Incoming Student Guide

Academic year 2016/2017

(latest update: 27-06-2016)
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Welcome to Konstanz

Lake Constance almost surrounds the medieval part of the city of Konstanz (the German spelling of Constance), and its shape is outlined in the picture above in blue.

The city of Konstanz is situated in the very South of Germany, sharing a border with Switzerland (with Zurich about one hour away by train). Konstanz is home to two universities, the University of Konstanz and the University of Applied Sciences.

With this brochure we would like to address all students interested in spending a semester or year at the University of Konstanz, and give them useful information on the topics most relevant for this group. Whether or not you have already applied to study with us, we hope this guide will serve as a useful source of information for you. Topics covered range from the study opportunities in the various departments and teaching bodies to the application procedures and deadlines.

Have you ever heard of the Swabian Sea? Also known as Lake Constance? Lake Constance borders Austria, Germany, and Switzerland, three countries, also sharing one language.
The city of Konstanz, with its unique location on the banks of Lake Constance and the river Rhine, the partly medieval town, the green surroundings, the water and the mountains enables a study experience in a beautiful natural environment.

Within the city distances are small, places and locations can be discovered by bicycle, on foot or by bus. Konstanz is a lively and active city offering numerous cultural activities and sports, particularly mountain and water sports. Studying in Konstanz, a student town (about 15,000 out of 81,000 inhabitants are students at one of the two universities) will be a wonderful experience in a location guaranteeing for a high living quality as well as safety.

More information on the city can be found in the guidebook *This is Konstanz – a city guide (Das ist Konstanz)* and on the website *Grenzenlos Studieren (Study without borders)*, with a lot of useful information on life in Konstanz and the bordering Swiss town of Kreuzlingen.

Konstanz:

- 55.65 km²
- 81,141 inhabitants
- University: 11,700 students
- University of Applied Sciences: 4,500 students

Those looking for more information on academic life in Germany in general will find the pages of the German Academic Exchange Service (Deutscher Akademischer Austauschdienst, DAAD) very helpful. – DAAD: 10 steps in Germany

Those after more specific information on the study opportunities in the federal state of Baden-Württemberg should have a look at the *Baden-Württemberg STUDYGUIDE.*
1.2 The University of Konstanz

Top-level research, excellence in teaching and studies, internationality and interdisciplinary collaboration have stood for the University of Konstanz since its foundation as a Reformuniversität (reform university) in 1966. This clear orientation soon led to a unique profile that is defined not only through high quality but also through innovation, creativity and a distinct zest for research. The strategy of modernisation and reform from within is being consistently advanced, and the University of Konstanz’s “success story” (Lord Dahrendorf, 2006) is something that all members experience.

The consistent expansion of its strengths, innovative concepts and ideas within the university’s Institutional Strategy “Modell Konstanz – Towards a Culture of Creativity” has contributed significantly to the success of the University of Konstanz since October 2007 in both phases of the Excellence Initiative of the German Federal and State Governments to promote top-level research at German universities. Konstanz is therefore one of the eleven universities whose institutional strategies are being funded by the federal and state governments to expand university top-level research.

The University of Konstanz is a campus university and accommodates three faculties: The Faculty of Science, the Faculty of Humanities and the Faculty of Politics, Law and Economics. These in turn host 13 departments on one campus.

Many of the more than 100 study programmes have an interdisciplinary approach including a range of international components such as courses in foreign languages, a stay abroad or double degree options.

The independent Language Institute (Sprachlehrinstitut, SLI) offers a broad range of language courses at different levels, and the prize-winning library is open 24 hours a day, letting everyone choose when to browse the catalogue or simply use one of the work spaces for study. Over 11,711 students originating from 95 countries are enrolled at the university, and with 300 partner universities worldwide, the university is part of an expansive global network of learning opportunities.
Studying at another university is a valuable experience and is often described as the most enjoyable part of one's degree. It generally means getting to know a new country, a new language and new people.

We hope we can help you avoid confusion when starting your stay in Konstanz by introducing you to the most common/most important set of terminologies you will come across during your stay with us. For any (subject-specific) questions left unanswered in this section we recommend you consult the chapters on the individual departments or go to meet the Erasmus+ Coordinators/International Student Advisors in the departments and attend the info sessions for new international students.

The academic year and semester dates

The University of Konstanz operates on a semester basis, and the academic year consists of a winter semester (Wintersemester, WiSe) and a summer semester (Sommersemester, SoSe). A semester is divided into approximately 13 weeks of teaching (Vorlesungszeit) followed by a lecture-free/non-teaching period (vorlesungsfreie Zeit) of 8 to 12 weeks.

Roughly, the teaching period of the winter semester runs from mid October until mid February, the subsequent lecture-free period until mid April. The teaching period of the summer semester starts in mid April and runs until mid July. The lecture-free period following the summer semester starts in mid July, and finishes mid October (with the beginning of a new winter semester).

Exam periods

Though differing slightly across departments, the exam period (written exams) roughly covers the last two weeks of the teaching period of each semester and the first two weeks of the following lecture-free period. In some departments there are only written exams at the end of a semester, in some you will also find take home papers or research papers. Papers are usually to be researched and written in the lecture-free period and have to be handed in at the date announced by the examiner. Exams and papers are usually corrected in the lecture-free period, results published at the beginning of the following semester. Students who need their results earlier can of course ask for an early correction of their work.

If an early correction is necessary students are asked to discuss the deadline and options for fast track corrections with the lecturers during their office hours.
Courses vs. modules, course catalogue

What is called a “unit,” “subject” or a “module” in some university systems is simply called a “course” in Konstanz. There are specific terms for certain types of courses, which are rooted in the subject-specific terminology of the older degrees Magister and Diplom. Terms you will come across (and will find defined for the different departments in the department chapters in section 3) could be Proseminar, Hauptseminar, Oberseminar, Projektseminar, Kurs, Vorlesung etc. (to name but a few).

“Course” is therefore the generic term for teaching units in Konstanz. When putting together your study plan for a given semester, you will hence consult our course catalogue, which is put together on a semester basis. This means that individual courses are not usually repeated every semester or every year.

The departments compose their teaching programme anew every semester, thereby making sure that all courses taught are closely connected to the current research compiled by their staff members. This is also reflected in the German name for our course catalogue: Lehre – Studium – Forschung (Teaching – Studies – Research), abbreviated as LSF. In fact, most people will refer to the LSF when talking about the course catalogue.

When browsing through the course catalogue (or LSF) you will, however, still come across the term “module” – which is a “false friend” in this case. Confusingly, in Germany “module” usually refers to an entity bigger than a single course unit, pooling courses on a common topic or theme. BA and MA degrees are therefore made up of several modules; those of the BA degrees are often divided into Basismodule (base or basic modules, for the early stage of the BA) and Aufbaumodule (advanced modules, for the advanced phase of the BA) in Konstanz.

When selecting any of the BA or MA programmes in the LSF, the list of modules is not the list of courses offered within these degrees but merely the structure of the degree itself at the University of Konstanz. Clicking on the module titles you will then find the list of courses offered within the respective module. Sometimes modules even have a more complex internal structure. When you can see a table of data (including the type of course, the course number, the number of hours per week the course is taught, the amount of ECTS awarded upon successful completion etc.), you can be sure that you are viewing a description of a particular course. Some course descriptions are more detailed than others but the basic information is always included for all courses, which are listed in the catalogue.

The academic year at the University of Konstanz

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Courses can be found in the course catalogue, put together on a semester basis.

Available:
– late Feb for SoSe
– late July for WiSe

Course catalogue is called “LSF”
In many university systems students need to register or “sign up” for courses in advance. Traditionally this was not the case in the German system, though this is slowly changing. In some departments it has become common for students to have to register for all courses, especially if there is a maximum number of participants. There are several methods of registration. Sometimes lecturers simply ask students to send an email to a specific email address and announce their interest, sometimes students are asked to register using the online platform ILIAS, sometimes (especially with courses offered by the Language Institute) students are asked to register via the LSF.

In short, there is no single rule across departments or faculties in Konstanz, and it is more or less up to the lecturers themselves whether they want students to register and in which way they would like them to do so.

This is described in the field “commentary” or “remarks” of the LSF entry. If you cannot register in the requested way (e.g. because you need an activated uni-konstanz.de-email account to do so) send an email to the lecturer explaining that you are an exchange student and ask to be added to the list of participants/interested students. In cases of doubt you can of course always contact your exchange/Erasmus* Coordinator and ask for assistance.

**IMPORTANT:**

Registering vs. registering for assessments

Please note that even though students might not be asked to register for a certain course before the beginning of the semester, all students have to register for the exams and assessments of their courses in order to receive the ECTS points and grades for them.

Every department has its own registration period, usually some weeks into the teaching period. When and how students register for assessments is part of the introductory meetings of the orientation programme and the welcome sessions in the departments.

The system used in Konstanz is more or less a compromise between the “old” and the “new” system: Students get to choose courses they find interesting, probably more than they could finish in one semester, and get to follow all of them for a few weeks. Only several weeks into the semester they will be asked to “commit” themselves to the ECTS coursework of the set of courses they want to finish and receive ECTS points for. They might want to stay in some courses without handing in an exam or paper, but unless they register for the exams of these courses, they will not show up on their transcript as “not completed” or “failed”. That is why the registration for exams takes place during the semester so that students get to choose the courses that suit their degree/interests best.

**Language of instruction**

While there are some departments that offer courses in English and a few degrees taught entirely in English, the language of instruction in Konstanz is generally German.

Detailed information on how many or which courses are offered in English per department can be found in the chapters on the individual departments (section 3). Please be aware that even though a course has an English title in the LSF this does not mean the course is taught in English – all courses have an English title in the LSF, so that even though a course is taught in English, there are a variety of course types or course formats, and ECTS points vary by department. In some departments students can receive 3, 6 or 9 ECTS for courses, in other departments it is 2, 4, 7 and 8, depending on the amount of course work, self-study and assessment expected of the students.

The amount of ECTS awarded in the departments is also a topic in the departmental chapters of section 3.

