bachelor 1st/2nd semester |
| <i>BA Hauptseminar</i> | Undergraduate advanced course – advanced module | 4 | Bachelor 2nd/3rd year |
| <i>BA Projektseminar</i> | Undergraduate project course – advanced module | 5 | Bachelor 2nd/3rd year |
| <i>Kolloquium</i> | Colloquium | - | Final bachelor's semester |
| <i>Theorie und Praxis ausgewählter Bewegungsbereiche</i> | Theory and practice of selected sport fields | 3/4 | Bachelor 1st to 3rd semester |

Master

| Course category in German (Veranstaltungsart) | Course category in English | ECTS | Level/Semester |
|--|----------------------------|---------|-------------------------|
| Master Seminar | Graduate course | 2/3/5/6 | Master |
| Master Projektseminar | Graduate project course | 12 | Master |
| Kolloquium | Colloquium | 2 | Final master's semester |

Likewise courses specified as *Seminar* (seminar) can be designed for beginners (basic modules) or for more advanced students (advanced modules). As the title already indicates, in a *Projektseminar* you carry out a small-size research project. *Kolloquium* refers to a course in which students can present and discuss their thesis work.

The workload in the MSc Sport Science for Health is more intense and assessments are more research-oriented than in the bachelor's programme.

The amount of ECTS points awarded for a course can vary: a *Seminar* in a basic module can e.g. appear more than once in the course catalogue, once as StL (*Studienleistung*) with 2 or 3 ECTS points and once as PL (*Prüfungsleistung*) with 5 or 6 ECTS points. Both entries refer to the same course; however the assessment and workload differ. For instance, you can earn 3 ECTS points if you complete the course with a *Studienleistung* (e.g. a presentation) while you can earn 5 ECTS if completing it with a *Prüfungsleistung* (e.g. a term paper).

In case you have problems choosing your courses or are unsure whether the selected courses will suit you, please contact the academic advisors of the field of studies or the Erasmus+ and international student advisor.

5. Contact information

International students who plan to register as degree-seeking students (e.g., BSc or MSc Sport Science for Health) at the University of Konstanz should contact either Dr. Julia Everke (Academic Advisor BSc) or Dr. Christiana Rosenberg-Ahlhaus (Academic Advisor

BEd/MEd, Erasmus+ and International Student Advisor) for further details on courses, content, application deadlines, language requirements, etc.

Dr. Julia Everke

Academic Advisor for Sport Science (BSc programme)
julia.everke@uni.kn
 Office hours by appointment

Dr. Christiana Rosenberg-Ahlhaus

Academic Advisor for BEd/MEd, Erasmus+ and International Student Advisor
christiana.rosenberg-ahlhaus@uni.kn
 Office hours by appointment

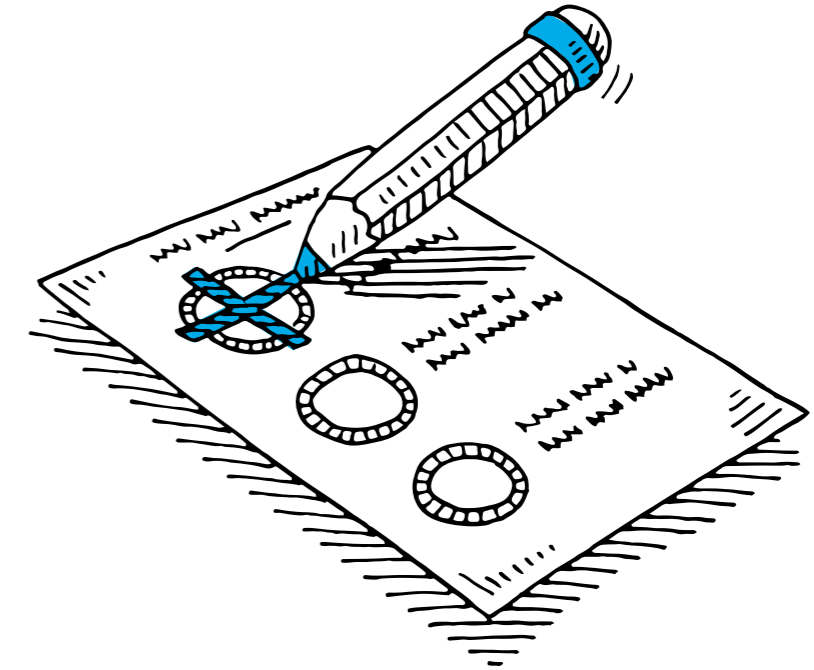
Dr. Wanja Wolff

MSc Sport Science for Health
wanja.wolff@uni.kn
 Office hours by appointment

For more information see
our website:

– sportwissenschaft.uni.kn/en

3.3. Faculty III

Faculty of
Politics, Law
and Economics**3.3.1. Department of Politics and Public Administration****1. About us**

Welcome to the Department of Politics and Public Administration at the University of Konstanz. The department is constantly ranked among the top institutions in political science, both on the national and the international level. The excellent quality of teaching and research has led to a high degree of internationalization. The department aims to offer international students the best conditions during their stay with us. A broad array of seminars taught in English, a personalized care and the opportunity to combine the study exchange with a practical experience ensure that your stay in Konstanz will be both personally and professionally enriching.

The degrees offered by the department are:

Undergraduate/bachelor's programmes**Bachelor of Arts**

– Politics and Public Administration

Bachelor of Education

– Political Science

Graduate/master's programmes**Master of Arts**

– Politics and Public Administration
 Including double-degree options: Utrecht University, Charles University Prague, University of Warwick, The University of Nottingham, University of Essex, Rutgers University, Gothenburg University, Sciences Po Grenoble, Universitat Pompeu Fabra Barcelona

Master of Science

– Political Economy
 – Social and Economic Data Science

Master of Education

– Political Science

2. Course offerings in English

The Department of Politics and Public Administration offers courses in English on a regular basis. At the bachelor level, approximately 30% of the seminars are taught in English. At the master level, all seminars are taught in English. Besides, the department offers courses on topics like the German political system or the basics of

empirical academic work. Please note that many courses from the 1st and 2nd undergraduate year are in German.

The members of the Department of Politics and Public Administration focus on the following research areas:

- **Empirical methods, survey research,**
Prof. Dr. Peter Selb
- **German politics and public administration,**
Prof. Dr. Wolfgang Seibel
- **International Politics,** Prof. Dr. Gerald Schneider
- **International politics and conflict management,**
Prof. Dr. Katharina Holzinger
- **Management, especially strategy and leadership,**
Prof. Dr. Sabine Boerner
- **Political methodology, statistics,**
Prof. Dr. Susumu Shikano
- **Political science, especially policy analysis and political theory,** Prof. Dr. Marius Busemeyer
- **Political science, especially international politics,**
Prof. Dr. Dirk Leuffen
- **Comparative politics,** Prof. Dr. Christian Breunig
- **Policy analysis,** Prof. Dr. Michael Dobbins
- **Organizational studies,** Prof. Dr. Florian Kunze
- **Comparative politics of non-democratic states,**
Prof. Dr. Nils Weidmann
- **Empirical and normative democratic theory,**
Prof. Dr. Sven Jochem
- **German politics and public administration,**
Jun.-Prof. Dr. Christina Zuber
- **Development research,** Prof. Dr. Anke Hoeffler
- **Public administration,** Prof. Dr. Ines Mergel
- **Public administration and organizational theory,**
Jun.-Prof. Dr. Steffen Eckhard
- **Management, especially social responsibility,**
Jun.-Prof. Dr. Sebastian Koos

3. Courses at the Department of politics and Public Administration

In the Department of Politics and Public Administration, there are five different course types for bachelor and

master students to choose from, each designed for a particular level/semester of the degrees offered by the department. International and exchange students can attend all course types:

Seminar (seminar): Here, the lecturer and students work together on the subject matter. Generally, each participant presents a paper in class and also in written form. After the presentation, a discussion takes place building on the active involvement of each participant.

Proseminar: Special type of seminar, especially for undergraduate students in the first or second year, often in German.

Vorlesung (lecture): The classic teaching form at the University. A lecture is a talk by a professor or academic staff member on a particular subject that gives students an overview of that subject.

Übung/Tutorat (tutorial): These are generally offered as complementary classes for the lectures. In tutorials, students can revise in detail the subject matter of the lecture on the basis of concrete examples and practice certain skills under the instruction of the tutor.

Kolloquium (colloquium): A form of tuition, that is not graded and is characterized by discussions between the lecturer and students about the subject matter prepared by the students. The colloquium is often employed for exam preparation.

Unless explicitly specified in the course commentary in the online course description, students do not have to register for courses before the start of the semester in order to take a course in the Department of Politics and Public Administration. Students join a course by simply showing up at the first meeting of class. However, they do have to register for the assessments within the courses at a later stage of the semester. Assessment registration is completed using the central student portal of the university, **ZEuS**.

Details on the coursework and assessments of each course are either mentioned in the online course

catalogue or announced by the lecturer in the first meeting of class. This is why you should make sure to attend the first meeting of a course you are interested in, even if you are unsure about your participation in it. Where registration is explicitly requested, you should follow the instructions in the course commentary.

4. Empirical methods

The Department of Politics and Public Administration has a strong reputation for its emphasis on methodology. This focus is also reflected in the course programme. Especially students who plan to attend master seminars should have a solid knowledge in this type of research methods. Such knowledge should cover the philosophy of science, research designs, data collection techniques, probability theory and statistical analysis (regression and further multivariate models). For those without sufficient methodological knowledge, it is strongly recommended to attend the methods primer that will be offered as an intensive course at the beginning of the first semester. Courses on the use of statistical software are offered each semester as well.

Recommendations for preparatory readings:

- **Kellstedt, Paul M. and Whitten, Guy D. The Fundamentals of Political Science Research.** 3 ed. Cambridge: Cambridge Univ. Press; 2018.
- **Diekmann, Andreas. Empirische Sozialforschung. Grundlagen, Methoden, Anwendungen.** 14 ed. Reinbek: Rowohlt; 2005.
- **King, Gary, Keohane, Robert O., and Verba, Sidney. Designing Social Inquiry: Scientific Inference in Qualitative Research.** Princeton, NJ: Princeton Univ. Press; 1994.
- **Kühnel, Steffen M. and Krebs, Dagmar. Statistik für die Sozialwissenschaften. Grundlagen, Methoden, Anwendungen.** Rowohlt: Reinbek; 2001.

5. Contact information

International students who plan to register as degree-seeking (e.g., BA Politics and Public Administration) at the University of Konstanz should contact Piret Sharinghousen (Coordinator Exchange Students) for further details on courses, content, application deadlines, language requirements, etc.

Piret Sharinghousen

Erasmus+ Coordinator
Room D 326
+ 49 7531 88-5329
Fax: +49 7531 88-4483
erasmus.polver@uni.kn
Office hours: Tue, Wed and Thu 9:00 – 11:00



For more information see our website:

– polver.uni.kn/en

On **ZEuS** you can find a list of courses taught in English:

- **BA courses in English**
- **MA courses in English**

3.3.2. Department of Law

The Department of Law at the University of Konstanz stands out among typical German universities.

The political intention to rethink legal research and teaching led into the distinguished “Konstanz model” featuring a curriculum streamlined by the integration of fundamental disciplines.

1. About us

The Department of Law enjoys an excellent reputation both in research and teaching. Its comparatively small size adds to the studying experience with a teacher student ratio outstanding among German public law schools. The Department of Law is characterized by a high expertise in economic law as its core area. Among its 18 professorships, the economic focus is represented in civil law, public law as well as criminal law research. Judges, lawyers and prosecutors provide an institutional interlock of teaching with the legal practice.

We aim for our international students to not only learn core elements of German substantive law but also the working method and problem solution in legal science. Courses cover theory and implementation, methodology for solving of cases and legal interpretation as well as recent developments in German law. Students can choose from the wide range of courses at the Department of Law, including basic lectures and courses in eight different focus areas for advanced students:

- Competition law and intellectual property law
- Labor law and social law
- European and international private law and civil procedure law
- Environmental law, planning law and public commercial law
- Criminal justice: commercial criminal law, criminology,

- Europeanization and practice
- Personal and corporate tax law
- International and European law
- Corporate finance

2. Institutions and people

Coming to the University of Konstanz, you will most likely first get in touch with the university’s International Office (IO). Yet, before starting your first semester you might still want to get some more detailed information on lectures and a study plan tailored to suit your needs and academic interests. That is why the Department of Law has its own coordinator for Erasmus+ and international relations. Whenever questions arise concerning learning agreements, lectures, exams, etc., the Erasmus+ coordinator is the person to address.

3. Courses at the Department of Law

a. Special courses for international students

We provide a number of additional courses especially designed for international students, which often include Introduction to the German Legal System, Contract Law or Constitutional Law. You are encouraged to take these special courses alongside our regular lectures where you can meet and study with German students as well.



b. Your curriculum is your choice

You have a vast choice in setting up your individual curriculum, while our international coordinator will assist you and give advice regarding subject-matter related prerequisites and administrative issues.

aa. Types of courses

We recommend international students to combine lectures with complementary tutorials.

– **Lectures (*Vorlesung*)** are usually taught by full professors or judges. While they usually depend on the students’ active participation they typically aim at providing a broader picture of an entire field of law. Depending on the subject-matter, lectures are attended by ten to 250 students. Lectures can be divided into two categories: basic lectures covering the foundations of German law and advanced lectures belonging to one of our focus areas.

– **Exercises or tutorials (*Arbeitsgemeinschaft*)** are taught in smaller groups of typically 10 to 20 students by junior research fellows, mostly PhD students. Their goal is to train the skills of implementing knowledge mainly acquired in a lecture to particular cases in an analytical manner.