**Attendance**

In most departments students are expected to be present in all sessions of a course during the teaching period, the only exception usually are lectures (Vorlesungen) for which there is no compulsory attendance. Missing more than two sessions unexcused may result in the fact that you will not be allowed to finish the course or hand in an assessment (e.g., to take the final exam) Therefore, missing more than two sessions of a course unexcused may mean that you will not receive any ECTS points for this course (because you are considered to have dropped out). In case you have to miss a session due to illness you can of course hand in a doctor’s certificate (Attest); in case there are other good reasons for you to miss a class, please speak to the lecturers in advance.

**ECTS points**

The university operates with ECTS points (European credit transfer system points), in which 1 ECTS point reflects 25 – 30 hours of work. As mentioned earlier, there are a variety of course types or course formats, and ECTS points vary by department. In some departments students can receive 3, 6 or 9 ECTS for courses, in other departments it is 2, 4, 7 and 8, depending on the amount of course work, self-study and assessment expected of the students.

The amount of ECTS awarded in the departments is also a topic in the departmental chapters of section 3.
The Faculties and their Departments
1. About us

The Department of Mathematics and Statistics has three research foci that students may specialise in:
- Analysis and Numerics
- Real Geometry and Algebra
- Statistics and Stochastics

Most of the courses in the Department of Mathematics and Statistics are taught in small groups, facilitating the dialogue between students, their professors and tutorial instructors. Students benefit from this personal atmosphere that promotes intensive discussions and allows every student to ask their questions.

For more information about the department, the teaching staff and the research foci please consult our website.

2. Course categories and course offerings

Most lectures are accompanied by homework assignments and tutorials, which are an integral part of the course. In seminars students study a specific topic assigned to them and present their results in class. There are different types of seminars, depending on the degree phase students are in. Proseminar are seminars for undergraduate students at an introductory level, e.g. for second year BA students.

The outline of a course (lecture or seminar), the prerequisites for attendance and the ECTS points to be received upon successful completion are announced in the respective descriptions of the online course catalogue LSF.

The language of instruction on the undergraduate level is generally German. On postgraduate level some courses are taught in English, others may be taught in English if requested by the participants. Do feel free to ask in case you are interested in a course but not yet able to follow a course in German!

3. Contact information

If you need advice and if you have questions on your study programme please contact the Erasmus+ Coordinator.

Dr. Volker Bürkel
Department of Mathematics and Statistics
Room: F 406
Ph.: +49 (0) 7531 88-2883
volker.buerkel@uni-konstanz.de

Office hours upon request

For more information see our website:
- math.uni-konstanz.de
3.1.2. Department of Computer and Information Science

1. About us

Our department is medium sized. Currently more than 500 students are enrolled in the bachelor, master and teaching study programmes. 13 professors and more than 90 scientific researchers teach and conduct research in our department.

Amongst other research areas our research groups have a joint research interest in the areas of Explorative Analysis and Visualization of Large Information Spaces.

2. Study programmes

Our department offers two bachelor's programmes: Computer Science (four years) and Information Engineering (three years). Both programmes focus on the processes involved in the mining, selection and visualisation of data and information. The Computer Science curriculum additionally contains foundational courses such as operating systems and systems programming but also a broader mathematical training.

Teaching language: English

The master's programme in Computer and Information Science focuses on methods and systems to visualise, analyse, explore and process large volumes of data. Our students are requested to choose a study specialization (study profile) and an academic mentor within their first semester.

Teaching language: English

3. Coursework

Our Department offers no fixed courses in the advanced study period. The main reason for our flexible course structure is that advanced level courses are based on our Professor's current research topics. Due to this course content, structure, number of ECTS credits and title can vary and/or be substituted. However, students usually have to face only minor changes. As we cannot guarantee you a fixed set of courses for each winter term we would like to assist you in finding alternatives according to your chosen programme if it becomes necessary.

Departmental advanced courses taught in English:

- Winter term 2015/16
- Summer term 2015
- Winter term 2014/15
- Other courses taught in English

4. Research internship

You are welcome to join us for a research internship. Students who are interested in applying for a research internship usually contact the head of one of our research groups directly and ask for open projects. Duration and conditions are discussed within the research group.

- More information on research internship

5. Contact information

Maria Hesse
Exchange/ERASMUS Coordinator
Room: PZ 807
Ph.: +49 (0) 7531 88-2078

- Maria.Hesse@uni-konstanz.de
- Skype Name: Informatik.UniKonstanz

For more information see our website:
- informatik.uni-konstanz.de
3.1.3. Department of Physics

1. About us

a) The department

2. Contact Information

Dipl.-Phys. Hanns Fahlbusch
Room: R 603
Ph.: +49 (0) 7531 88-2413
– hanns.fahlbusch@uni-konstanz.de

For more information see our website:
– physik.uni-konstanz.de/en

3.1.4. Department of Chemistry

1. About us

The department of Chemistry at the University of Konstanz offers education covering many different facets of modern Chemistry, Life Sciences and Material Sciences. All study programmes consist of a three years Bachelors and a two years Masters degree. Detailed curricula including information on workload and ECTS are provided on the homepages of the individual study programmes (links see below). At the graduate level the department offers its structured PhD programmes (Graduiertenschule) where research is in the center of what you do. The department consists of 18 research groups covering a broad range of different topics. To apply for a PhD position, please contact the individual research groups.

2. Language requirements

International exchange students and Erasmus+ students are not formally required to take a German language exam before coming to Konstanz. Nevertheless, it is strongly recommended that incoming students have at least German B2 (according to the Common European Framework of Reference for Languages) language skills in order to successfully take courses from the BSc programmes (being taught in German language), or English B2 in order to take courses from the MSc programmes. Your language skills will of course influence the course range you can choose from.

3. Contact Information

Dr. Thomas Huhn
Room: L 803
Ph.: +49 (0) 7531 88-2283
– thomas.huhn@uni-konstanz.de

For more information see our website:
– chemie.uni-konstanz.de/en
3.1.5. Department of Psychology

1. About us

Psychology as a science is concerned with behaviour and experience, as well as with cause and effect. Its task is to analyse and explain behaviour and experience – meaning analysis of the conditions of the environment and of the organism on which behaviour and experience depend. At the same time, the field of empirical/experimental as well as practical psychological work.

The programme also includes a wide array of fun-tools that are required in modern scientific studies. The curriculum provides students with the empirical psychological work. Furthermore, it introduces in-depth studies in the various fields of application (e.g. Health Psychology, Work Psychology, Clinical Psychology, Clinical Neuropsychology). Key qualifications for working as a psychologist are learned during the programme. Psychological techniques of consultation and chairmanship, experimental work and systematic observation and execution of surveys, competences in IT and the presentation of scientific results using modern presentation techniques are essential parts of the curriculum.

The Department of Psychology at the University of Konstanz has close ties to research facilities and psychological institutions, such as clinics and psychotherapy ambulances, in the Lake Constance area. We are also engaged in various interdisciplinary research groups in cooperation with different departments of the University.

2. Course categories and course offerings

The diversity of the field leads to a huge variety of courses which are divided into three different categories. Lectures (Vorlesungen) are your typical classes and are tested by means of a final examination at the end of the third semester.

The Department also offers seminars (Seminar), laboratories (Labor), practical trainings (Praktikum) and projects (Projekt) which are divided into three different categories. Lectures and seminars are your typical classes and are tested by means of a final examination at the end of the third semester.

Exemplary Term Schedule for the 4-Year Bachelor in Psychology

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*ECTS I SWS

NOTE: The Bachelor’s programme in Psychology follows the definitions and guidelines as can be found in the “Prüfungs- und Studienorientierung”. Descriptions of the various modules and courses can be found in the “Modulhandbuch”. This schedule is meant to be used as a guideline and does not necessarily have to be adhered strictly to.
1. About us

Studying with us means to be immersed into the active research environment of the Faculty of Natural Sciences at the University of Konstanz. The Department of Biology has grown into one of the most active and successful biology departments in Germany. Topics in our research groups focusing on the future challenges to basic science and the growing importance of the biological sciences in society.

The research profile of the Department of Biology is focused on defined areas:

- Molecular cell biology, with research groups in biophysics, molecular bioinformatics, molecular microbiology, molecular genetics, cell biology, evolution, neurophysiology, and developmental neurobiology.

- Biomedical research, with research groups in biochemistry, immunology, biochemical pharmacology, molecular toxicology and alternative in-vitro methods.

- Ecology, with research groups in ornithology, limnology, fish ecology, environmental physics, ecology, microbial ecology, ecotoxicology, physiology and biochemistry of plants, and ecophysiology of plants.

Our collaborative cross-disciplinary research builds the fundament for a broad and modern education in a three-year German-taught Bachelor programme, a two-year English-taught Master programme, where students are deeply involved in research activities and may choose to specialize in a specific profile, a five-year Teacher Programme and various graduate schools which students join to obtain a PhD degree within three years.

3.1.6. Department of Biology

For more information see our website:

nitrogen.uni-konstanz.de
Courses in Biological Sciences

International students will find theoretical and practical courses they can choose from to receive the necessary study credits. Exchange students studying in a more specialized Bachelor programme, or in the last year of a four-year Bachelor programme at their home university, are welcome to ask for admittance to advanced courses of our Master programme. In case you have problems choosing your courses or are unsure whether the selected courses will suit you, please contact the Erasmus+ Coordinator by email.

Bachelor programme Biological Sciences (BSc)

The vast majority of the courses in the BSc programme are taught in German with only one fixed exception, which is the course ‘Evolution and Behaviour’. Some of the courses in the preference module (module 10) and a bunch of elective courses (3300 Wahlpflichtmodule) may also be taught in English. In most cases, English exams (in terms of presentations, seminar papers, and final exams) are possible, regardless of the original course language. You are encouraged to get in touch with the lecturers of your selected courses and discuss a means of examination. The lectures will also be glad to provide you with additional or alternative English studying material.

You are likely to meet one of our many international English speaking PhD students as a teaching assistant in the practical or lab courses (Praktika) or in a tutorial (Tutorium).

You will find that in the Bachelor programme in Biological Sciences there are seven different course types. Lectures (Vorlesungen) are presented in large classes and assessment is with final written examinations at the end of the semester. They are often accompanied by a facultative tutorial (Tutorium), in which students can ask questions and discuss the topics in more detail with a teaching assistant.

Practical courses (Praktikum) come as partly self-directed lab work. They either accompany a related lecture in the same semester, or build on a lecture in the semester thereafter. Exercises (Übungen) come along either as biology related cookbook lab work and report writing, or solving math or physics assignments at home (Homework). Seminars (Seminare) are smaller classes, in which you present papers and discuss recent publications. In the preference module (Präferenzmodul) you will find more advanced lectures on specific topics. Elective modules (Wahlpflichtmodule) are a collection of all course types. While the mandatory part of the programme has a more or less fixed schedule, topics and schedules of elective courses may vary from year to year, and you will most probably not be able to collect a full semester load ofECTS by only choosing from this section of courses.

The three compact courses in the 5th semester combine lectures, seminars and experimental work. They come in a special format taking almost all of your time during four consecutive weeks of the semester. If you plan to take one or several of these courses please contact the Erasmus+ Coordinator as early as possible.

The following curriculum includes the mandatory courses in the three-year BSc programme and provides you with a first insight as to which courses are available at what time of the year, how many ECTS credits are awarded upon completion. Courses in the 1st, 3rd, and 5th semester of the programme are available every winter semester, courses in the 2nd, 4th and 6th semester are available every summer semester. Please follow the link to the course descriptions of the course titles.

Master programme Biological Sciences

The Master programme in Biological Sciences at the University of Konstanz is completely taught in English. Students enter the Master programme after successful completion of a three year Bachelor degree in Biological Sciences. The backbones of the Master programme are advanced courses in which students will be deeply immersed into ongoing research in the department.

### Mandatory courses in the BSc programme

#### 1. Semester

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<td>1 Basic Chemistry</td>
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<td>4</td>
<td>5</td>
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<tr>
<td>2 Experimental Physics I</td>
<td>L+E</td>
<td>4+2</td>
<td>5</td>
</tr>
<tr>
<td>3 Mathematics for Biology</td>
<td>L+E</td>
<td>2+2</td>
<td>5</td>
</tr>
<tr>
<td>4 Genetics I</td>
<td>L</td>
<td>2</td>
<td>3</td>
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<tr>
<td>5 Cell Biology I</td>
<td>L</td>
<td>2</td>
<td>3</td>
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<tr>
<td>6 Cell Biology Microscopy Course</td>
<td>P</td>
<td>2</td>
<td>3</td>
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<tr>
<td>7 Zoological Systematics</td>
<td>L</td>
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<tr>
<td>1 Organic Chemistry</td>
<td>L</td>
<td>4</td>
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<tr>
<td>2 Physics Practical Course</td>
<td>L+E</td>
<td>2+2</td>
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<tr>
<td>4 Biophysics &amp; Physical Chemistry I</td>
<td>L</td>
<td>2</td>
<td>3</td>
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<tr>
<td>6 Structure and Function of Plants</td>
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<td>1 Chemical Practical Course</td>
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<td>3 Biostatistics</td>
<td>L+E</td>
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<td>4 Biochemistry I</td>
<td>L</td>
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<td>5</td>
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<tr>
<td>7 Zoological Course</td>
<td>P</td>
<td>3</td>
<td>3</td>
</tr>
<tr>
<td>8 Evolution and Behaviour</td>
<td>L</td>
<td>3</td>
<td>3</td>
</tr>
</tbody>
</table>

Elective Modules

SoSe 2012, WiSe 2012/2013

#### 4. Semester

<table>
<thead>
<tr>
<th>Module Course</th>
<th>Type</th>
<th>SPW</th>
<th>ECTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>4 Biochem./Molecular Biol.</td>
<td>P</td>
<td>8</td>
<td>8</td>
</tr>
<tr>
<td>9 Genetics II</td>
<td>L</td>
<td>2</td>
<td>3</td>
</tr>
<tr>
<td>9 Microbiology</td>
<td>L</td>
<td>2</td>
<td>3</td>
</tr>
<tr>
<td>10 Cell Biology</td>
<td>L</td>
<td>2</td>
<td>3</td>
</tr>
</tbody>
</table>

2 Preference Modules

SoSe 2012, WiSe 2012/2013

#### 5.–6. Semester

<table>
<thead>
<tr>
<th>Module Course</th>
<th>Type</th>
<th>SPW</th>
<th>ECTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>11 Compact Course Microbiology</td>
<td>L+E</td>
<td>3+7</td>
<td>10</td>
</tr>
<tr>
<td>12 Compact Course Plant</td>
<td>S+E</td>
<td>3+7</td>
<td>10</td>
</tr>
<tr>
<td>13 Compact Course Animal</td>
<td>L</td>
<td>3+7</td>
<td>10</td>
</tr>
<tr>
<td>14 Specif. Interest Course spe</td>
<td>L+E</td>
<td>4+2</td>
<td>5</td>
</tr>
<tr>
<td>15 Bachelor Thesis</td>
<td>L</td>
<td>10</td>
<td></td>
</tr>
</tbody>
</table>

Bachelor Thesis

SoSe 2012, WiSe 2012/2013

Elective Modules

SoSe 2012, WiSe 2012/2013
The classes are small, with about 12 students. Each advanced course is offered once a year in a block of six weeks with 5 days of course work per week, either in the first or second half of the winter or the summer semester. Each advanced course has two parts, a lecture with colloquium, and a small supervised research project. The two parts of each course are listed separately in the course catalogue and both parts have the same title but different course codes. It is possible to take the lecture with colloquium only, or to take both parts together.

For the lecture and colloquium, you will attend 90 minutes of lecture each day in the morning, you will have to present a paper and you will earn 10 ECTS. For the research project, you are expected to spend full days in the lab after lectures, each day of the 6 weeks except weekends, and you will earn 10 ECTS. You will be supervised by a postdoc and create and conduct your own research project. As you can see, taking other courses in parallel to an advanced course might be difficult, but not impossible. Students are expected to have basic skills and knowledge in the respective research field. Please find detailed information in English on dates, contents, and possible research projects in the advanced courses offered in upcoming semesters in the booklet, which you can download from the very end of the Master programme online description by following the link after “special interest modules”. As places are limited, please indicate your interest in taking one of the advanced courses as early as possible.

If you cannot find a suitable advanced course offered during the period of your stay, you are welcome to apply for an applied research course for exchange students, which is a flexible individual course that can be arranged in any research group at the Department of Biology or affiliated institutions any time of the year. By taking the 5 ECTS, the 10 ECTS and the 15 ECTS course offered each semester, you can even gain a full semester workload of 30 ECTS with research work. The research carried out can either relate to a single research group or to different research groups. However, places are limited and depending on availability. If you consider taking an applied research course, please notify the ERASMUS and Exchange Coordinator as early as possible and preferentially well in advance of the planned exchange study period. Applicants should submit a short summary of their previous studies and acquired qualifications and they are asked to suggest three research groups in the Department of Biology as possible hosts.

You are also welcome to choose from a number of smaller elective courses, which are offered as evening lectures, seminars of fieldwork courses.

2. Registering for courses and assessments

Unless specified in the course commentary in the online course catalogue, students do not have to register in order to take a lecture in Biological Science. Students join a lecture by simply showing up at the first meeting of class. However, they do have to register for the assessments within the lecture at a later stage of the semester. Assessment registration is completed using the electronic student information system StudIS or contact the Exchange Coordinator. To attend any kind of course with a practical part you have to apply for an applied research course for exchange students, which is a flexible individual course that can be arranged in any research group at the Department of Biology.

3. Language requirements

It is deeply recommended that incoming students have at least German B2 (according to the Common European Framework of Reference for Languages) language skills in order to successfully take courses from the BSc programme, or English B2 in order to take courses from the MSc programme. The language skills will of course influence the course range a student can choose from.

Language requirement for degree-seeking students in the German taught Bachelor programme is proof of German proficiency DSH 2 or TestDaF 4, without exceptions.

The language requirements for degree-seeking students in the MSc programme Biological Sciences are proof of German proficiency DSH 1 with CPE (Grad B2) or IELTS (Band 6) and English proficiency TOEFL (70 internet-based). Native speakers of English do not have to hand in a proof of German language skills.

4. Contact Information

Dr. Sabine Kreiss | Academic Advisor, Erasmus+ and Exchange Coordinator for Biological Sciences

For more information see our website: – biologie.uni-konstanz.de

-- skreiss@uni-konstanz.de

Office hours: Tue and Wed 9 – 1 am and Thu 3 – 5 pm in M 1109
3.2.1. The Department of Literature with Art History and Media Studies

1. About us

The Department of Literature has an uncommon structure compared to other German universities offering philological degrees: Instead of separate philological institutes, the various national literatures are located in one single department. We combine the strengths of English, American, German, Greek, Latin, Romance and Slavic Studies in a comparative perspective and in a shared interest in literary and cultural theory. Another distinguishing characteristic of the department is that it also incorporates the cultural theory.

Although the department’s various degree options show a national-philological conception, they have a strong interdisciplinary focus. The degrees offered by the department are:

- Bachelor of Education
  - English
  - German
  - French
  - Italian
  - Latin
  - Russian
  - Spanish
  (all in collaboration with the Department of Linguistics and the Language Institute)

- Graduate/Master programmes
  - Classics and the Ancient Near East
  - Eastern European Studies: History – Media
  - Literature (Konstanz Master School of Literary Studies)
  - Literature – Art – Media
  - Studies in European Culture

2. Course categories and ECTS points

There are basically five different course categories in the Department of Literature (see the list below, the information in brackets indicates at what stage the course types should/can be selected):

- **Einführung/Undergraduate introduction** (BA 1st semester/1st year)
- **Proseminar/Undergraduate beginner level courses** (BA 1st and 2nd year)
- **Hauptseminar/Advanced level courses**
  - (BA 3rd year, MA level)
  - (all in collaboration with the Department of Linguistics and the Language Institute)
- **Oberseminar/Graduate courses**
  - (MA level)
- **Kolloquium/Colloquium**
  - (final BA or MA semester)

There are two more terms for course categories one can come across in the Department of Literature, these are **Kurs (course)** and **Vorlesung (lecture)**. A **course** can be taken by both BA as well as MA students. The amount of ECTS points awarded will depend on the type of assessment required in the respective degree course.

A **lecture** is also open to students of both levels, it differs from the seminar types with respect to the teaching method employed. Lectures are usually bigger in student numbers and hence do not allow for active participation by each individual participant.