– **Tutorials for international students.** As mentioned before, these courses are designed specifically for international students and provide good support for the lectures. Regular attendance provided, you may take an exam at the end of term. This will count for 3 to 6 ECTS points.

bb. General information

As an Erasmus+ student, you are usually required to fulfil 30 ECTS points per semester by your home university; there are no minimum ECTS requirements set by University of Konstanz. For LLM students, our own requirements apply. You will find the ECTS points obtainable attached to every course in the online course catalogue. You will find a description of the course contents either in the course catalogue or following this link:

– [ZEUS.uni.kn](https://www.uni-konstanz.de/zeus)

(description and commentary for courses)

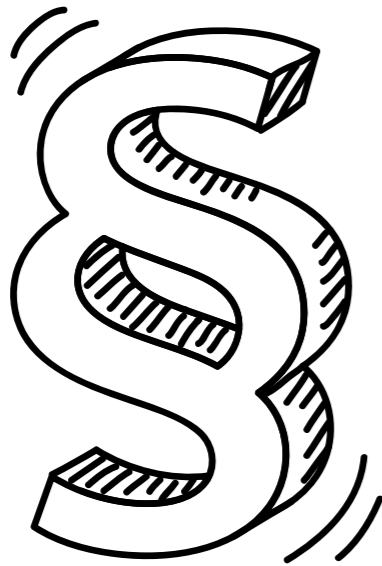
In case of difficulties, please contact jura.international@uni.kn

cc. Admission to classes

There is no need to register or inscribe for any lectures or tutorials in a formalized manner. Students may join any course by simply showing up at the beginning of classes. They are strongly encouraged to introduce themselves to the teacher to make him or her aware of their particular needs regarding language and legal background and enquire about the form of final exam. **Moreover, details on the classwork and assessments for each course will be announced by the lecturer in the first meeting of class. So you should make sure to attend the first meeting of any course you are interested in, even if you have not decided yet whether to participate in it or not.** Where registration is explicitly requested, you should follow the instructions in the course commentary.

dd. Exams

First and second-year lectures close with a closed-book written exam. Usually the official exam period is scheduled two weeks after classes end. International students have to register for exams. In the winter semester, the registration period starts in December and ends in mid-January. In the summer semester, the registration period lasts from May until mid-June. The IO holds information sessions on how to use **ZEUS** and register for the exams, so do not miss them.



You will find that mastering the German language is crucial both for success in your studies and your cultural experience. You should take advantage of the pre-semester language and orientation courses organized by the International Office, as well as the semester language courses given at the university's own Language Institute. We encourage you to find a German student who is interested in learning your mother tongue for tandem language learning.

ee. Some recommendations

We generally advise incoming students on their first contact with German law to take undergraduate lectures (first or second year) for two reasons: First of all, the basic lectures in private, public or criminal law will provide you with an understanding of the institutional setting strongly influenced by the civil law tradition, the constitutional background and European integration. Secondly, the basic lectures are supported by skill-building tutorials aiming at the special way of working on and with cases necessary for passing the final exams (see supra b.aa. types of courses). Finally, the course **Introduction to the German Legal System** will focus on fields of law covered by these basic lectures. In addition to every lecture you choose, you should join a tutorial (*Arbeitsgemeinschaft*) in order to practice what you learn in class.

4. Language of instruction

Almost all of our courses at the Department of Law are taught in German. Therefore, exchange students are required to speak and understand German to be able to follow the lectures. With the aim for high academic quality and the particular problems to convey civil law contents in the English language, the Department of Law in principle refrains from teaching German law in English. You may find the few selected courses taught in English in our course catalogue or on our website.

5. Contact information

Erasmus+ and internationalization coordinator
Room C 413
+ 49 7531 88-3118
jura.international@uni.kn
Office hours: Please take a look at the web pages of the department.

For more information see
our website:

– jura.uni.kn/en

You have to register for the exams using the central enrolment and student portal **ZEuS**.

3.3.3. Department of Economics

1. About us

We are delighted about your decision to study at the Department of Economics at the University of Konstanz! With any questions, concerns or worries you will find an open door, listening ears and as much support as you need.

Our department enjoys an excellent reputation in research and teaching and exchange students benefit in a number of ways:

- Research results continuously inform our teaching which means you are up to date on research developments.
- Numerous small tutorial groups that accompany the lectures provide dedicated support and teaching quality at a high level.
- Our teaching focuses on theoretical, mathematical and statistics-based knowledge in the department's five research areas: **behavioural economics, macroeconomics, public economics, finance and econometrics, and education economics.**
- A friendly team consisting of your personal exchange advisor and dedicated student assistants as well as welcoming teaching staff is happy to have you here and is approachable for advice and with questions.

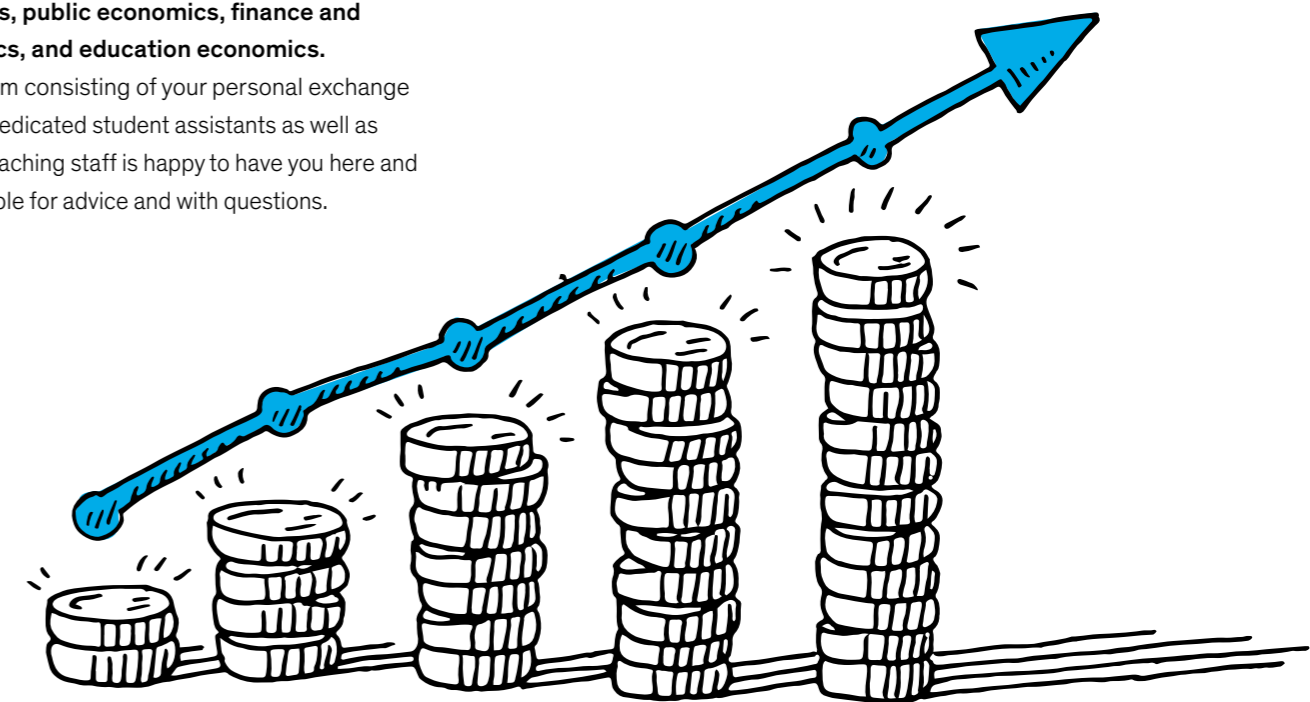
- A broad array of lectures in English at the undergraduate level offer the option to enrol in lectures taught in German but answer the exams in English.
- Three master's programmes are completely taught in English.
- You have the opportunity to take courses in any other department while here in Konstanz.

The Department of Economics offers several **bachelor's and master's programmes**. Pursuing a PhD is possible in the framework of the graduate school or the doctoral programme, both taught in English.

Undergraduate/bachelor's programmes Bachelor of Science

- Economics: approximately 50% of courses are taught in English, tendency growing
- Mathematical Finance: taught in German and English

Look out for our bachelor's and master's programmes on our **website**.



Graduate/master's programmes

Master of Science

- Economics with double-degree options with the Universities of Nottingham and Essex in the UK, University of Rome Tor Vergata in Italy and University of Aix-Marseille in France (English)
- Social and Economic Data Science (English)
- Political Economy (English)
- Business and Economics Education (German/English)
- Mathematical Finance (German/English)

PhD programmes (all taught in English)

- Quantitative Economics and Finance
- Graduate School of Behavioural Sciences

You can find out about **current conferences, events or brown-bag seminars** on our web pages.

People in the department

Our web pages give you access to **relevant academic and administrative staff** and let you find out about our faculty members' **research areas**.

2. Courses at the Department of Economics

a. ZEuS

You find current and past information in **ZEuS**.

b. Courses in English and course descriptions

You find current information **on our web pages**.

c. Course types

There are two basic academic instructional settings that form an entity: a lecture where students get information from a lecturer (no discussion, rarely questions) and a tutorial where students have the opportunity to ask questions, look deeper into the information or practice what they heard. Students do not need to register for the lectures – and they will hear how to sign up for the accompanying tutorial in the first meeting of the lecture. This may be an email to the lecturer, it may be signing up on a list at the door of the lecturer. The so-called seminars are usually reserved for Konstanz undergraduate students as they are connected to the

bachelor's thesis. In some cases, exchange students are allowed to partake in seminars; to find out please send an email of interest to: international.wiwi@uni.kn

Unless explicitly specified in the course commentary in the online course description, students do not have to register in order to take a course. Students join a course by simply showing up at the first meeting of class. However, they do have to register for the assessments within the courses at a later stage of the semester. Assessment registration is completed using the central enrolment and student portal **ZEuS**. Details on the coursework and assessments of each course are either mentioned in the online course catalogue, can be found **on our web pages** or are announced by the lecturer in the first meeting of class. This is why you should make sure to attend the first meeting of a course you are interested in, even if you are unsure about your participation in it. Where registration is explicitly requested, you should follow the instructions in the course commentary.

d. General information about the courses

- As an exchange student, your home university usually requires you to take courses worth 30 ECTS credits per semester. There is no minimum requirement in the Department of Economics at Konstanz.
- You will find the ECTS credits available for every course in the course catalogue.

e. Exams

For most lectures, there is a "main" exam shortly after the end of classes and a re-sit exam later. You can only register for the re-sit exam if you also stay in Konstanz for the following semester. Where to find old exams? Contact our **department's student council**.

f. Exam period

In the summer semester (April to July), this usually is the last two weeks of July. In the winter semester (September to February), this usually is in the second half of February. The IO holds information sessions on how to register for the exams, so do not miss them.

g. Exam registration

You have **ONE** week to register for the exam; there is an email reminder.

3. Communication in the department

- In all courses, lecturers communicate with the students in their class by email or via ILIAS. This will be communicated to you the first time the lecture meets.
- You are responsible for subscribing to the **mailinglist** of the department to receive reminders for exam registration, important events and weekly information on internships.
- If you need assistance, come to the **office hours of the coordinators** or send an email to: international.wiwi@uni.kn and we are delighted to assist. Don't be shy.

4. Recommendations

Most courses in the department are heavily mathematics-, statistics- and quantitatively based; they are challenging and ambitious. **You should aim at mixing economics courses with an array of other courses such as:**

- **German and other language courses.** Please note that exchange students may not be allowed in English language classes.
- **Other courses** that are designed with exchange student interests in mind.
- Exchange students are free to take courses in other departments – of particular interest to economics students may be courses in the Departments of Politics and Public Administration (max. two courses), Sociology or Psychology
- In the Department of Law there usually is a course specifically for exchange students on the German legal system.
- **Courses at the Centre for Transferable Skills (*Zentrum für Schlüsselqualifikationen*)**

– If you, when preparing for your time in Konstanz, come across anything particular you would like to do (for example start your bachelor's thesis here) but are not daring enough to contact a professor on your own – contact: international.wiwi@uni.kn and we will assist!

5. Application, housing, orientation and transcripts

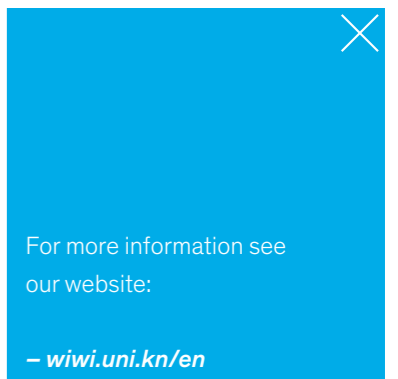
The **International Office** handles all of these aspects and offers a wealth of resources to all exchange students.

6. After the exchange ...

Are you interested in doing your master's or PhD in Konstanz or Germany? Are you interested in coming back to do an **internship**? Talk to us – see contact below – or read what the **DAAD** has to say

7. Contact information

Karin Czaja, Hanna Schwarz and team
Rooms F 260 and 263
+ 49 7531 88-3452 and -4587
international.wiwi@uni.kn
– Office hours: See our **website** for details.



The Language Institute



The Language Institute – Sprachlehrinstitut or simply SLI – is responsible for all the practical modern language courses at the University of Konstanz.

The SLI offers courses specially tailored to the needs of those studying a foreign language or literature as a major subject with the intention of becoming teachers or acquiring a bachelor's or master's degree, as well as a wide variety of both general language classes, open to students of all faculties, and specialized language courses, e.g. English for Economists, French for Lawyers etc.

For those languages that can be studied as part of a philological degree (English, French, Italian, Spanish, Russian), there are **two categories of courses listed in the course catalogue:**

- those for students of the respective language (*Fachstudierende Englisch/Französisch/Italienisch/Spanisch/Russisch*)
- and those for students studying other subjects (*Studierende anderer Fächer*)

In view of the fact that Europe is converging politically, culturally and economically, the growing need for foreign language skills in all professions is becoming increasingly apparent.