Courses in the Department of Literature are awarded 3, 6 or 9 ECTS, depending on the assessment completed for them. In order to receive 3 ECTS for a course, apart from regular and active participation, students typically have to give an oral presentation during the semester or hand in a small piece of written work. Courses worth 6 and 9 ECTS usually require both, an oral presentation on a topic relevant to the course and a more extensive written assignment handed in for assessment (either a final exam or a paper, varying in length according to the study level BA vs. MA).

As students of different degrees and therefore different requirements mix in a lot of the courses offered by the department, some courses are listed more than once in our course catalogue. In some cases a course is listed up to three times as it can be completed with 3, 6 or 9 ECTS. Which assessment has to be completed for how many ECTS is defined in the course catalogue (see “ECTS requirements”) and will be explained in the first meeting of class. International students should select the workload suiting their study level and degree at home and have to make sure to register for the correct amount during the registration phase for assessments.

3. BA British and American Studies

The BA degree programme British and American Studies situates literatures of the English-speaking world in their historical and cultural contexts. In its concentration on Great Britain, the United States, as well as Canada and other Anglophone countries...
3.2.1. The Department of Literature with Art History and Media Studies

There are ten programs offered by the Department. One is completely taught in English: British and American Studies

(The "New English Literatures"), the programme introduces students to important literatures and cultures that have a worldwide sphere of influence. The BA programme British and American Studies was established in 2003/04 and is offered as a major and a minor subject. British and American Studies is subdivided into two segments, the first of which is completed with an internationally recognized academic BA degree.

Subsequently, qualified students may pursue graduate studies to earn an internationally recognized academic MA degree which builds on the BA degree programme British and American Studies or comparable degree programmes. In this programme, students learn to work independently on interpreting, analysing, and explaining canonical and less canonical literary texts in their historical, cultural, and theoretical contexts. Teaching and research focuses on British, American, and New English Literatures.

Specific areas of interest include (but are not restricted to) Memory Studies, Comparative North American Studies, Gender Studies, Literature and Historiography, Literature and Terrorism, Popular Culture, Native American Literatures, and Post-Colonial Studies.

3.1. Course offerings in English

With only a few exceptions the courses in the BA British and American Studies and the MA courses in English Literatures and Cultures are taught in the English language. Courses/course categories offered on a regular basis include:

**BA Introductory Level**

<table>
<thead>
<tr>
<th>Summer semester</th>
<th>Winter semester</th>
</tr>
</thead>
<tbody>
<tr>
<td>British Literature</td>
<td>American Literature</td>
</tr>
<tr>
<td>British Literature I</td>
<td>American Literature I</td>
</tr>
<tr>
<td>Introduction to the Analysis of Literary Texts</td>
<td></td>
</tr>
</tbody>
</table>

**BA Advance Level**

<table>
<thead>
<tr>
<th>Summer semester</th>
<th>Winter semester</th>
</tr>
</thead>
<tbody>
<tr>
<td>American Literature</td>
<td>British Literature</td>
</tr>
<tr>
<td>American Literature II</td>
<td>British Literature II</td>
</tr>
<tr>
<td>Author/Genre/Period/Theme of British or American or New English Literatures</td>
<td></td>
</tr>
</tbody>
</table>

**MA Level**

<table>
<thead>
<tr>
<th>all courses offered in the summer and winter semester</th>
</tr>
</thead>
<tbody>
<tr>
<td>Author, Genre, Period, Theme</td>
</tr>
<tr>
<td>Literary Theory, Cultural Theory, Post-Colonial Studies</td>
</tr>
<tr>
<td>Research Colloquium</td>
</tr>
</tbody>
</table>

3.2. Short course descriptions

**Introduction to the Analysis of Literary Texts** – This course category describes introductory seminars on varying subjects which familiarise students with the basic modes and methodologies of textual analysis and interpretation.

**British Literature and Culture I** – A survey lecture and accompanying tutorial introducing students to the basic periods and concepts of British literature and culture from the 16th up to the 21st century, as well as to canonical texts from various genres.

**American Literature and Culture I** – This course category describes advanced seminars on a wide array of subjects in which students will study particular authors, genres, periods, or themes from the national literatures of Britain, the United States, but also, for instance, from Canada, New Zealand, or South Africa.

**British Literature and Culture II** – This advanced seminar complements the survey lecture BLC I by offering a more pronouncedly theoretical/cultural studies perspective on British literature and culture and focusing on the intensive discussion of individual texts and subject areas within a smaller group of students.

**American Literature and Culture II** – This advanced seminar complements the survey lecture ALC I by offering a more pronouncedly theoretical/cultural studies perspective on American literature and culture and focusing on the intensive discussion of individual texts and subject areas within a smaller group of students.

**Author, Genre, Period, Theme** – These graduate level seminars are dedicated to the in-depth and research oriented study of a particular author, genre, period, or theme of British or American literature (ranging, for instance, from Shakespeare to Margaret Atwood, from the essay to detective novels, from Early Modern England to 21st-Century American writing, or from border writing to film adaptation).

**Literary Theory** – These graduate seminars aim to familiarise students with major theoretical perspectives in literary studies from fields such as, for instance, narratology, theories of reading, or processes of canonization.

**Cultural Theory** – These graduate seminars take into account the "cultural turn" the study of literature has undergone in the last decades, focusing on questions that embed literature in its larger cultural context, including the social and political conditions of its production and reception.

3.2.1. The Department of Literature with Art History and Media Studies

**Post-Colonial Studies** – These graduate seminars study the so-called New English Literatures against the background of particular theoretical approaches developed by critics such as Bhabha, Spivak, Hall, or Gilroy and explore questions of alterity and hybridity as well as concepts such as "writing back" and "third space".

**Research Colloquium** – This colloquium offers advanced MA students the opportunity to present and discuss their work in progress – i.e., their thesis – with their peers as well as advisors.

4. New MA programme: Literature

[Konstanz Master School of Literary Studies]

In Winter semester 2014/15 the Department launched its new MA programme "Literature". In this four semester degree (120 ECTS) students take courses in two major areas of studies: Modules in the Konstanz Master School of Literary Studies, focussing on general literary theory, and modules with courses on specific literatures. Students choose to study in depth in one of the following areas:

- German Literature
- English Literatures and Cultures
- French Literature
- Italian Literature
- Spanish and Ibero-American Studies
- Latin Literature
- Slavic Literatures
4.1. Course offering in English, ECTS

Modules in the Konstanz Master School of Literary Studies are usually taught in German, while those of the focus areas are also taught in the language of the respective philology. Modules in the area English Literatures and Cultures are always taught in English. Courses and lectures are offered with a work load of 3 or 6 ECTS points, module assessment takes place in the form of research oriented papers or written exams.

5. Media Studies

Media Studies in Konstanz is clearly distinguished from the formerly predominant notion of media studies as communication studies and journalism, as well as economical and sociological approaches to media. Instead, it is primarily rooted and embedded in the humanities and liberal arts. Here, media and mediality are understood as fundamental conditions of the artistic, textual or technical-apparative construction of perception and the various grasps on reality in, and between, different cultures. Objects of investigation in teaching and research hence are cultural, technical and aesthetic features of media in different forms of social communication, the history, theory and analysis of audiovisual media in the context of the media historical and theoretical difference analog/digital. A special focus is put on questions of media environments, transmedia interconnections, the increasing hybridization of media in "augmented" or "mixed realities" and the general role of media in the production of culture.

6. Contact information

Foreign students who plan to register as degree-seeking students (e.g., BA in British and American Studies) at the University of Konstanz should contact either Dr. Daniel Hütter (Academic Advisor) or Iris Bräuning (Coordinator Internationalisation) or Melanie Hochstätter (International Student Advisor) for further details on application deadlines, language requirements, etc.

Dr. Daniel Hütter | Academic Advisor
– daniel.huetter@uni-konstanz.de

Melanie Hochstätter | Erasmus+ Coordinator & International Student Advisor
– erasmus.humanities@uni-konstanz.de

Iris Bräuning | Coordinator for Internationalisation
– international.litwiss@uni-konstanz.de

Lora Schlothauer | Admissions for international students
– interstudis@uni-konstanz.de

For more information see our website:
– litwiss.uni-konstanz.de

3.2.2. The Department of Linguistics

The Department of Linguistics has strengths in many areas of theoretical, historical, and applied linguistics. Phonetics, phonology, morphology, syntax, semantics and pragmatics are all well represented in the research interests of the faculty.

1. About us

At the University of Konstanz, there are no departments for individual philologies as at most other German universities. The Department of Linguistics has strengths in many areas of theoretical, historical, and applied linguistics. Phonetics, phonology, morphology, syntax, semantics and pragmatics are all well represented in the research interests of the faculty. Furthermore, there is a strong interest in the role of Linguistics in Cognitive Science, as reflected in the computational, psycholinguistic and/or neurolinguistic orientation of several faculty members.

This conception puts research and teaching of individual languages or language families in the larger connection of the scientific study of language. Apart from courses in general linguistics, the Department of Linguistics offers specialized courses in e.g. English Language and Linguistics for a variety of BA programmes such as British and American Studies (BAST), BA Sprachwissenschaft, and “Lehramt” (i.e. English Language Teaching).
The degrees offered by the Department of Linguistics are:

Undergraduate/Bachelor programmes
- Bachelor of Arts
  - BA Linguistics (Sprachwissenschaft)

Bachelor of Education
- English
- German
- French
- Italian
- Latin
- Russian

Spanish (in collaboration with the Department of Literature and the Language Institute).

Graduate/Master programmes
- MA Linguistics
- MA English Language and Linguistics MA
- MA Speech and Language Processing
- MA Introductory Level (Ling 100)
- MA 1st Year / 1st Year
- MA 2nd Year / 2nd Year
- MA 3rd Year / 3rd Year

PhD programme: Linguistics

The University of Konstanz has established a large number of exchange programmes with universities all over the world and all visiting students are welcome to attend academic courses in linguistics in Konstanz appropriate to their level.

2. Course categories and course offerings in English

<table>
<thead>
<tr>
<th>Course</th>
<th>Level Courses/Introductory courses</th>
<th>Level Courses / Immersion courses</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Ling 100</strong></td>
<td>BA 1st year / 1st year</td>
<td>BA 2nd year / 2nd year</td>
</tr>
<tr>
<td><strong>Ling 200</strong></td>
<td>BA 2nd year / 2nd year</td>
<td>BA 3rd year / 3rd year</td>
</tr>
<tr>
<td><strong>Ling 300</strong></td>
<td>BA 3rd year / 3rd year</td>
<td></td>
</tr>
</tbody>
</table>

In the Department of Linguistics all courses are simply termed Seminar in the course catalogue. The respective course code (e.g. Ling 101) explains at which level within the BA or MA degrees in Linguistics they should be taken:

Upon successful completion of BA courses students are awarded 6 ECTS points, while successfully completed MA courses are awarded 9 ECTS points each. Although most academic courses are taught in German, the Department of Linguistics also regularly offers a wide range of courses in English:

BA Advanced Level (Ling 200)

<table>
<thead>
<tr>
<th>Course</th>
<th>Summer semester</th>
<th>Winter semester</th>
</tr>
</thead>
<tbody>
<tr>
<td>Phonetics II (Ling 211)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Morphology II (Ling 213)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SHE II = Historical Linguistics (Ling 221), Typology (Ling 223), Language in Society and Culture (Ling 224) or Language Acquisition (Ling 244)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>BA Colloquium</td>
<td>BA Colloquium</td>
<td></td>
</tr>
</tbody>
</table>

The language of instruction in classes at advanced BA level and at MA level depends on the lecturer. Classes can be offered in English but even if they are offered in German, lecturers are always happy to accept assessments (papers, exams) written in English.

MA Level (Ling 300)

<table>
<thead>
<tr>
<th>Course</th>
<th>Summer semester</th>
<th>Winter semester</th>
</tr>
</thead>
<tbody>
<tr>
<td>Phonetics III (Ling 312)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Morphology III (Ling 314)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Early Modern English (Ling 325)</td>
<td>Old English (Ling 326)</td>
<td></td>
</tr>
<tr>
<td>Theories of First Language Acquisition (Ling 345 E) or Experiments in First and Second Language Acquisition (Ling 347 E)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MA Colloquium</td>
<td>MA Colloquium</td>
<td></td>
</tr>
<tr>
<td>SHE III = Structure and History of English (History of English, Ling 170)</td>
<td>SHE III = Structure and History of English (Structure of Modern English, Ling 171)</td>
<td></td>
</tr>
</tbody>
</table>

Additional courses in English — e.g., on English Linguistics for teachers of English, Semantics I, Pragmatics I, Middle English, Early Modern English, Computational Linguistics — may be offered depending on the availability of faculty members. A more detailed list of courses offered each semester, including short course descriptions, can be found on the pages for Incoming Exchange Students on the Erasmus+ Humanities Website. You will find two PDF documents, one for each (winter and summer) semester.

3. Short course descriptions

Phonetics I & II cover acoustic and articulatory properties of speech sounds, as well as the various psychological aspects of their perceptual processing.

Phonology I is a general introduction to phonological theory and the structure of sound systems across the languages of the world.

Phonology II focuses on a variety of phonological and morphological phenomena in Modern English and compares and contrasts different frameworks that aim to capture various outstanding issues in English phonology.

Morphology I offers an introduction to the theory of word structure and word formation.

Morphology II explores word formation processes in English from several dimensions, including phonology, morphology, syntax, semantics, psycholinguistics, and historical linguistics and deals with issues of morphological productivity and psycholinguistic representations of morphemes.

Syntax I introduces syntactic theory and explores the formation and structure of sentences with particular emphasis on German and English.

SHE I (Structure of Modern English) explores the sound system, word structure, word formation, and sentence structure of Modern English.

SHE II (History of English) covers the diachronic development of the English language from the Old English period to the Early Modern English period.
Historical Linguistics covers theories of language change, raising issues on which aspects of languages are most vulnerable to change and where one could predict very little change.

Language Acquisition explores the role of Universal Grammar in first and second language acquisition and examines syntactic, morphological and phonological examples of first and second language research. Students study theoretical frameworks that aim to explain how grammatical knowledge is acquired.

Typology studies the cross-linguistic diversity in the world by discussing language universals and the parameters of cross-linguistic analysis of grammatical systems.

BA Colloquium or Research Seminar provides a forum for students who are preparing for various oral and written exams related to their programme of study, as well as for those who are in the process of writing their BA thesis in linguistics. Colloquia are also available for MA and PhD students.

Varieties of English is a seminar on specific topics that include but are not restricted to historical and sociolinguistic aspects of English and its varieties, stylistics and pragmatics.

4. Contact information
Foreign students who plan to register as degree-seeking students (e.g., BA Linguistics) at the University of Konstanz should contact either Dr. Carmen Kelling (Academic Advisor) or Iris Bräuning (Coordinator for Internationalisation) for further details on application deadlines, language requirements, etc.

Dr. Carmen Kelling | Academic Advisor
- carmen.kelling@uni-konstanz.de

Melanie Hochstätter
Erasmus Coordinator & International Student advisor
- erasmus.humanities@uni-konstanz.de

Iris Bräuning | Coordinator for Internationalisation
- international.litling@uni-konstanz.de

Lora Schlothauer | Admissions for international students
- interstudis@uni-konstanz.de

For more information see our website:
- ling.uni-konstanz.de

3.2.3. The Department of Philosophy

1. About us
The study of philosophy at the University of Konstanz addresses a wide and diverse range of positions from the history of philosophy as well as topics on theoretical and practical philosophy. Firstly, this delivers knowledge of European philosophy in its historical and systematic development and, secondly, forms an ability to systematically and critically analyse philosophical schools of thought. In particular, this involves instruction on how to read selected texts – both traditional and modern – methodologically and thoroughly. In their personal contacts with teachers at the department, students of philosophy at Konstanz find an atmosphere that encourages open and lively philosophical discussion.

The degrees offered by the department are:
Undergraduate/Bachelor programmes
Bachelor of Arts
- Philosophy
Bachelor of Education
- Philosophy/Ethics

Graduate/MA programmes
- Philosophy

PhD programme
- Philosophy

The BA programmes has a duration of three years, the MA is a two-year programme. The Teaching programme currently has a duration of 5 years and students are awarded the so-called Staatsexamen ("State Exam") upon their graduation.

In a Kernkurs (translated as "core course" in the course catalogue) students are introduced to the core principles and theories of philosophy and philosophic research. The department offers five such classes, which full time BA students have to complete in their first five semesters. With 4 weekly contact hours a Kernkurs is awarded 8 ECTS upon successful completion.

Undergraduate and graduate courses cover topics of all areas of philosophy (philosophy of science, philosophy of language, philosophy of mind, epistemology, ethics, logic, philosophy of religion, theory of action,
to name but a few) and are awarded 4 ECTS (Proseminar), 8 only for the Proseminar “Logische-Semantische Propädeutik” as it has 4 instead of two contact hours per week and 6 ECTS (Hauptseminar) respectively, with two contact hours per week per course. A Vorlesung (lecture) is designed for students of both undergraduate and graduate levels. The difference to the seminar types is in the teaching style, with extensive in class discussions in seminars but not in lectures. The language of instruction in the department is usually German. Approximately 3-5 courses per semester are taught in English.

3. Assessment information

Forms of assessment include essays, class presentations, summaries of a class discussion (protocols), written and oral examinations. Which form of assessment needs to be completed in order to receive a grade and ECTS points for a course is mentioned in the description of each course in the online course catalogue. At the beginning of the teaching period, usually in the first meeting of class, the lecturers explain the modalities of the assessments (e.g. deadlines for papers etc.) in more detail.

4. Contact information

Foreign students who plan to register as degree seeking students (e.g., BA Philosophy) at the University of Konstanz should contact either Dr. Michael Kieninger (Academic Advisor) with subject specific questions, or Melanie Hochstätter (International Student Advisor) for further details on application deadlines, language requirements, etc.

Dr. Michael Kieninger | Academic Advisor
– michael.kieninger@uni-konstanz.de
Melanie Hochstätter | Erasmus+ and International Student Advisor
– erasmus.humanities@uni-konstanz.de
Lora Schlothauer | Admissions for international students
– interstudis@uni-konstanz.de

The professorships in History have the following denominations:
– Ancient History
– Archaeology of Ancient Mediterranean and Near Eastern Cultures
– Political Cultures of the Antiquity
– Medieval History
– History of Religions
– Early Modern History
– History of Science of Humanities and Social Sciences
– Modern and Global History with a focus on 19th and 20th century

3.2.4. Department of History and Sociology – History

1. About us

The Department of History at the University of Konstanz offers and contributes to various Bachelor and Master Programmes within the university. Our courses provide students with profound historical knowledge from antiquity to the beginning of the 21st century and ensure students to be up to date on current research. We focus on cross-epochal research which includes transcultural and transnational global history of the modern world, European and non-European history of religions and the history of violence, e.g. genocides, destruction and disintegration in the context of wars.

Undergraduate/Bachelor programmes

Bachelor of Arts
– History (Geschichte)
– Classics and the Ancient Near East (Kulturwissenschaft der Antike)

Bachelor of Education
– History (Geschichte)

Graduate/Master programmes

– History (Geschichte)
– Classics and the Ancient Near East (Kulturwissenschaft der Antike)
– Transcultural History and Anthropology (Transkulturelle Geschichte und Anthropologie)
– Eastern European Studies: History – Media (Osteuropa: Geschichte – Medien)
– Studies in European Culture (Kulturelle Grundlagen Europas)

PhD programme: History (Geschichte)

2. Course offerings in English

The staff of the Department of History offer courses in English on a regular basis, approximately 3-4 courses per semester. Please visit the website for an updated list of courses taught in English. The PDF-document available on the website lists the courses taught in English in the past 8 semesters.

The professorships in History have the following denominations:
– Ancient History
– Archaeology of Ancient Mediterranean and Near Eastern Cultures
– Political Cultures of the Antiquity
– Medieval History
– History of Religions
– Early Modern History
– History of Science of Humanities and Social Sciences
– Modern and Global History with a focus on 19th and 20th century
3.2.4. Department of History and Sociology – History

As indicated above, there are seven different course categories students of History can come across in Konstanz. Some course categories are only available for BA students, others only for MA students, yet some are open to both student groups. The last column of the above table indicates for which student group the courses are designed. International and exchange students may attend any course in the Department of History, as long as they meet the prerequisites.