For international students, the SLI offers German language courses at basic, intermediate and advanced level every semester (level A1 to C2). Some of these cover specialized subject areas, for example German for Lawyers. For further information on German courses see **“Studying German in Konstanz”** below. For some courses,

students will be asked to register in advance. If this is the case, the method of registration will be explained in the course catalogue (see field "Remark").

If you cannot register in advance because you do not have a uni-konstanz.de email account, please contact Karolin Wurster to ask for help: karolin.wurster@uni.kn

Please note that there are limits on the number of participants in our courses and that degree-seeking students will have priority over exchange students in some of the courses.

German for speakers of other languages (GSOL) in Konstanz

The German section of the Language Institute offers GSOL courses at all levels of the Common European Framework of Reference for Languages (CEFR) from A1 (beginner level) to C2 (near-native proficiency).

At basic level (A), all our courses have 4 contact hours a week and develop all four areas of language competence: reading, writing, speaking and listening.

At the lower-intermediate level (B1) we offer courses with either two or four contact hours a week, focusing on a particular area of competency, e.g. writing. At this level, there are also courses on grammar, pronunciation and area studies.

There exist two categories of courses:

- a) *Fachstudierende* (students of a respective language)
- b) *Studierende anderer Fächer* (students studying other subjects)

At the **upper-intermediate level (B2)**, we offer 2- or 4-hour courses focusing on particular skills such as presentation and discussion skills, or combined skills in courses such as German through Films, German through Literature and area studies. We also offer GSP courses (German for special purposes) for students of politics and public administration, economics, and law.

At **proficiency level (C1 and C2)**, all our courses have two contact hours a week. In addition to courses on area studies, grammar and vocabulary, there are also courses focusing on study-related skills such as academic writing and advanced presentation skills.

Registration for all our courses takes place following our **language placement test** on the basis of **recommendations** made by the German section teaching staff. Registration is **NOT** possible in advance or online. The maximum number of contact hours in the German section is six to eight hours a week per student.

The number of **ECTS points** awarded for our courses depends on the number of weekly contact hours involved: two-hour courses carry 4 ECTS and four-hour courses 8 ECTS points upon successful completion. Successful completion means regular and active participation as well as taking all oral and/or written exams (incl. presentations, portfolios etc.) to the required standard.

Students wishing to do more to improve their German can also do so outside the official lecture period. In collaboration with the university's International Office and the *Internationale Bodenseehochschule* (ibh) we offer 4-week **intensive German courses** in **March, August and September** at all levels (A1 to C1). **Registration** for these courses takes place through the International Office (for the March and September courses) and the ibh (for August). Further information on these courses can be found on the International Office and ibh websites. Please note that all TGFL courses (Teaching

German as a Foreign Language) are open to home students of the University of Konstanz only.

English courses

English courses offered at the Language Institute are aimed at (1) students of English (British and American literature and/or linguistics), i.e. students for whom English as a foreign language forms an integral part of their degree, and (2) students of subjects other than English.

1. Students of English

All courses for students of English presuppose that students will have taken English at German *Abitur* level (~B2) or equivalent. Students whose mother tongue is not German should note that some courses also require a comparable, if not higher, level of German.

Lower-level language courses include communication skills, reading, writing, translation, as well as other areas such as vocabulary and grammar. **Higher-level language courses** include oral skills, writing, translation, and contrastive language skills. In addition to language courses, the English section also offers a wide range of **area-studies courses**.

Course registration and ECTS credits

Registration for all courses takes place during the 1st meeting of class. Please refer to the **university's central enrolment portal (ZEuS: Fächerübergreifendes Angebot > Sprachkurse)** for full course descriptions, including information about course requirements, and note that all courses carry 3 ECTS credits.

2. Students of other subjects

Courses for students of subjects other than English come under either General English or English for Special Purposes (ESP).



– **General English:** These courses range from refresher courses to advanced integrated skills as well as preparatory courses for students wishing to sit external examinations such as Cambridge Advanced (CAE).

– **English for Special Purposes (ESP):** These courses include English for Economists and Administrators, for Students of Political Sciences, Social Sciences, International Relations, Sociology & History, for Lawyers, and for Natural Scientists.

Course registration and ECTS credits

Registration for these courses takes place **either** online before the start of term **or** offline during the 1st meeting of class. Please refer to the **university's central enrolment portal (ZEuS: Fächerübergreifendes Angebot > Sprachkurse)** for full course descriptions, including details about registration and course requirements, and note that these courses carry 3 or 6 ECTS credits depending on whether there are two or four contact hours a week.

French courses

1. Students of French

There are courses available at the levels B2/C1 up to the level C2. The courses on offer focus on *civilisation* (area studies), *compréhension et expression orales*, *expression écrite*, *analyse de textes*, *traduction*, and *grammaire*. All of these courses are taught once a week (two contact hours per week) and students must not miss more than two sessions in order to be admitted to the end-of-term examination and receive 3 ECTS points upon successful completion of the course. Registration for these courses takes place during the first meeting of class.

2. Students of other subjects

Students of all other subjects may take courses to learn French from scratch (French I, level A1) up until level B2 (*Niveau avancé 2*). There are also courses especially tailored to the needs of students of law, economics, social sciences and public administration (French for Lawyers, Administrators, Economists and Sociologists, level B1 and B2).

All of these courses are taught once a week (two contact hours per week) and students must not miss more than two sessions in order to be admitted to the end-of-term examination and receive 3 ECTS points upon successful completion of the course.

Students have to register for these courses using ZEuS and have to attend the first meeting of class (otherwise their place will be given to someone in the waiting list). Please contact Karolin Wurster (karolin.wurster@uni.kn) in case you do not have access to the registration tool of ZEuS.

Spanish courses

1. Students of Spanish

Courses for students of Spanish are available at the levels B2 up to the level C1/C2 and courses fall into one of the following five categories: oral proficiency, writing proficiency, area studies, general applied grammar and translation. **Please note that our translation courses are not courses on the theory of translation. These courses are designed for students whose native language is German, studying Spanish.** We strongly advise students whose native language is Spanish not to take the translation courses, as usually the level of German needed is too high for foreign students and the level of Spanish too low for native speakers of Spanish. This holds true particularly for the course Translation Spanish-German.

French/Italian/Spanish courses
– for students of these languages (course from level B2 to C2)
– for students of other subjects (courses from A1 to B1/2)

A travel guide on the university, city, history and lifestyle in Konstanz is available online. The project was part of a course offered for students of Spanish and is directed at native speakers of Spanish.

CIAO!

All of the above-mentioned courses are taught once a week (two contact hours per week) and students must not miss more than two sessions in order to be admitted to the end-of-term examination and receive 3 ECTS points upon successful completion of the course. Registration for these courses takes place during the first meeting of class. Do make sure to attend the first meeting as you will not be admitted to the course once the number of maximum participants has been reached. If you have to miss the first class for a good reason, please get in touch with the lecturer to inform them about your wish to participate and the reason why you cannot attend the first meeting.

2. Students of other subjects

Students of all other subjects may take courses to learn Spanish from scratch (Spanish I, level A1) up to level B1 (Spanish V+VI). Based on the demand of the previous semesters and depending on the resources available, the offer of courses in this category varies slightly from semester to semester. There are courses with two contact hours per week (Spanish I) or so-called compact courses with four contact hours per week (Spanish I+II).

Since the Spanish section also offers compact courses in the lecture-free period, it is in fact possible to start learning Spanish and reach the level B1 within one academic year. There also is a course especially tailored to the needs of students of law, public administration and economics (Spanish for Lawyers, Administrators and Economists, level B2). Students have to register for these courses using ZEuS and have to attend the first meeting of class (otherwise their place will be given to someone in the waiting list).

Please contact Karolin Wurster (karolin.wurster@uni.kn) in case you do not have access to the registration tool of ZEuS.

Italian courses

1. Students of Italian

Courses for students of Italian are available at the levels A1/A2 up to level C1/C2. Courses fall into the following categories: oral and writing proficiency (*competenza scritta e orale, corso di comunicazione, analisi di testi letterari*), area studies (*corso di civiltà italiana*), or translation with grammar exercises (*traduzione tedesco/italiano*). Please note that our translation courses are not courses on the theory of translation. These courses are designed for students studying Italian whose native language is German.

All of the above-mentioned courses are taught once a week (two contact hours per week) and students must not miss more than two sessions in order to be admitted to the end-of-term examination and receive 3 ECTS points upon successful completion of the course. Registration for these courses takes place during the first meeting of class, students will have to join the course electronically through the learning platform ILIAS afterwards. **Do make sure to attend the first meeting as you will not be admitted to the course once the number of maximum participants has been reached.** If you have to miss the first class for a good reason, please get in touch with the lecturer to inform them about your wish to participate and the reason why you cannot attend the first meeting.

2. Students of other subjects

Students of all other subjects may take courses to learn Italian from scratch (Italian I, level A1) up until level B1 (Italian VI). Based on the demand of the previous semesters and depending on the resources, the offer of courses in this category varies slightly from semester to semester. There are courses with two contact hours per week (Italian I) or so-called compact courses with four contact hours per week (Italian I+II) Since the Italian section also offers compact courses in the lecture-free period, it is

in fact possible to start learning Italian and to reach the level B1 within one academic year. There also are courses especially tailored to the needs of students of law, public administration, economics and social sciences (Italian for Lawyers, Administrators, Economists and Students of Social Sciences). Students have to register for these courses through ZEuS and have to attend the first meeting of class (otherwise their place will be given to someone in the waiting list). Please contact Karolin Wurster (karolin.wurster@uni.kn) in case you do not have access to the registration tool of ZEuS.

Russian courses

1. Students of Slavic literature/linguistics, Russian

Students of Russian may learn Russian from scratch over the course of four semesters: the *Lehrbuchkurs Russisch I, II, III, IV* (textbook course to learn communi-

cative skills) and *Übungen zum Lehrbuchkurs Russisch I, II, III, IV* (exercises to the textbook course to learn the Russian grammar). In the first year, the courses are taught four times a week (eight contact hours per week, four contact hours for the textbook course and four contact hours for the exercise course) and students must not miss more than four sessions per course in order to be admitted to end-of-term examination and receive 6 ECTS points. In the second year, the courses are taught four times a week (four contact hours per week, two contact hours for the textbook course and two contact hours for the exercise course) and students must not miss more than two sessions per course in order to be admitted to the end-of-term examination and receive 3 ECTS points.

At the end of the two years, the students should have attained level B2. In the second year, students will be allowed to take individual courses from the main/advanced course of studies. In the advanced course of studies,

Typically all language courses have two contact hours per week and are awarded 3 ECTS points upon successful completion.





SALUT!

courses focus on the development of the following individual skills: listening, translation (German-Russian / Russian-German), grammar, vocabulary, writing related to a specific field, reading related to a specific field, doing presentations and general reading proficiency. Students are also offered two area-studies courses with different content.

All of the above-mentioned courses are taught once a week (two contact hours per week), and in order to receive 3 ECTS points, students must not miss more than two sessions. After completion of the advanced courses, students should have attained level C2.

All of the courses are open to students of other subjects with the required language level and commitment to the course. To register, please contact the lecturer responsible for the course.

2. Students of other subjects

Students are offered four courses taught over the course of two years with two contact hours per week. Please note that courses for beginners are only taught in the winter semester. Students who pass the end-of-term examination will receive 3 ECTS points per course. Students have to register for these courses using ZEuS and have to attend the first meeting of class (otherwise their place will be given to someone in the waiting list). Please contact Karolin Wurster (carolin.wurster@uni.kn) if you cannot access the ZEuS registration tool.

Self-Access Study Centre

Over and above the regular classes, students can further their knowledge of a foreign language by working independently in the Self-Access Study Centre with audio, video and computer materials. Should students working independently in the centre have any problems, student tutors are on hand to offer any help needed. Expert advice is also available from the teaching staff of the SLI.

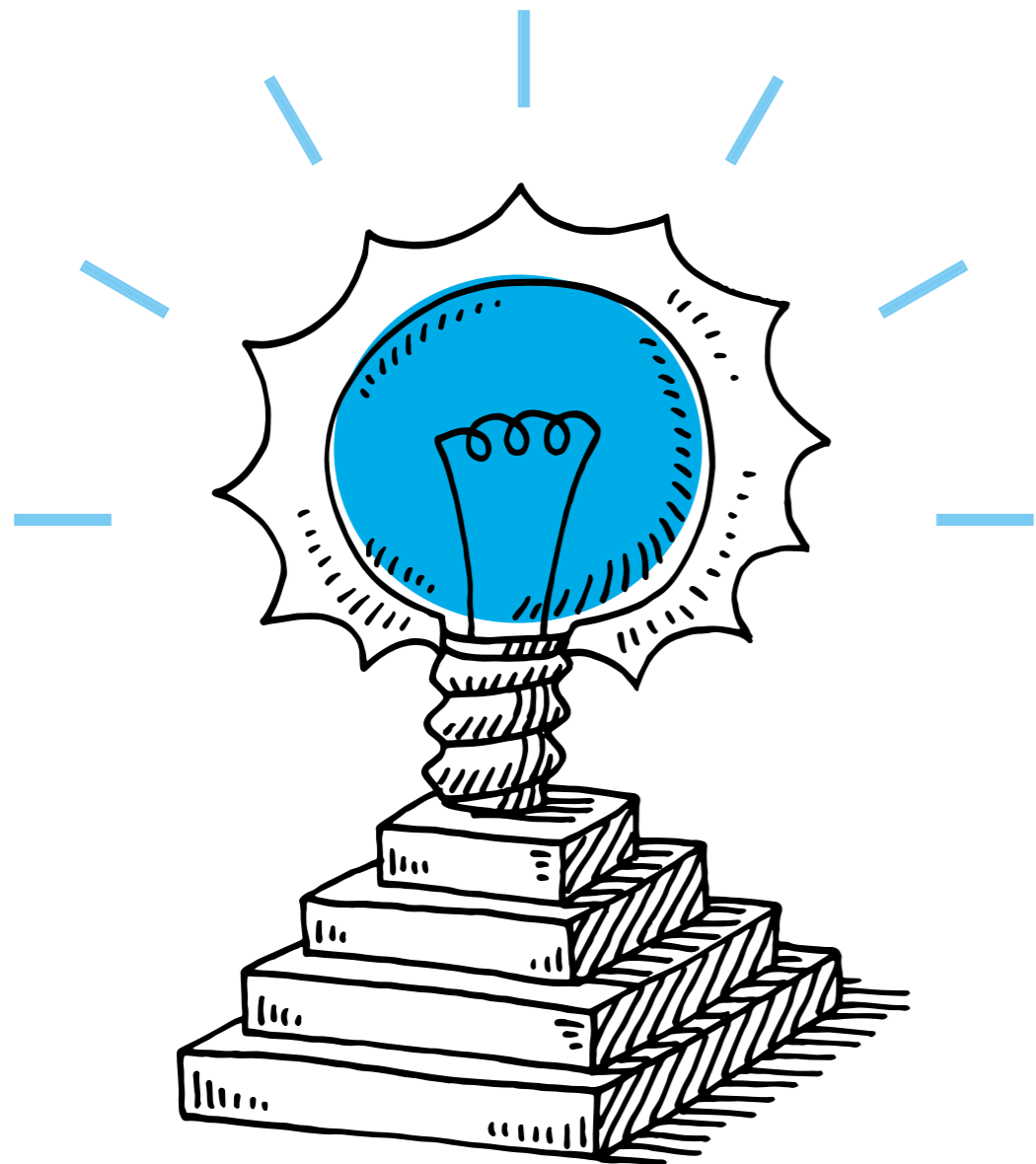
Learning a language in tandem

Another service offered by the SLI is **learning a language in tandem**. Here, two learners, each with a different mother tongue, get together to learn the other's language. The SLI Tandem Office helps students to find partners and provides them with assistance and advice.

For more information see our website:

– sli.uni.kn/en

The Centre for Transferable Skills



The Centre for Transferable Skills is a central, interdisciplinary division within the University of Konstanz.

1. About us

We coordinate courses in the scope of interdisciplinary and job-oriented qualifications, collaborating mainly with external experts from the private work sector. These experts provide our students with job-related skills in a practice-oriented way.

and their future career, to provide them with job-relevant skills and to offer them valuable, versatile insight to various professional fields.

The acquisition of transferable skills is a dynamic process that should be guided by the different and changing requirements of both, the academic studies of our students and those of the professional world beyond the university.

2. Our courses

Our courses are mainly designed for bachelor students who need to complete courses on transferable skills for their degrees. However, we also offer courses for master students. Our aim is to prepare students for the requirements of their degrees (e.g. courses on how to give oral presentations, how to write a course paper etc.)

Accordingly, we offer a great variety of courses with a high level of flexibility regarding the learning content as well as the forms of learning. This also means our programme is constantly further developed in terms of the topics and the focus of our courses, adjusting to the needs of our participants and the demands of the job market.





The courses offered by our centre are listed in the section **Transferable Skills** within the Interdisciplinary Programmes of the course catalogue ZEuS.

Courses taught in English are also listed separately in the section **Courses Taught in English**, opening the branch Transferable Skills.

3. Registration for participation

Students need to sign up / pre-enrol for our courses in advance unless the course description explicitly states otherwise. Pre-enrolment is completed electronically through the university's central online course catalogue, ZEuS. Please be aware that only students already enrolled at the University of Konstanz can use this service as it requires a university email address and password.

4. Admission criteria

The criteria for admission in our courses are, amongst others, the relation of the requested course to the study field as well as the degree phase of the applicant (number of semesters and ECTS points completed in the degree). Participants are drawn by lot in cases where there are more suitable applicants than places available.

5. Courses during the lecture-free period

We also offer courses during the lecture-free period in winter (from the end of February until the beginning of April). The pre-enrolment phase for these courses is between mid-January and mid-February. For courses taking place during the lecture-free period in summer (from the beginning of August until the beginning of October) the pre-enrolment phase starts in mid-June and runs until mid-July.

6. Registration for participation vs. registration for assessment

Please be aware that you will have to register for the assessments of your courses at a later stage of the semester as there is a difference between registering for participation in a course and registering for its assessments. This may sound not very clear at first, but the idea is to offer students as much flexibility as possible so that they might still change courses without consequences. Please refer to the **website of the Centre for Transferable Skills** for further information.

Further information, course dates and registration deadlines can be found on our website:

– uni.kn/en/centre-for-transferable-skills



Communication, Information, Media Centre (KIM)

KIM is the Communication, Information, Media Centre of the University of Konstanz. It is the university's central service provider for IT and library services.

KIM provides the main literature services for students and staff of the University of Konstanz.

The KIM Main Library is **open 24 hours a day**. It offers more than 1.7 million printed **books**, 199,000 **e-books**, more than 50,000 **subscriptions to electronic and printed journals, DVDs and databases**. The printed media are systematically arranged in stacks that are publicly accessible. Materials can be researched and identified using the **local catalogue** or the search engine **KonSearch**. Students can borrow materials by using their student ID card.

There are three particularly relevant resources for students:

- 1. Textbook collection:** includes numerous copies of the standard literature used by the teaching staff, e.g. introductory material for undergraduate courses
- 2. Course reserve:** bookshelves where the literature and materials for individual courses are reserved for course members
- 3. ILIAS:** an e-learning platform with relevant course materials that have been recommended by the lecturer

KIM services offer not only literature supply, they also include important core IT services.

In the library rooms, KIM provides **1,600 work spaces** for individual or group work and **technical equipment** such as photocopiers, scanners and PCs. Through **CampusLAN** and **WLAN**, KIM provides both licensed electronic media and internet access. **Remote access is provided** via VPN. KIM IT supports students in their work by providing **software** such as Microsoft Office at preferential conditions.

Another very important IT service is the **email account** that is available to every student and member of staff. Students can use the password of this email account for further KIM as well as other university services (ILIAS, ZEuS etc.).

KIM offers broad training opportunities and guidance in the field of information literacy.

Students can attend a broad spectrum of KIM **courses** dealing with IT topics and information literacy. If you have any problems finding the relevant primary or secondary literature or have questions on hard- and software, just ask the **KIM support team** in the information centre.

The KIM support
Library information:
+ 49 7531 88-2871
Mon – Fri 9:00 – 19:00
Sat 11:00 – 17:00
beratung.kim@uni.kn

IT-Support:
+ 49 7531 88-3919
Mon – Fri 9:00 – 19:00
support@uni.kn

For more information see
our website:

– kim.uni.kn/en



How to apply for admission & housing

We are happy to learn that you have decided to study at the University of Konstanz!

In this section, you will find detailed information on the application procedures for Erasmus+/exchange students as well as for free mover students (visiting students spending a semester or two in Konstanz outside an exchange agreement between their home university and the University of Konstanz). Degree-seeking students wishing to enrol for a bachelor's, master's or PhD programme in Konstanz should consult our websites for more information on **enrolment procedures, language requirements** etc., see below.

1. Procedures for Erasmus+/exchange students

Once you have been nominated by your home university, we will send you an email with an invitation to apply online with us.

– Application documents for Erasmus+/exchange students

The online application includes:

- Application for admission
- Application for housing*
- Course registration for either **GO Konstanz** (intensive language course with orientation programme) or **OriPro** (orientation programme)

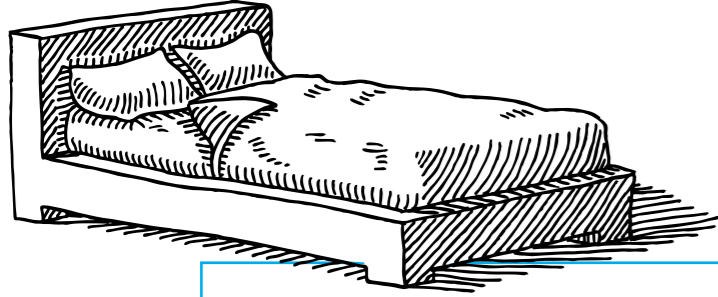
Please find an overview of all documents for admission and enrolment on our website:

– uni.kn/en/international-office/study-in-konstanz/exchange-studies/application/uploads-for-application-and-enrolment

The online application is available in German and English.

Please mind the following deadlines:

- 15 May if you would like to spend the winter semester / academic year in Konstanz (October to February / October to July)
- 15 November if you would like to spend the summer semester in Konstanz (April to July)



The International Office can only guarantee you a room in a student accommodation if you pay the deposit of € 550 in time. Our staff will not be able to reserve housing for you otherwise. The deposit of € 550 includes € 50 administration fee and a € 500 deposit that will be returned to you on your move-out day if you leave your apartment in good shape.

Please enclose the proof of bank transfer with your application documents.

As long as you have not received your reservation letter, you can withdraw your housing application without any charges. If you decide to cancel your booking within two weeks after having received your reservation letter, Seezeit will keep the administration fee and reimburse the deposit. To withdraw your application, please send an email to:

international.incoming@uni.kn

Unfortunately, you cannot apply for a specific student accommodation. Please note that it is extremely difficult to find private accommodation in Konstanz. If you require assistance, please contact the International Incoming Team by email:

international.incoming@uni.kn

2. Procedures for free mover students

International students who would like to study for one or two semesters at the University of Konstanz as visiting students outside an exchange agreement between their home university and the University of Konstanz can apply as so-called free movers students. In order to be able to apply as free mover student you

- need to be enrolled as a degree-seeking student at a non-German university, and
- must not be registered or enrolled at one of the partner universities of the University of Konstanz.

As free movers, students can only complete a specific part of their studies, i.e. one or two semesters, at the University of Konstanz, they cannot aim for a degree.

Application documents for free mover students include:

- Application for admission as free mover
- Letter of motivation (1 page)
- Short CV / résumé
- Proof of registration as a student in your home university
- Proof of German or English language skills (at least B2 level / *Mittelstufe 2*)

Your **application** should be completed, printed out and submitted to the Division for Student Affairs by regular mail by the following deadlines:

- 15 July if you would like to spend the winter semester / academic year in Konstanz (October to February / October to July)
- 15 January if you would like to spend the summer semester in Konstanz (April to July)

If you require assistance, please contact one of our colleagues from the Division for Student Affairs by email: studium@uni.kn

If you apply for student accommodation, you can of course do so, following the procedures described in Section 9. Please note that the International Office does not reserve accommodation for free mover students and that hence the application process for accommodation differs from that of Erasmus+ / exchange students.

3. Language requirements

International exchange and Erasmus+ students have to provide a proof of sufficient language skills as part of the application forms. Students have to have level B2 (according to the Common European Framework of Reference for Languages) in either German or English. Due to the fact that the amount of courses taught in English may vary throughout faculties, a good level of German language skills is essential in some departments. Therefore, please read carefully Section 4 and the departmental sections.

Free mover students should prove to have (at least) level B2 / *Mittelstufe 2* in either English or German and hand in a respective language certificate with their application. Degree-seeking students have to meet the language requirements of the respective degree they intend to enrol for. You will find a list of the **German language requirements** for degrees on the web pages of our Division for Student Affairs.

4. Pre-semester programmes: Orientation programmes and language courses

The orientation period is designed to help new international students go through the formalities of matriculation (enrolment in Konstanz), registration with the city of Konstanz etc. Intensive German courses on different levels are as much part of this programme as general orientation into the university system, the campus town

and Lake Constance region. Partaking is highly recommended to all new exchange students as well as all other international newcomers to our university. There is a participation fee, depending on your student status, mentioned in the programme description (see below).

The International Office offers two orientation formats for exchange students / freemovers: **A four-week orientation programme with integrated German intensive course** (in cooperation with the Language Institute) taking place before classes start every semester, i.e. in March and September, and **a one-week orientation programme** taking place in April or October.

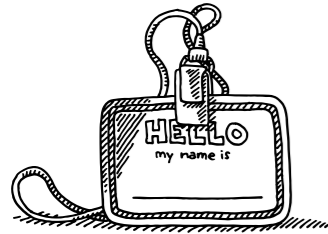
You are welcome to join either of these orientation programmes if you are applying to, or have been admitted to the University of Konstanz or if you are already an enrolled student. All further details about these programmes can be found on our web pages.