Unless explicitly specified in the course commentary of the online course description, students do not have to sign up/pre-register for courses in order to be accepted. Students join a course by simply showing up at the first meeting of class. However, all students have to register electronically for the assessments of their courses at a later stage of the semester. Assessment registration is completed using the student information system StudIS.

Details on the coursework and assessments of each course are either mentioned in the online course catalogue or announced by the lecturer in the first meeting of class. This is why you should make sure to attend the first meeting of a course you are interested in, even if you are unsure about whether or not you will complete it. Where registration is explicitly requested, you should follow the instructions for registration in the course commentary.

4. Contact information

Foreign students who plan to register as degree-seeking students (e.g., BA or MA History) at the University of Konstanz should contact either Dr. Christof Rolker (Academic Advisor) for further details on courses and degree contents, or Lora Schlothauer (International Student Advisor, admissions) regarding application deadlines, language requirements, etc.

International or Erasmus+ students should contact Melanie Hochstätter (Departmental Erasmus+ Coordinator and International Student Advisor).

Dr. Christof Rolker | Academic Advisor for History
– Studienberatung.BA.Geschichte@uni-konstanz.de
– Studienberatung.MA.Geschichte@uni-konstanz.de

Office hours: Mon 3 pm to 4:30 pm, Tue 3 pm to 4:30 pm, Wed 11 am to 1 pm in E 318

For more information see our website:
– geschichte.uni-konstanz.de

3.2.5. Department of History and Sociology – Sociology

1. About us

At the University of Konstanz Sociology is combined with Ethnology and constitutes a common Department with History, i.e. the Department of History and Sociology. Sociology in Konstanz is interdisciplinary; it has a cultural sociological focus and is significantly research-oriented.

The study programmes offer a scientific and academic training with a focus on:
– theoretical foundations of Sociology
– qualitative and quantitative methods of empirical social research
– cultural Sociology and cultural Anthropology
– individual areas of specialisation (gender, migration, social structure, labour market, cultural sociology, cultural anthropology, research on universities)
– practice-oriented project seminars on various themes.

Our departments’ research orientation has a significant impact on our academic teaching and our curricula. Research results are continuously integrated in our seminars and students are working on individual research projects at an early stage. In our teaching we focus on quantitative as well as qualitative methods, and on solid and methodological knowledge. We have an excellent lecturer/student ratio, remarkable third party funding and leading library equipment. We hence offer outstanding study conditions and individual support.

Undergraduate/Bachelor programmes
Bachelor of Arts Sociology
Graduate/Master programmes
Sociology
PhD programme
Sociology
2. Course offerings in English

The faculty of Sociology offers courses in English every semester. The preliminary list of courses on offer is published approximately three months before the beginning of lectures of the respective semester (in February for the summer semester, in August for the winter semester). The PDF-document on the website is published approximately three months before the first meeting of class. However, all students have to register electronically for the assessments of their courses at a later stage of the semester. Assessment registration is completed using the student information system StudIS.

Details on the coursework and assessments are either mentioned in the online course description or announced by the lecturer in the first meeting of class. This is why you should make sure to attend the first meeting of a course you are interested in, even if you are unsure about whether or not you will complete it.

The tables below show the course categories that make up our BA and MA programmes and explain at which level of their degree students may take certain courses.

Courses called Einführende Vorlesung (introductory lecture) and Einführung in X (introduction to x) in the modules of the BA Sociology are designed for beginners, i.e. first semester students of the programme. Courses specified as Seminar (seminar) are designed for more advanced students, i.e. those of the second and third year. Please note that it is possible to complete seminars with a graded assessment (worth 6 ECTS points, usually a term paper) or with an ungraded smaller piece of work (worth 3 ECTS points). As the title already indicates, in a Projektseminar (project seminar or course) students carry out a small-size research project of their own. In a Kolloquium students present and discuss their thesis work.

The tables below show the course categories that make up our BA and MA programmes and explain at which level of their degree students may take certain courses.

Courses called Einführende Vorlesung (introductory lecture) and Einführung in X (introduction to x) in the modules of the BA Sociology are designed for beginners, i.e. first semester students of the programme. Courses specified as Seminar (seminar) are designed for more advanced students, i.e. those of the second and third year. Please note that it is possible to complete seminars with a graded assessment (worth 6 ECTS points, usually a term paper) or with an ungraded smaller piece of work (worth 3 ECTS points). As the title already indicates, in a Projektseminar (project seminar or course) students carry out a small-size research project of their own. In a Kolloquium students present and discuss their thesis work.

International or Erasmus+ students should contact Melanie Hochstättler (Erasmus+ Coordinator and International Student Advisor).

The M.A Sociology is clearly research-oriented, reflected in the programme structure.

The Department of Sociology offers a Graduate lecture series every winter semester, inviting guest lecturers as well as regular staff members to present the research and results of their particular fields. MA seminars are on offer every semester and focus on selected topics of Sociology. Projektseminare on MA level run for two semesters, starting in summer, and involve students in more extensive research projects and more elaborate research questions than the BA programme.

In case you have problems choosing your courses or are unsure whether the selected courses will suit you, please contact the Academic Advisors in the department or the Erasmus+ Coordinator and International Student Advisor in their office hours or by email.

4. Contact information

Foreign students who plan to register as degree-seeking students (e.g., BA or MA Sociology) at the University of Konstanz should either contact Nils Meise (Academic Advisor for BA students) or Dr. Thilo Raufer (Academic Advisor for MA students) for further details on courses and degree contents. If you have questions concerning application deadlines, language requirements, etc. contact Lora Schlothauer (Admissions for international students).

For more information see our website:

– soziologie.uni-konstanz.de

International Student Advisor.

– interstudienberatungsoziologie@uni-konstanz.de

Nils Meise | Academic Advisor for Sociology – BA level
– bastudienberatungsoziologie@uni-konstanz.de

Office hours: Tue and Wed 1:30 – 3:30 pm in F 541
Please sign up in the list in front of F541 in advance.

Dr. Thilo Raufer | Academic Advisor for Sociology – MA level
– thilo.raufer@uni-konstanz.de

Office hours: Tue 2 – 4 pm in E 301
Please sign up in the list in front of E301 in advance

Melanie Hochstättler | Erasmus+ and International Student Advisor
– erasmus.humanities@uni-konstanz.de

Office hours: Mon – Wed, 10 am to 12 am in G112

Lora Schlothauer | Admissions for international students
– interstudis@uni-konstanz.de
3.2.6. Department of History and Sociology – Sport Science

I. About us

Sport Science offers courses for Bachelor and Master students as well as for students who want to become teachers in secondary schools. Foreign students are invited mainly to the Bachelor programme. If there are free places and all prerequisites are given, we also accept students in Master courses. Within the programmes students will find a variety of theoretical and practical classes they can choose from to receive the necessary study credits.

The research focuses of Sport Science are Training and Testing, Sport pedagogy and Sport and Health. Students can participate in seminars and research projects. For instance we cooperate with companies around the Lake Constance and develop individual projects. For instance we cooperate with companies around the Lake Constance and develop individual projects. Students can participate in seminars and research projects. For instance we cooperate with companies around the Lake Constance and develop individual projects.

Undergraduate/Bachelor programmes

Bachelor of Education
– Sport

Bachelor of Science
– Sports Science

Graduate/Master programmes

International Sport Studies (taught in English)

2. Course offerings in English

Sport Science offers a Master in International Sport Studies in English. The Bachelor Programme Sportwissenschaft is offered in German.

– cms.uni-konstanz.de/sportwissenschaft/studium-und-lehre/studiengaenge/master-studium/

3. Language classes and requirements

The language requirements for joining the MA programme “International Sport Studies” are proficiency in English (TOEFL min. 550 paper-based or 237 computer-based or 92 internet-based, or IELTS min. band 6.5, or Cambridge Certificate of Proficiency in English minimum grade C, and a certified copy of the test result. A proven language competence in German is not necessary.

For further information see:
– toefl.org, – ielts.org or – cambridge-efl.org

4. Courses in Sport Science

International and exchange students can attend all course types in Sport Science. Unless specified in the course commentary in the online course description, students do not have to register in order to take a course. Students can choose from courses at any time and software allows them to track credits and credits towards your degree. Students do not have to register for any assessments. However, they do have to register for the assessments within the courses at a later stage of the semester. Assessment registration is completed using the electronic student information system StudIS.

Details on the coursework and assessments of each course are either mentioned in the online course catalogue or announced by the lecturer in the first meeting of class. This is why you should make sure to attend the first meeting of a course you are interested in, even if you are unsure about your participation in it. Where registration is explicitly requested, you should follow the instructions in the course commentary.

The different use of terminology can be confusing for new international students. With “course” we refer to what is normally called “module” or “seminar” in British English. All single classes you can select to make up your timetable for a given semester. With “Basic module” / “Advanced module” (in German “Basismodule” / “Aufbaumodule”) we refer to courses that content-wise refer to the same topic or lead you to the acquisition of predefined knowledge, skills and competences up to a certain level or semester. This information shall simply give you an orientation.

You will find that in the Bachelor programme in Sport Science there are basically six different course types, each designed for a particular level/semester of the degree.

Courses called Einführung in X (Introduction to X) in the basic modules of the BA Sport Science are designed for beginners, i.e. first semester students of the programme. Courses titled Einführende Vorlesung (Introductory lecture) in the basic module are rather for beginners. Those listed in the advanced module are for students in higher semesters.

<table>
<thead>
<tr>
<th>Bachelor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course type in German (Lehrveranstaltung)</td>
</tr>
<tr>
<td>Vorlesung / Einführung Introductory lecture – Basic module 1, 2, 3</td>
</tr>
<tr>
<td>BA Proseminar, Module 2, 3, 4 Undergraduate basic courses</td>
</tr>
<tr>
<td>BA Proseminar, Module 7 Undergraduate advanced course – Advanced module</td>
</tr>
<tr>
<td>BA Projektseminar Undergraduate project course</td>
</tr>
<tr>
<td>Kolloquium Colloquium – final BA semester</td>
</tr>
<tr>
<td>Theorie und Praxis ausgewählter Bewegungsbereiche, Module 4, 5, 6 Theory and practice of selected sport tests, modules 4, 5, 6</td>
</tr>
</tbody>
</table>

For further information see:
– toefl.org, – ielts.org or – cambridge-efl.org

Students can choose from courses at any time and software allows them to track credits and credits towards your degree. Students do not have to register for any assessments. However, they do have to register for the assessments within the courses at a later stage of the semester. Assessment registration is completed using the electronic student information system StudIS.
Likewise courses specified as Seminar (seminar) can be designed for beginners (basic modules) or for more advanced students (advanced modules). As the title already indicates, in a Projektseminar you carry out a small-size research project. Kolloquium refers to a course in which students can present and discuss their thesis work.