5. Information for accepted students

Have you received your admission letter already? If so, you will find helpful information about **preparing your stay** in Konstanz on the websites of our International Office, covering the following topics:

- **Visa**
- **Health insurance**
- **Accommodation**
- **Learning German**
- **Life in Konstanz and beyond**
- **Fees and finances**
- **Checklists**
- **Travelling to Konstanz**
- **Information for degree-seeking students in their first semester**

Checklist for getting started – international students



Enrol

Only for free movers and degree-seeking students:

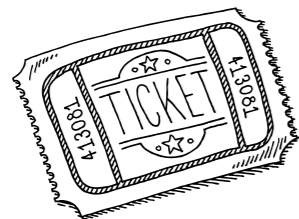
EU: Get your student ID at the Student Service Centre (SSZ)

Non-EU: Get enrolled in Room D 439, Admission Office for International Students



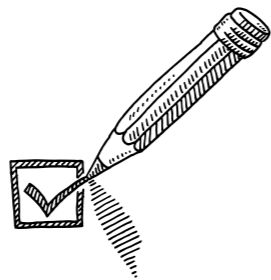
Deal with formalities

Sign your rental contract, open a bank account, take out a health insurance, register with the city of Konstanz, apply for a residence permit card for non-EU citizens



Buy

Studi-Ticket/VHB-Studi-Ticket (bus/train/ferry)



Organize your courses

Register for preparation courses, participate in introductory meetings during the university orientation week, read your study regulations and course schedule, make an appointment with your course advisor, arrange your course schedule, register for classes, get insider advice from senior students (*Fachschaft*)

IT service centre

Information on activating your email account and connecting to wireless LAN network, library information centre

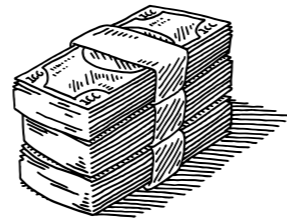


Get informed and oriented

Introductory meetings of the Central Student Advisory Service, International Office, library and your department

Finance your studies

Scholarships, BAföG, financial support of parents and/or a student job: – uni.kn/en/international-office/study-in-konstanz/exchange-studies/organising-your-studies



Arrive and discover your new home

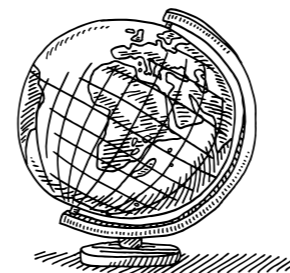
Guided city tours, pub crawls, breakfast, freshmen retreats of student clubs and *Fachschaften*, language tandems, university sports, excursions of the International Office, university choir/orchestra



Where do I find...?

Course coordinator/ advisor

First contact in the department on study organization and exam orientation



International Office

First contact for all nonacademic affairs like study preparation, visa, formalities, excursions & integration – uni.kn/en/international-office

Student Service Centre (SSZ)

Information on study programmes, the collection of student IDs and enrolment certificates, Level B 4; find help for international students with application, admission and enrolment in D 439

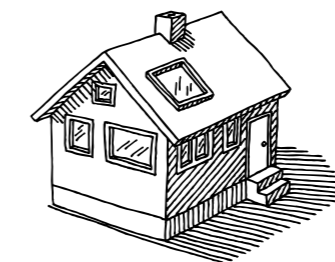


Language Institute (SLI)

German language courses at all levels and foreign languages; language tandem partnerships: two persons meet in order to practise speaking in their respective mother tongue, Level E 7, – sli.uni.kn/en

Central Student Advisory Service (ZSB)

First contact at the university on general study orientation, Level B 4, – uni.kn/en/study/advice-and-services/central-student-advisory-service

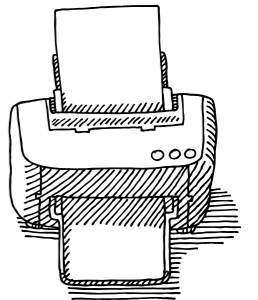


Seezeit Service Centre

Information on housing, Level A 5 (entrance hall, next to stationery's), – seezeit.com/en

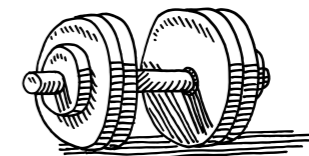
Canon service centre

Information on copying, printing and scanning, Level A 5 (between Campus Café and bus stop), – kim.uni.kn/en/services/learning-and-working/print-copy-scan



Career Service

First contact for career planning, applications and internships – uni.kn/en/study/advice-and-services/career-service



Academic Sports Service

Located on the shores of Lake of Constance in Egg. Find the present course catalogue at: – uni.kn/en/hochschulsport/hspkn



Putting together your study plan

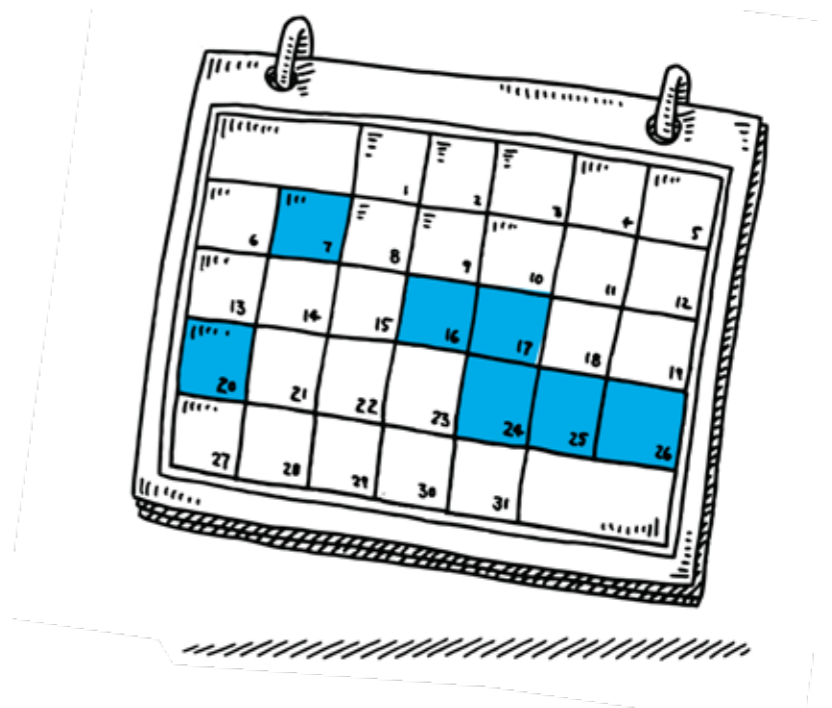
In case you have not already read Section 2, “Academic structures and terminology”, please do so before reading this section as it will help you understand the procedures a lot better.

We know it does not help to simply forward a link to our course catalogue to students wanting to know how to search for courses during their time with us. In this section, we therefore give you instructions on how to search for courses and where else (aside from the course catalogue) you will find courses for incoming students, Erasmus+, overseas or free movers alike. We also point out which courses from other, non-academic departments might be of interest for incoming students, as they were especially designed with this group’s needs in mind.

As mentioned in the section on academic structures and terminology (Section 2), our course catalogue is put together on a semester basis. This means that you will usually not know for sure which courses will be available during your stay at the point of handing in an application to study here, and you will have to create your study proposal or learning agreement (only Erasmus+ students) based on an old catalogue.

Preferably, you will base your study proposal / learning agreement on the offer of the previous winter semester if you would like to spend the winter semester here, or on the previous summer semester if you would like to spend the summer semester here.

Most exchange students have to stipulate a study proposal / learning agreement in this way, and we understand that you would prefer to know earlier what will be on offer. You can count on us to support you, via email or online consultation meetings, in finding the courses most suitable to you once the course catalogue is available.



Restrictions? International students are allowed to take courses across departments and faculties, as long as they meet the entry requirements of the desired course.

In some departments, it is even possible for bachelor students to follow master courses if they are prepared for them well enough and have discussed the matter with the Erasmus+ or internationalization coordinator of the relevant department. The subject area of the agreement students were nominated through does not limit them to a certain subject field, although it is generally expected that you take the majority of your course work in this area.

Also, the University of Konstanz does not ask you to fulfil minimum or maximum requirements during your stay. Although a workload of 30 ECTS points is the standard workload for a full-time student, we do not mind if you take courses worth less or more ECTS points per semester. However, you must make sure that you meet the requirements for credit transfer at your home institution and concerning your degree. If you let us know what your requirements are, we will help you find suitable courses and create a balanced study plan with you.

30 ECTS points is the standard workload for a full-time student. You must make sure that you meet the requirements of your home institution.

German language courses

If you participated in the September or March course (which include an intensive German course), the lecturer will have assessed you at the end of the course to find out what level of German you reached according to the **Common European Framework of Reference for Languages**.

If you have not participated in the intensive language course, our German lecturers will assess you before the beginning of the semester and will likewise let you know at what level of German you are. The compulsory German test date is published on the information page for German language courses in the course catalogue **ZEuS** (section for SLI courses, **German as a foreign language**).

Our German lecturers then recommend courses you could or should take during the semester to make sure you can work on and improve your German according to your specific needs.



The online course catalogue in ZEuS

The **home page of ZEuS** looks like this:



In the top right corner **1** of the page, you can change the menu language from German to English (or vice versa). In order to use the tools in ZEuS, students need to log in with their user name and password **2** of your personalized email address at the University of Konstanz. Unless you have physically arrived in Konstanz and gone through the enrolment process, these data will not be available to you. However, you can still to browse then catalogue for courses (modules).

Clicking “Courses” takes you to the university-wide course catalogue. In the following, we guide you through the steps to finding courses for your stay in Konstanz.

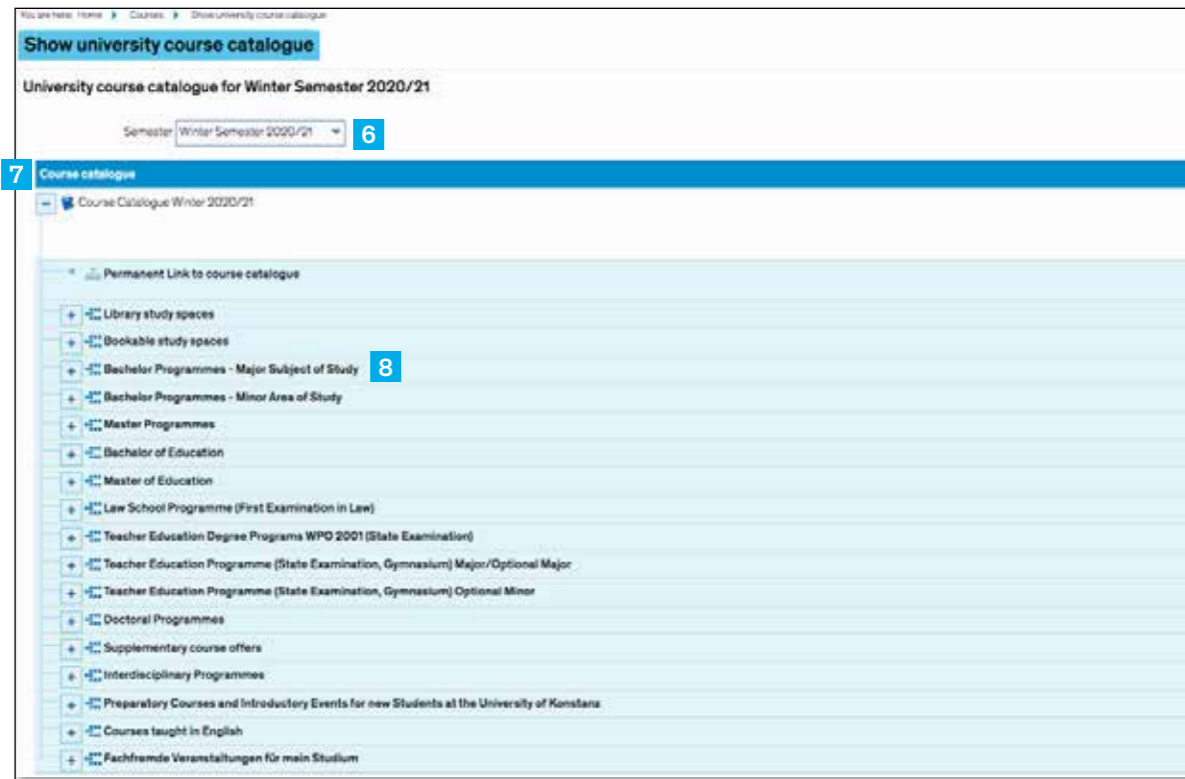
You can always consult **ZEuS-Wiki** if you have questions on how to use ZEuS.

Clicking on **4** “Courses” takes you to the following page:

Two main functions in the navigation are of interest to you: **3** “Current students” and **4** “Courses”. If you click on **3** “Current students”, you see a list of all the functions/information you can access after login.



Click on **5** “Show university course catalogue” to see the list of degrees/programmes offered in Konstanz (see the following page).



In the drop down menu **6** "Semester", you can select the semester you would like to browse, in our example "Winter Semester 2020/21".

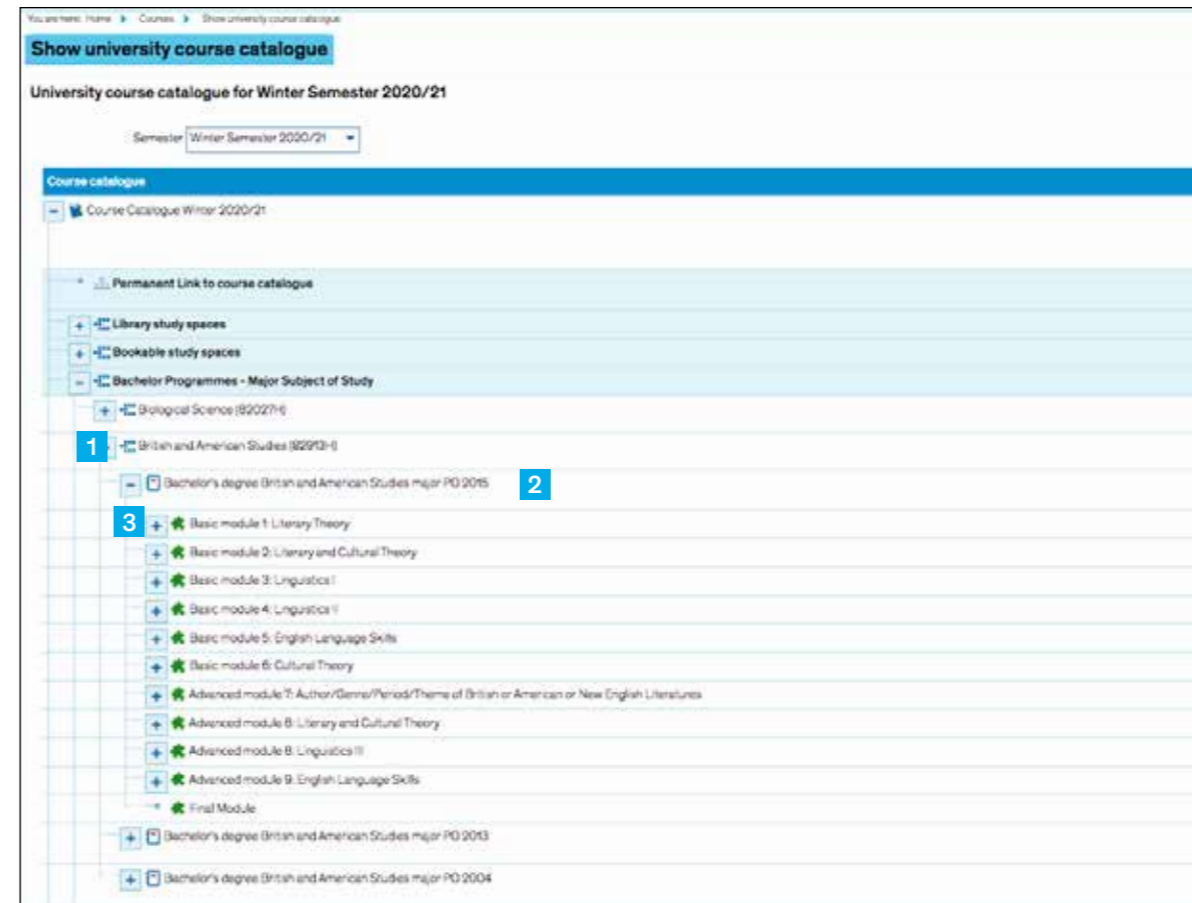
Please note that the catalogue for future semesters is available in

- February for the following summer semester,
- July for the following winter semester.