The workload in the Master programme in International Sport Studies is more intense and assessments are more research-oriented than in the BA programme.

The amount of ECTS awarded for a course can vary: a Seminar in a basic module can e.g. appear more than once in the course catalogue, once as StL (Studienleistung) with 2 or 3 ECTS and once as PL (Prüfungsleistung) with 5 or 6 ECTS. Both entries refer to the same course; however the assessment and workload differ. For instance, you can earn 3 ECTS if you complete the course with a Studienleistung (e.g. a presentation) while you can earn 5 ECTS if completing it with a Prüfungsleistung (e.g. a term paper).

In case you have problems choosing your courses or are unsure whether the selected courses will suit you, please contact the Academic Advisors of the field of studies or the ERASMUS+ and International Student Advisor.

5. Contact information

Foreign students who plan to register as degree-seeking students (e.g., BA or MA Sport Science) at the University of Konstanz should contact either Dr. Julia Everke (Academic Advisor BA) or Dr. Christiana Rosenberg-Ahlhaus (Academic Advisor Teaching and MA programme, ERASMUS+ and International Student Advisor) for further details on courses, content, application deadlines, language requirements, etc.

Dr. Julia Everke | Academic Advisors for Sport Science (BA programme)
– julia.everke@uni-konstanz.de
Office hours: Wed 8:30 –10 am in D 611

Dr. Christiana Rosenberg-Ahlhaus
Teaching and MA programme & Erasmus+ and International Student Advisor
– christian.a.rosenberg-ahlhaus@uni-konstanz.de
Office hours: Mon 10 am to 12 am in D 634

For more information see our website:
– cms.uni-konstanz.de/sportwissenschaft

Undergraduate/Bachelor Programmes
– BA Politics and Public Administration
Graduate/Master programmes
– MA Politics and Public Administration
Including Double Degree Options: Utrecht University, Charles-University Prague, University of Warwick, University of Essex, Rutgers University, Gothenburg University
– MA European Master in Government (Double degree): University Pompeu Fabra, Barcelona
– MA Public Administration and European Governance (Double degree): Institut d’études politiques, Grenoble
– Interdisciplinary MA Political Economy
– MSc Social and Economic Data Analysis
2. Course offerings in English

The Department of Politics and Public Administration offers courses in English on a regular basis. On the BA level approximately 30% of the seminars are taught in English. On the MA level, more than 70% of the seminars are taught in English. Besides, the Department offers special seminars for exchange students, focusing on topics like the German political system or the bases of empirical academic work. Please note that almost all courses from the 1st and 2nd year of the BA are in German.

The Members of the Department of Politics and Public Administration focus on the following research areas:

- **Empirical Methods of Politics and Management**, Prof. Dr. Peter Selb
- **German Politics and Public Administration**, Prof. Dr. Wolfgang Seibel
- **International Politics**, Prof. Dr. Gerald Schneider
- **International Politics and Conflict Management**, Prof. Dr. Katharina Holzinger
- **Management, especially Strategy and Leadership**, Prof. Dr. Sabine Boerner
- **Empirical Theory of the State**, Prof. Dr. Volker Schneider
- **Methods of the Empirical Studies of Politics**, Prof. Dr. Susumu Shikano
- **Political Science**, Prof. Dr. Marius Busemeier
- **Political Science, especially International Politics**, Prof. Dr. Dirk Leuffen
- **Comparative Politics**, Prof. Dr. Christian Breunig
- **Public Administration**, Prof Dr. Nathalie Behnke
- **Management**, Prof. Dr. Florian Kunze
- **Communication, Networks and Contention**, Prof. Dr. Nils Weidmann

3. Courses at the Department of Politics and Public Administration

In the Department of Politics and Public Administration there are five different course types for BA and MA students to choose from, each designed for a particular level/semester of the degrees offered by the department. International and exchange students can attend all course types:

- **Seminar (seminar)**: Here, the lecturer and students work together on the subject matter. Generally, each participant presents a paper in class and also in written form. After the presentation, a discussion takes place building on the active involvement of each participant.
- **Proseminar**: Special type of seminar, especially for BA students in the first or second year, always in German.
- **Vorlesung (lecture)**: The classic teaching form at the University. A lecture is a talk by a professor or academic staff member on a particular subject that gives students an overview of that subject.
- **Übung/Tutorial (tutorial)**: These are generally offered as complementary classes for the lectures. In tutorials, students can revise in detail the subject matter of the lecture on the basis of concrete examples and practice certain skills under the instruction of the tutor.
- **Kolloquium (colloquium)**: A form of tuition, which is not graded and is characterised by discussions between the lecturer and students about the subject matter prepared by the students. The colloquium is often employed for exam preparation.

Unless explicitly specified in the course commentary in the online course description, students do not have to register for courses before the start of the semester in order to take a course in the Department of Politics and Public Administration. Students join a course by simply showing up at the first meeting of class. However, they do have to register for the assessments within the courses at a later stage of the semester. Assessment registration is completed using the electronic student information system StudIS.

Details on the coursework and assessments of each course are either mentioned in the online course catalogue or announced by the lecturer in the first meeting of class. This is why you should make sure to attend the first meeting of a course you are interested in, even if you are unsure about your participation in it.

Where registration is explicitly requested, you should follow the instructions in the course commentary.

4. Empirical Methods

The Department of Politics and Public Administration has a strong reputation for its accent on methodology. This focus is also reflected in the course programme. Especially students who plan to attend MA seminars should have a solid knowledge in this type of research methods. Such knowledge should cover the philosophy of science, research designs, data collection techniques, probability theory and statistical analysis (regression and further multivariate models). For those without sufficient methodological knowledge, it is strongly recommended to visit the methods primer that will be offered as an intensive course at the beginning of the first semester. Furthermore, students are encouraged to visit the BA lecture “Introduction to political methodology” as a part of their master study programme in case have not visited such a course yet.

**Recommendations for preparatory readings:**


5. Contact information

Foreign students who plan to register as degree-seeking (e.g., BA Politics and Public Administration) at the University of Konstanz should contact Dr. Thomas Duttle (Coordinator Exchange Students) for further details on courses, content, application deadlines, language requirements, etc.

Dr. Thomas Duttle | Coordinator Exchange Students
Room D 327
Ph.: +49 (0) 7531 88-4150
Fax: +49 (0) 7531 88-4483

For more information see our website: uspolver.uni-konstanz.de

On our website you can find an updated list of courses taught in English.
3.3.2. Department of Law

The Department of Law at the University of Konstanz stands out among typical German universities. The political intention to rethink legal research and teaching led into the distinguished “Konstanz model” featuring a curriculum streamlined by the integration of fundamental disciplines.

1. About us

Today the Department of Law enjoys an excellent reputation both in research and teaching as mirrored in numerous rankings. The Department’s comparatively small size adds to the studying experience with a student-teacher ratio outstanding among German public law schools.

In research the Department has been focusing on International Law – in terms of Private, Public and Procedural Law including Alternative Dispute Resolution – and Economic Law. All of our nine specialized courses adding on the compulsory law curriculum build on and/or combine these two aspects; draw from the expertise of a dynamic faculty and make research based education a studying experience. The international dimension is not only at the core of the subject-matter of our degree programme, but at the same time reflected in particular course offerings: Students have the opportunity to study the basic concepts of English, US-American, French, Spanish, Turkish and even Chinese Law in small classes. The lectures are given by renowned scholars in their native languages (except Turkish and Chinese). Moreover, subject related language courses are offered in addition to these lectures.

2. Institutions and people

Coming to the University of Konstanz you will most likely first get in touch with the University’s International Office (IO). Yet, before starting your first semester you might still want to get some more detailed information on lectures and a study plan tailored to suit your needs and academic interests. That is why the Department of Law has its own Coordinator for Erasmus+ and International Relations. Whenever questions arise concerning learning agreements, lectures, exams, etc. the Erasmus+ Coordinator is the person to address.

3. Courses at the Department of Law

a. “Introduction to the German legal language for international students” This course is held every year in the beginning of classes. They are strongly encouraged to provide a broader picture of an entire field of law. Depending on the subject-matter lectures are attended by 10 to 250 students.

b. Cultural immersion

Apart from the Introduction course there are no other classes limited to foreign students. Your international experience will be greatly enhanced by participating in classwork with German fellow students of all years.

c. Your curriculum is your choice

You have a vast choice in setting up your individual curriculum, while our International Coordinator will assist you and give advice regarding subject-matter related prerequisites and administrative issues.

aa. Types of courses:

We recommend international students to combine lectures with complementary tutorials.

– Lectures (Vorlesung) are usually taught by full professors or judges. While they usually depend on the students’ active participation they typically aim at providing a broader picture of an entire field of law. Depending on the subject-matter lectures are attended by 10 to 250 students.

– Exercises or tutorials (Arbeitsgemeinschaft) are taught in smaller groups of typically 10 – 20 students by junior research fellows, mostly PhD students. Their goal is to train the skills of implementing knowledge mainly acquired in a lecture to particular cases in an analytical manner.