7 "Show university course catalogue" takes you to the central course catalogue, where all courses offered in a particular semester are listed. By default, ZEuS displays the catalogue of the current semester, it does not show the offer of future semesters. Courses are shown as part of the modular degree structure they are part of in Konstanz. The interdisciplinary offer (e.g. language courses, courses by the Centre for Transferable Skills) are organized by study level (BA/MA/PhD).

"Interdisciplinary Programmes" is one of the most important categories for exchange students, as courses offered by the Language Institute (*Sprachlehrinstitut* or SLI), the Centre for Transferable Skills, and the International Office will show up here.

When looking for suitable courses for your degree programme, you should first select the degree type that suits your own (i.e. your study level) best. For instance, click on **8** "Bachelor Programmes – Major Subject of Study" to see the list of all bachelor's programmes offered in Konstanz.



Then choose the programme that either resembles your degree at home the most or simply the one that interests you the most, e.g. **1** British and American Studies. In this example, hitting the plus symbol "+" in front of the degree title will yield the list of the three currently co-existing examination regulations. **2** "PO" is short for *Prüfungsordnung*, i.e. the regulations on how the degree needs to be completed by students enrolled as degree-seeking students in Konstanz.

Therefore, which PO version you choose to browse the catalogue is irrelevant for you as an exchange student. Please always choose the latest PO edition. Clicking on the plus symbol in front of the first sub-branch, the modular structure of the degree will unfold. Clicking the module headings, e.g. **3** "Basic module 1: Literary Theory", you will then see the courses that are part of this module.

Choose the category suiting your study level and interest, e.g. **4** "Introduction to the Analysis of Literary Texts". Select a course by clicking on the title, e.g. "Issues in Canadian Literature: From Survival to Decolonization" **5** to see detailed information on this course. Hitting the plus symbol in front of the course title will open the list of parallel groups anticipated for this course.

The catalogue entry of a course provides you with all relevant information. It lists technical details like the number of contact hours per week, the time and place of the teaching session(s), the mode and language of instruction, etc. This type of information is displayed in the tab **1** "Basic data" (the left-most tab in each course entry).

In the tab "Basic data", you also find a more detailed description of the course (see **2** "Comment"). Above this description is a table headed "Expected examination / course performance" listing assessment-related information. This table hence lists information on the number of ECTS points awarded upon successful

completion, the exact type of course (seminar/lecture/introduction etc.) and the type of assessment students are expected to complete. In our example, the assessment type is a *Hausarbeit* (an end-of-term paper in which students are supposed to discuss a research-oriented question using relevant secondary literature). The same information is also listed under "Record of academic assessments", which is included in some but not all course entries.

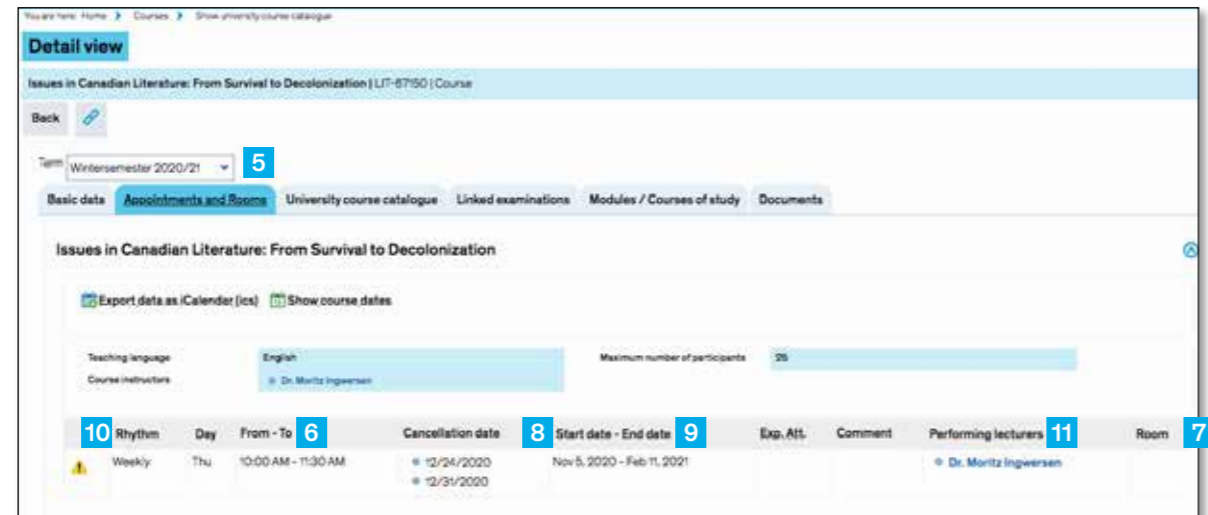
Please note: For some courses, there is more than one option with respect to ECTS points and/or form of examination. This is due to differences in degree requirements and because for some

degrees, more than one examination regulation exists (PO versions). If you are unsure which ECTS amount correlates to your study level and degree, please consult the section on the department offering the course you are interested in.

Scrolling down you see the field **3** "Remark". If registration for participation in a course is necessary, this information is included here. In our example, students are asked to sign up via **ILIAS** (the learning platform used at the University of Konstanz) before the beginning of classes. In other cases, you might need to sign up through ZEuS. Please note, however, that you will not be able to use any of the platforms unless you are enrolled at the university and have received your student email address and credentials. If you are request-

ed to sign up before being enrolled, please email the lecturers and explain who you are and why you cannot sign up for their course in the requested way.

4 There may be fields other than "Comment", "Remark", and "Teaching methods": "Course literature", for instance, provides information on expected reading. Sometimes students are asked to purchase a copy of a certain book, anthology etc.



The tab **5** “Appointments and Rooms” contains logistic information: When **6** and where **7** does the course take place? In what weeks do the first **8** and last **9** meetings take place? Are meetings weekly or in another rhythm/mode **10**? This tab also shows the name of the lecturer **11**.

Be sure to read the course description carefully, especially with respect to prerequisites such as literature to be acquired / reading to be completed before the beginning of classes, or requests for registration for participation. In cases of doubt, you can always ask your Erasmus+/exchange coordinator for help and advice.

Once you have received your uni-konstanz.de email address, you are able to create a study plan / schedule / time table for your semester, which is a ZEuS function explained in one of the online ZEuS-Wiki entries.

Erasmus+ students need to sign a learning agreement before the beginning of their mobility period (usually before their arrival at the host institution). If you are an Erasmus+ student and need your learning agreement

signed, fill in the learning agreement form (usually an online form provided by your home institution) and forward it by email to your departmental Erasmus+ coordinator. S/He will have a look at the kind of courses you intend to take, give advice if your course choice does not seem suitable and return a signed copy to you via email.

As learning agreements have to be handed in quite early at some institutions, the majority of students need to create their learning agreement based on the catalogue of a previous semester. If so, the Erasmus+ coordinator usually signs the agreement and includes the comment “subject to change” in the table listing the courses to be taken at the host institution. Making changes to the programme is of course possible and should be agreed upon in the learning agreement that is adapted during the mobility, three weeks after the beginning of classes at the latest. It is, in fact, more a rule than an exception that students make changes to the programme stated before the beginning of their study-abroad phase.

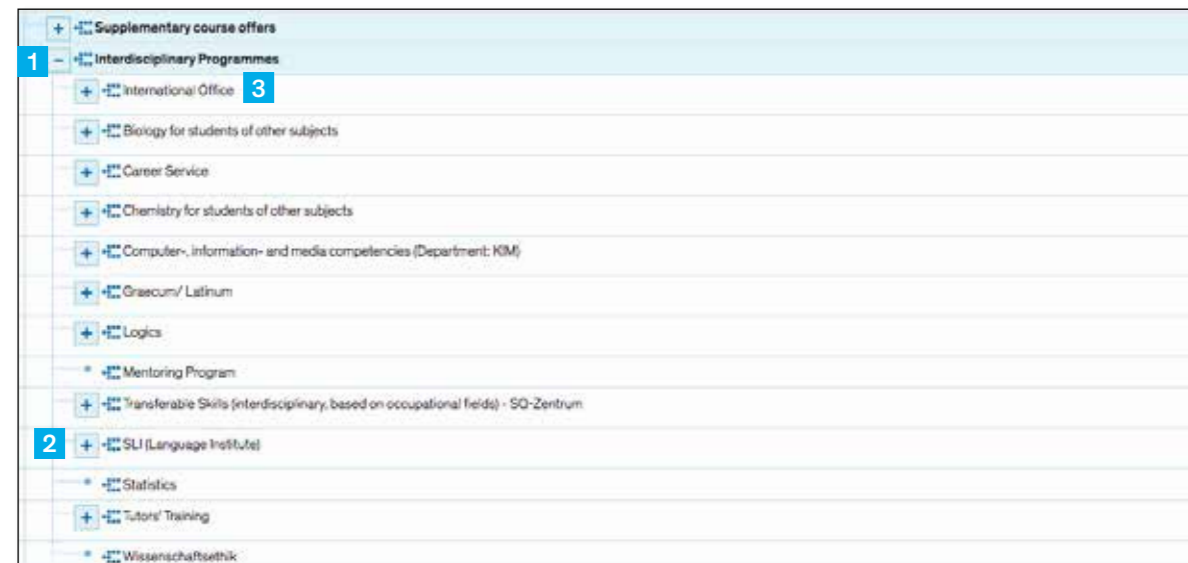


Searching for courses

In our example above, we browsed through the course offer of a certain degree. You may, however, be looking for one particular course or might want to see only those of a department's courses that are taught in English.



You can browse the offer by degree level and academic department / teaching institute.



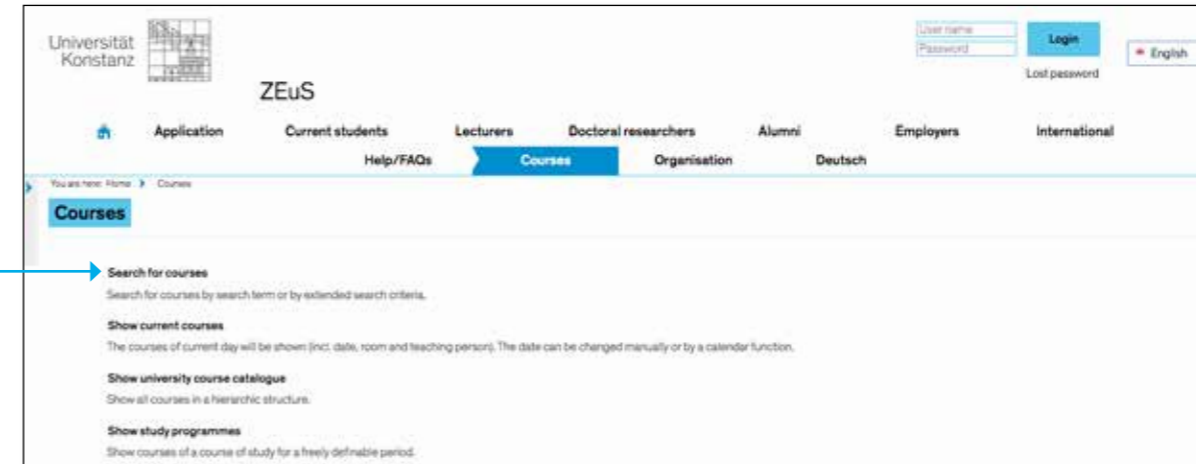
If you are looking for language courses, please click on the link **1** "Interdisciplinary Programmes" on the home page of the course catalogue.

Language courses are offered by our Language Institute (*Sprachehrinstitut*, SLI), hence you need to select **2** "SLI (Language Institute)" to see the list of languages the SLI offers courses in. Section 4 of this guide provides further information on the Language Institute, specifically on German, English, French, Italian, Spanish and Russian courses.

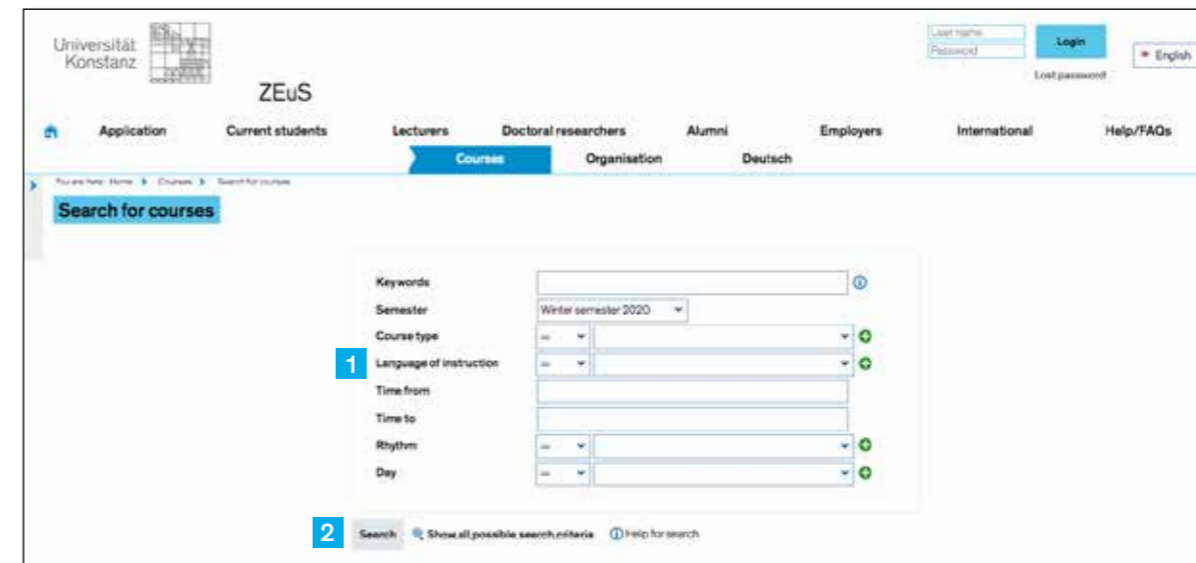
If you are only looking for courses taught in English, do so by unfolding the branch **1** "Courses taught in English" at the home page of the course catalogue. (see p. 92).

The intensive German courses, taking place in March and September (as part of GO Konstanz), are organized by the International Office and are hence listed in the section of courses offered by the International Office **3**.

Another way to find suitable courses is to use the filter options / search tool of ZEuS.



Instead of browsing the course catalogue by degree or course-offering unit, you can "Search for courses" (see above) using the basic/quick-search template. When clicking "Search for courses", the quick-search template will open up.



For your quick search, you can use key words and select your preferred **1** "Language of instruction", e.g. English. Clicking "Search", the database will present the results for your search, in this case all courses taught in English at the university in one semester.

Using a more refined search, including more search criteria, you can narrow down the results to the offer of departments / teaching units of interest to you. Therefore, if you want to search for courses offered by a specific department, click on **2** "Show all possible search criteria".

There are two more drop-down templates, one titled “Structure” **3**, enabling you to specify a certain department / teaching unit for your search in the field “Organisational unit”.

If you would like to create a list of all courses taught in English in your preferred organizational unit, combine the two filters mentioned above.

In the section “Lecturers, rooms and dates”, you can search for the courses offered by a certain member of the teaching staff, or look up the course dates of a course (rather than following the path to this information through a degree the course is offered for).

To sum up, there are five steps to put together your study plan

1: Choose the degree type suiting your study level (bachelor, master, PhD).

2: Choose the degree programme that resembles your degree at home or that interests you (e.g., History).

3: Bearing the department-specific restrictions in mind (see Section 3), browse through the modules of the degree and read the commentary of the courses on offer. Check prerequisites, registration details, ECTS points and assessments and decide whether you would like to take a course.

Or

Use the search tool of ZEuS to e.g. create a list of all the courses offered in English, taught on a specific weekday, of a particular course type etc.

4: Consider courses from other teaching sections, such as the SLI, the Centre for Transferable Skills, Study International etc.

5: Create a preliminary timetable and make sure to register if necessary, and show up at the first meeting of class.





Accommodation in Konstanz

Konstanz is a city with an extraordinarily high quality of life and is therefore not only popular among students, but also among families and outdoor freaks.

Due to the border to Switzerland and the natural boundaries given by Lake Constance, available housing space is limited and highly demanded, and prices are not always moderate. For this reason, it is recommendable to take enough time for checking all housing options.

Living in a student residence of Seezeit

Seezeit Studierendenwerk Bodensee is the biggest provider of student housing in Konstanz and offers more than 1,800 places in their halls of residence. These rooms are generally located in single or double flats as well as in smaller and larger shared flats (called *Wohngemeinschaften*, abbreviated as WG in German). Though flats might be shared, it is guaranteed that students get their own room. Due to the high demand, the rooms are allocated randomly. This is why it is important for international degree-seeking students to make sure that they apply for a place in a hall or a dormitory as soon as possible. International exchange students can usually be sure of a guaranteed room as long as they meet the application deadlines for the housing form and proof of the transfer of the bond money.

Some of the halls are located close to the city centre and close to the river Rhine, while other accommodation facilities are situated directly adjacent to the university. This means that all the halls and double-occupancy flats range between € 260 and € 350 per month depending on room size, all utilities included. There also are shared flats (WGs) with two up to seven occupants / flat members (€ 250 to € 275). In the halls of residence, flats are furnished, excluding cutlery.

1. Application for exchange students, master's degree students and DAAD scholarship holders

Students who come to Konstanz within an established exchange programme (Erasmus+/overseas etc.) and DAAD scholarship holders have to apply for housing through the International Office of the University of Konstanz. International master students of the degree programmes that are taught in English may also apply through the International Office.

Please note that none of the student residences is owned by the University of Konstanz or the University of Applied Sciences, but that the majority of houses are owned and run by **Seezeit**, the regional student services organization.



Please note:

- Basically, you can only rent accommodation for the amount of time mentioned on the application form. Those who would like to move out earlier should consider the period of notice.
- As an exchange student, you can only rent accommodation in the student residence for a maximum of two semesters. Should you wish to stay longer, you have to start looking for private accommodation early and/or apply as a free mover/degree-seeking student directly at Seezeit. The Seezeit application can be completed online at any time following this address: [– seezeit.com/en/accommodation](https://seezeit.com/en/accommodation)
- International master students who apply at the International Office can rent out for up to two semesters.

Application for exchange students: As an exchange student, you apply for student accommodation through the International Office. To do this, please fill out the “Housing” section in your online application form, which is provided in your Mobility Online account, and mind the respective deadline (see 3. below).

Part of the application is a proof of having transferred the deposit/bond for accommodation amounting to € 550. Please make the payment (bank transfer) to:

Recipient Account: Seezeit Studierendenwerk Bodensee
Bank: Sparkasse Bodensee
IBAN: DE79 6905 0001 0000 0407 09
BIC: SOLADES1KNZ
Account number: 40709
Bank code: 690 500 01

Once you cancel/terminate your lease and move out, and if the room/flat is in good condition (no damage of any kind), the bond money will be repaid to your bank account. However, € 50 out of the € 550 are a non-refundable administrative fee.

2. Application for degree-seeking bachelor students and free movers

International degree-seeking bachelor students as well as free movers apply directly online at Seezeit. The Seezeit online application can be completed at any time following this address:

– seezeit.com/en/accommodation

If you have any questions relating to the application process, please contact Seezeit, using this email address: studentisches.wohnen@seezeit.com

Accommodation by Seezeit will be allocated randomly due to the high demand, i.e. not every international student can be offered a place. Please consider alternative options from the beginning.

3. Confirmation

If a place is available, you will receive a confirmation of reservation by Seezeit. The table below indicates when you can expect to receive the confirmation of reservation, depending on the requested moving-in / contract-beginning date.

Winter semester

- Moving in on 1 September, expect confirmation as from 1 August
- Moving in on 1 October, expect confirmation as from 1 September

Summer semester

- Moving in on 1 March, expect confirmation as from 1 February
- Moving in on 1 April, expect confirmation as from 1 March

Please note: You can only move in on a working day (i.e. from Monday to Friday) and only during the opening hours specified on the confirmation of reservation. If you can only move in at other times, due to your travel/arrival schedule, please make arrangements for alternatives (temporary accommodation, see below).

Those who wish to buy bedding, bed linen, pillow cases, duvets and/or quilt covers can do so for € 45 from Seezeit. If not, please be sure to bring your own bed linen, sheets and covers or purchase them here. Towels are not provided so please bring your own along or buy some in Konstanz.

4. Other student residences

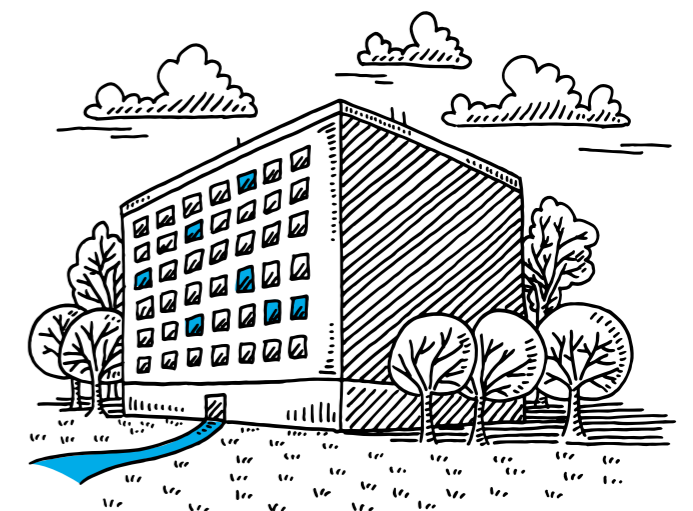
Apart from Seezeit, there are four other student residences of private providers in Konstanz. Below you will find basic information for all of them.

Chérisy-Kaserne (Chérisy barracks)

Refurbished, previously French barracks, no central housing office, the members of the housing community are responsible for selecting their co-residents. A high degree of community responsibility, self-governing, and self-determined projects is expected of Chérisy residents.

Contact information:

Neue Arbeit KN GmbH
 Schürmann-Horster-Weg 3, 78467 Konstanz
 + 49 7531 59380
 – cherisy.de



Albert-Magnus-Haus (Albertus-Magnus-House)

Student residence hall run by the Catholic Church of the city of Konstanz. The 336 furnished single rooms are available for students from the University of Applied Sciences (*Fachhochschule*) and the University of Konstanz.

Contact information:

Albert-Magnus-Haus
Rheingutstr. 36, 78462 Konstanz
+ 49 7531 2001-30
Fax: + 49 7531 2001-40
sekretariat-amh@htwg-konstanz.de
– amh-konstanz.de

Thomas-Blarer-Haus (Thomas Blarer house)

A student residence hall with 168 single rooms. The residence is operated by the German Lutheran Church for students of both of Konstanz' institutions of higher education.

Contact information:

Thomas-Blarer-Haus
Rheingutstr. 32, 78462 Konstanz
+49 7531 25085
tbh@htwg-konstanz.de
– tbh-konstanz.de

Another option is accommodation by the Humboldt-Institut (Humboldt institute)

The Humboldt-Institut is a private language school close to the campus with a student residence hall. Rooms in this hall are also offered to non-language-school participants if available. There are single and double rooms, which you can rent per week/month. Including a cafeteria, but no cooking facilities.

Contact information:

Humboldt-Institut
Mainaustrasse 172, 78464 Konstanz
+ 49 7531 457060
info@humboldt-institut.org
– humboldt-institut.org

5. Temporary accommodation

If you obtain a place in one of the student residences but are unable to arrive during the opening hours, you need to make arrangements for temporary accommodation. You have the following affordable options:

Konstanz Youth Hostel Deutsche Jugendherberge

(DJH) Zur Allmannshöhe 16, 78464 Konstanz
+ 49 7531 32260
Fax: + 49 7531 31163
info@jugendherberge-konstanz.de
– konstanz.jugendherberge-bw.de/en/Portrait

- A valid international youth hostel card is required. Youth hostel cards can be bought at the youth hostel.
- Getting there: bus number 4, bus stop Jugendherberge, walk up the hill

Jugendherberge Kreuzlingen

Promenadenstrasse 7, 8280 Kreuzlingen (TG)
+ 41 7168 82663
kreuzlingen@youthhostel.ch
– youthhostel.ch/en/hostels/kreuzlingen

- Getting there: train station Kreuzlingen Hafen, then 700 m on foot

Humboldt-Institut

Mainaustrasse 172, 78464 Konstanz
+ 49 7531 457060
info@humboldt-institut.org
– humboldt-institut.org

Andys Hostel

Fürstenbergstr. 104, 78467 Konstanz
(mobile)/SMS: + 49 1520 1757272
info@andyshostel.de
– andyshostel.de

- Without breakfast, kitchen available
- Getting there: bus number 2, 3 or 12, bus stop Fürstenberg

6. Private accommodation in Konstanz

Looking for private accommodation in Konstanz takes time, patience – and some luck! It is best to arrive early and look when you are here. Chances to find a place are significantly higher if you speak in person to the landlord or the WG. The International Office has put together a **list of platforms listing private offers**.

7. Living in the surroundings of Konstanz

You can, of course, also rent a place outside the city and in towns around the lake. If so, make use of the *Studi-Ticket* (student bus, local train and ferry pass to Meersburg) of Stadtwerke Konstanz. Particularly in Meersburg, lots of holiday flats are rented out to students during the winter (start-up for one semester).

The *Studi-Ticket* can be upgraded to include towns further afield as well (Allensbach, Radolfzell, Singen, Engen, Stockach, Tuttlingen and Sigmaringen). In terms of flexibility, we recommend international students to have housing close to Konstanz. More information on the *Studi-Ticket* is available online.

Watch out for online scam-ads! Possible indications that someone may be trying to cheat you are passport copies of landlords sent by email along with requests for money transfers via Western Union or MoneyGram.

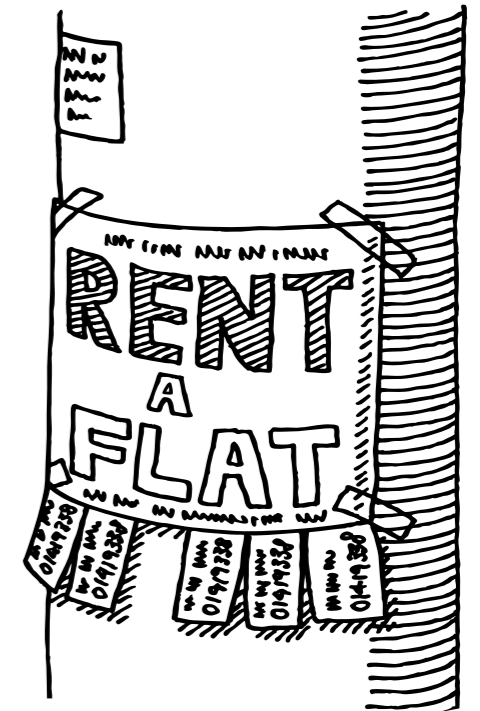
8. Living in Switzerland

EU/EFTA citizens

Living in Switzerland is usually possible for EU nationals. In this case, you have to apply for a Swiss residence permit.

Non-EU citizens

For international students of the University of Konstanz who are non-EU citizens, getting a residence permit for Switzerland is not possible. Renting a room in Switzerland is therefore not an option.



9. Emergency accommodation

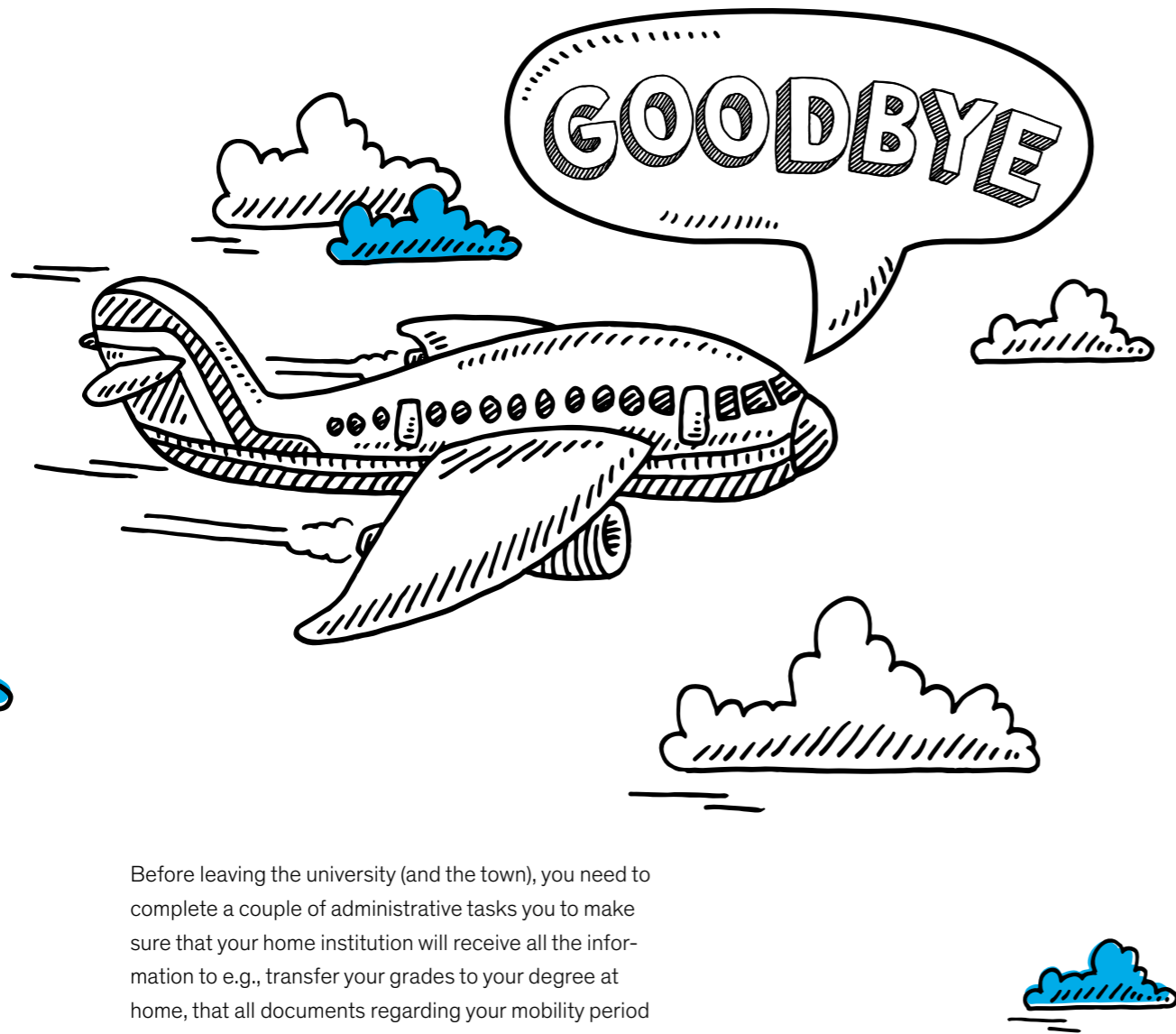
Seezeit usually provides emergency housing at the beginning of the winter semester. Those who have arrived in Konstanz and have not found any housing will be able to get a low-budget place to sleep – less expensive than a hotel. Please contact the Seezeit tenant service: mieterservice@seezeit.com

The student union organizes couchsurfing with Konstanz students to new students at the start of the winter term. Contact: asta.soziales@uni.kn

For more information about housing in Konstanz see our website:

– uni.kn/en/international-office/study-in-konstanz/preparation/accommodation

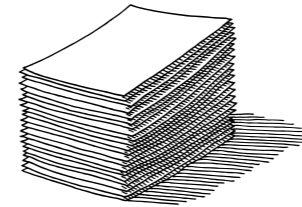
Before you leave us



Before leaving the university (and the town), you need to complete a couple of administrative tasks you to make sure that your home institution will receive all the information to e.g., transfer your grades to your degree at home, that all documents regarding your mobility period are available (especially for grant receivers), but also that you will not receive bills or the like from the city, your bank here etc.

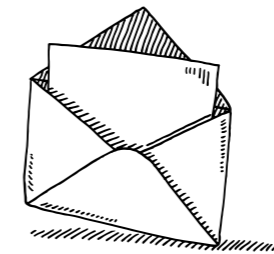
The incoming student team of our International Office has put together a checklist that we recommend you to follow:

Inform all your lecturers to grade your examinations, assignments, etc. in good time.



You can request your transcript of records as soon as all your assessments have been graded and the results entered into ZEuS. This document will **not** be issued automatically. Please check our website for further information on "preparing for your return home": – uni.kn/en/international-office/study-in-konstanz/exchange-studies/organising-your-studies

Get the Erasmus+ letter of confirmation (confirmation of stay/departure) filled out and signed by the International Office or by the departmental Erasmus+ coordinator (this is only relevant for Erasmus+ students).



Get the Erasmus+ learning agreement (or adapted learning agreement) signed by the departmental Erasmus+ coordinator (again, this is only relevant for Erasmus+ students).

De-register with the Bürgerbüro (municipal registry office) as soon as you know the date of your departure (can be done in advance).
Bürgerbüro: Untere Laube 24, 78462 Konstanz.



Make sure that your home and correspondence address is updated in ZEuS
Be aware that you will need a valid TAN to do so.



Apply for “exmatriculation” (de-registration as a student at the University of Konstanz) at the Student Service Centre SSZ. Office hours may vary during the lecture-free period.

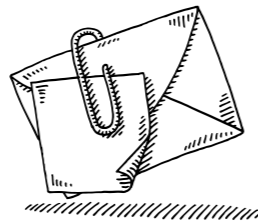
The necessary form can be obtained and filled out at: Student Service Centre (SSZ): B 4, opening hours: Mon – Thu 9:30 – 4:00, Fri 9:30 – 13:00
Download at: – uni.kn/en/study/while-you-study/formalities/applications-and-forms/

A confirmation of release from the university library must be additionally submitted. Henceforth you may not borrow books or media, etc. from the library anymore: Library information centre, lending service (*Ausleihservice*): B 4

Important: With the exmatriculation, your residence permit for study purposes expires (non-EU/EEA students) and **you are therefore obliged to leave Germany immediately.** In addition, your *Studi-Ticket* officially turns void when the exmatriculation takes effect. You may set the date of your return to your home country in the application form for the exmatriculation. The exmatriculation will then take effect on the relevant date.

Cancel the German statutory (or private) health insurance (e.g. AOK, DAK, TK, etc.)

Important: The statutory health insurances can, in general, only be taken out for whole semesters (until the end of March / winter semester and until the end of September / summer semester). Therefore, please send an informal letter to your statutory health insurance company and enclose copies of:



- your exmatriculation certificate, de-registration confirmation of the *Bürgerbüro* (*Abmeldungsbcheinigung*)
- your plane/train/bus ticket to your home country in order to cancel the insurance, and to avoid having to pay the insurance contribution for the remaining full month(s) of the running semester. For each month commenced, the full monthly instalment has to be paid.

Cancel the German private liability insurance (if contracted).

Close the German bank account – must be done in the relevant branch offices in Konstanz.



Get money on your UniCard Seezeit account reimbursed at the cash desk of the refectory.

Get reimbursed for the charged amount for copies/prints at the Canon service centre.

Canon service centre:
Room L 503, Mon – Fri,
10:00 – 18:00 (please bring your ID card / passport with you)

Make an appointment with the Hausmeister (janitor) for the final walk-through in your dorm room: – seezeit.com/en/accommodation/accommodation-at-seezeit/contact

Get the reimbursement of the deposit for accommodation from Seezeit:

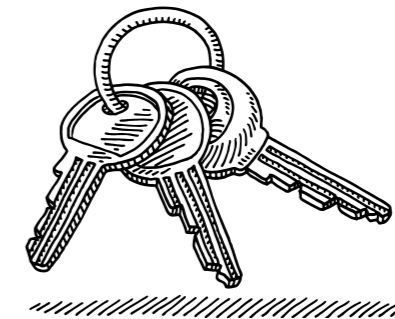
Gudrun Spöring: Room K 308,
Mon – Fri 9:00 – 12:00

Note:

In general, the deposit is transferred to the bank account stated in the walk-through document (two to three weeks after the end of the stipulated rental period).
Try to omit transfers to foreign

accounts as they cost high fees. An administration fee of € 50 is deducted from your deposit so that you are reimbursed only € 500. (Please consider possible additional deductions in case of damages in your room).

Return the keys of your student accommodation to the Hausmeister (janitor).



On the website of the International Office, you can find more detailed information on how to organize your studies and what to do to extend and/or prepare for the end of your exchange studies:
– uni.kn/en/international-office/study-in-konstanz/exchange-studies/organising-your-studies

Topics include:

- registering and de-registering for assessments
- course selection
- the TAN list
- application for extension of exchange studies
- re-registration
- how to request your transcript of records
- what to do before returnig home (checklist)

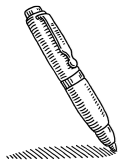
We hope this guide has helped you and answered some of your questions. As mentioned before: if you need assistance in any matter, please contact the advisor of the relevant field – we are happy to help!



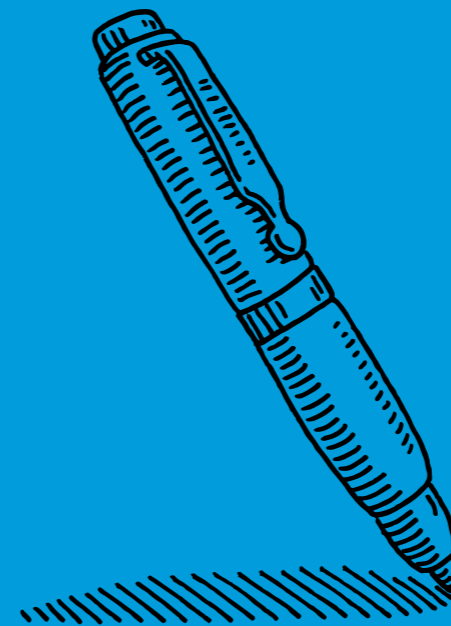
Best wishes,
Your coordinators for Erasmus+ and exchange students
in the departments and the International Office staff



A series of horizontal blue dotted lines for writing notes, extending across the right side of the page.



A series of horizontal dotted lines for writing notes, starting from the top left and extending across the width of the page.



Imprint

Idea

Iris Bräuning and **Melanie Hochstätter**

Editorial

Yvonne Viesel (Internationalization Coordinator,
Department of Linguistics)

Melanie Hochstätter

(Erasmus+ Coordinators, Faculty of Humanities;
International Exchange Student Advisors)

Typesetting

wwa-grafikdesign@uni.kn

Sources

Photos

– Universität Konstanz, Erasmus Humanities

Page 2, 8, 9, 10, 14, 16, 21, 23, 24, 36, 41, 46, 48, 73,
74, 78, 80, 88, 90, 91, 92, 93, 95, 96, 97, 98, 99, 100

– istockphoto

Page 18, 28, 34, 45, 61, 68, 77, 104

– Fotolia

Page 50

Illustrations

wwa-grafikdesign@uni.kn

Cover, Page 35

– istock, ©frank ramspott

Page 4, 6, 13, 19, 20, 25, 26, 30, 31, 39, 42, 51, 53,
56, 59, 63, 64, 65, 71, 72, 75, 76, 82, 84, 86, 87, 89,
102, 105, 107, 108, 109, 110, 111, 112, 113, 114, 115