– Seminars are typically not international students’ courses of choice due to the usual requirement to produce a 30-pages paper of publishable quality. Yet, qualified international students may be admitted to seminars on a case-by-case basis; to find out about requirements please send an email of interest to:

  – jura.international@uni-konstanz.de

bb. General information

As an Erasmus+ student, you are usually required to fulfill 30 ECTS per semester by your home university; there are no minimum ECTS requirements set by University of Konstanz. For LLM students our own requirements apply. You will find the ECTS attached to every course in the online course catalogue. You will find a description of the course contents either in the course catalogue or following this link:

  – jura.uni-konstanz.de/staatsexamens-studiengang/vorlesungsverzeichnisse

In case of difficulties, please contact

  – jura.international@uni-konstanz.de

cc. Admission to classes

There is no need to register or inscribe for any lectures or tutorials in a formalized manner. Students may join any course by simply showing up at the beginning of classes. They are strongly encouraged to introduce themselves to the teacher to make him or her aware of their particular needs regarding language and legal background and enquire about the form of final exam. Moreover, details on the classwork and assessments for each course will be announced by the lecturer in the first meeting of class! So you should make sure to attend the first meeting of any course you are interested in, even if you have not decided yet whether to participate in it or not! Where registration is explicitly requested, you should follow the instructions in the course commentary.
dd. Exams
First and second-year lectures close with a closed-book written exam. Usually the official exam period is scheduled two weeks after classes end. International students have to register for exams. In the winter semester the registration period starts in December and ends mid January. In the summer semester the registration period lasts from May until mid June. The IO holds information sessions on how to use StudIS and register for the exams, so don’t miss them.

ee. Some recommendations
We generally advise incoming students on their first contact with German law to take undergraduate lectures (first or second year) for two reasons: First of all, the basic lectures in Private, Public or Criminal Law will provide you with an understanding of the institutional setting strongly influenced by the Civil Law tradition, the constitutional background and European integration. Secondly, the basic lectures are supported by skill-building tutorials aiming at the special way of working on and with cases necessary for passing the final exams (see supra c.a.a. Types of courses). Finally, the “Introduction to the German Legal System” will focus on fields of law covered by these basic lectures. In addition to every lecture you choose, you should join a tutorial (Arbeitsgemeinschaft) in order to practice what you learn in class.

4. Courses in English
With regard to the loss of academic quality and the particular problems to convey Civil Law contents in English language the Department of Law in principle refrains from teaching German law in English language. Yet, some classes are taught in English, e.g. “Introduction to the English Legal System”, “English for Lawyers” and a few seminars on special topics of International law. Since there will not be an exam for German students at the end of these courses, taking one of them you have to talk to the lecturer yourself about what kind of exam you will have to take at the end of the semester.

5. Language classes and requirements
You will find that mastering the German language is crucial both for success in your studies and your cultural experience. Due to the fact that only a very small percentage of lectures at the Department of Law is held in English, students in any case should bring sufficient language skills (at least B1/2 according to the Common European Framework of Reference for Languages) in order to be able to pass any exam at the end of their first semester.

You should take advantage of the pre-semester language and orientation courses organized by the International Office, the semester language courses given at the University’s own Language Institute, as well as the opportunity for students from partner universities to join the August IBH (Internationale Bodensee Hochschule, International Lake Constance Summer School). Being an international student at the University of Konstanz you can make up a language tandem with a German student willing to learn your mother tongue.

6. Contact information
Rosa Schaab | Erasmus* Coordinator and Coordinator for Internationalisation
Room: C 413, Ph.: +49 (0) 7531 88-3118
– jura.international@uni-konstanz.de
– jura.uni-konstanz.de

Office hours: Please take a look at the homepage of the department

For more information see our website:
– jura.uni-konstanz.de

The Department of Economics offers several Bachelor and Master programmes. Pursuing a PhD is possible in the framework of the Graduate School or the Doctoral programme, both taught in English.
Bachelor programmes
- BSc Economics: approximately 50% of courses are taught in English; tendency growing
- BSc Mathematical Finance: taught in German and English

Master programmes: all taught in English
- MSc Economics with Double Degree options with the University of Essex and the University of Nottingham for degree-seeking students
- MSc Social and Economic Data Analysis
- MSc Political Economy
- MSc Business and Economics Education (German/English)
- MSc Mathematical Finance (German/English)

Doctoral programmes: all in English
- Quantitative Economics and Finance
- Graduate School of Decision Sciences

Current conferences, events or brown bag seminars
And here you can find out about current conferences, events or brown bag seminars.

People in the department
Here you have access to relevant academic and administrative staff.

The faculty members of the Department of Economics focus on the following research areas.

Here you can find information on all the faculty members currently in the department: CVs, current research and courses (and often syllabi) they teach.

2. Courses in English on the Bachelor's level

Current information on these are found here.

3. Courses at the Department of Economics

a. Course types
There are two basic academic instructional settings that form an entity: a lecture where students hear information from a lecturer (no discussion, very rarely questions) and an exercise or tutorial where students have the opportunity to ask questions, look deeper at the information or practice what they heard. Students do not need to register for the lectures – and they will hear how to sign up for the accompanying tutorial in the first meeting of the lecture. This may be an email to the lecturer, it may be signing up on a list at the door of the lecturer.

The so-called seminars are usually reserved for Konstanz students as they are in connection with the Bachelor thesis. In some cases exchange students are allowed to partake in seminars; to find out please send an email of interest to:
- international.wiwi@uni-konstanz.de

The lecture ends with a written exam. BSc and MSc exam dates are here. The official exam period usually is in the two weeks after classes end. You have to register for this exam during a specified period particular to the department where the course is taught.

Unless explicitly specified in the course commentary in the online course description, students do not have to register in order to take a course. Students join a course by simply showing up at the first meeting of class. However, they do have to register for the assessments within the courses at a later stage of the semester. Assessment registration is completed using the electronic student information system called StudIS.

Details on the coursework and assessments of each course are either mentioned in the online course catalogue, can be found here or are announced by the lecturer in the first meeting of class. This is why you should make sure to attend the first meeting of a course you are interested in, even if you are unsure about your participation in it.

Where registration is explicitly requested, you should follow the instructions in the course commentary.

Exams:
- for most lectures there is a “main” exam shortly after the end of classes and a make-up (repeat) exam later. You can only register for the make-up version if you failed the main one. For Erasmus+ students it may at times make sense to come back; for overseas students this would not be an option.
- Exam Period: in the summer semester (April – July), this usually is the last two weeks of July. In the winter semester (September – February), this usually is in the second half of February. The IO holds information sessions on how to register for the exams, so do not miss them.

Exam registration: you have ONE week to register for the exam, there is an email reminder.

b. General information about the courses
- As an exchange student, your home university usually requires you to take courses worth 30 ECTS per semester. There is no minimum requirement in the department of economics at Konstanz.
- you will find the ECTS attached to every course in the course catalogue (called LSF).

Academic Information for incoming Students to the Department:
- You will find all important information on courses: description of the course contents, location of the course catalogue, the websites of the professor who is teaching the courses.
- In all courses the lecturers will be communicating with the students in their class by email or via ILIAS.
- This will be communicated to you the first time the lecture meets.

If you have no luck, then please send a request to:
- international.wiwi@uni-konstanz.de
- We are always ready to be contacted, especially with academic questions.

Cornelia Lindenau and three student assistants
Room: F 256, Ph.: +49 (0) 7531 88-4587
- international.wiwi@uni-konstanz.de
- Office hours

4. Contact information
The Language Institute – Sprachlehrinstitut or simply SLI – is responsible for all the practical modern language courses at the University of Konstanz.

The SLI offers courses specially tailored to the needs of those studying a foreign language or literature as a major subject with the intention of becoming teachers or acquiring a Bachelors’ or a Masters’ degree, as well as a wide variety of both general language classes, open to students of all Faculties, and specialized language courses e.g. English for Economists, French for Lawyers etc.

For those languages that can be studied as part of a philological degree (English, French, Italian, Spanish, Russian) there there are two categories of courses listed in the course catalogue:

– those for students of the respective language (Fachstudierende Englisch/Französisch/Italienisch/ Spanisch/Russisch)
– and those for students studying other subjects (Studierende anderer Fächer)

In view of the fact that Europe is converging politically, culturally and economically the growing need for foreign language skills in all professions is becoming increasingly apparent.

For foreign students the SLI offers German language courses at basic, intermediate and advanced level every semester (level A1–C2). Some of these cover specialized subject areas, for example German for Lawyers. For further information on German courses see "Studying German in Konstanz" below.

For some courses students will be asked to register in advance. If this is the case the method of registration will be explained in the course catalogue (see field marked "Comments").

If you cannot register in advance because you do not have a uni-konstanz.de email account, please contact Karolin Wurster to ask for help:

– Karolin.Wurster@uni-konstanz.de

Please note that there are limits on the number of participants in our courses and that degree-seeking students will have priority over exchange students in some of the courses. English language courses in particular are in high demand and as a rule students can only be admitted to a maximum of two courses.

Studying German in Konstanz

Our German section offers courses in German as a foreign language at all levels of the Common European Reference Scheme for languages (CER), A1 (absolute beginner) until C2 (almost native speaker). Courses at elementary level (A) have four contact hours per week and develop all four areas of language competence: listening, reading, speaking and writing.

At the lower intermediate level (B1) we offer courses with either two or four weekly contact hours, focusing on a particular area of competency, i.e. writing.
There are also courses on grammar, pronunciation and area studies at this level.

On the upper intermediate level (B2) we continue with the above-described specialisation, offering courses focussing on particular skills such as presentation or discussion skills, or combined communicative skills in courses such as German through movies, German through Literature and area (regional) studies. We also offer German courses for students of particular degrees, e.g. students of Politics and Public Administration, Economics or Law.

All of our courses on the advanced level (C1 and C2) are taught in two contact hours per week and apart from those on Area Studies, Grammar and Vocabulary there are those specialised in university study-related skills such as Scientific Writing and Techniques for Scientific Talks.

In all of the above-mentioned courses students earn ECTS points depending on the contact hours of the respective course: 2-hour/week courses are awarded 4 ECTS and 4-hour/week courses are awarded 8 ECTS points upon successful completion. “Successful completion” includes regular and active participation as well as taking all of the oral and written presentations, portfolios etc. exams for each course.

After taking the language placement test students will receive recommendations from the teaching staff of the German section and can register for the courses they want to take during the semester – registration does not take place in advance through the internet. The maximum number of contact hours in the German Section per student is 6 to 8 hours per week.

Students wanting to improve their German (further) can also do so during the lecture-free period of the semester: In collaboration with the International Office and the Internationale Bodenseehochschule (ibh) we offer 4-week intensive German Courses in March, August and September at levels A1-C1/C2. Registration for these courses takes place through the International Office (March and September courses) and the ibh (August). Further information on these courses can be found on the websites of the International Office and the ibh.

Going through the course catalogue you will also find a programme called "Teaching German as a Foreign Language". This programme is restricted to degree-seeking students of the University of Konstanz and is not open to exchange/Free Mover/other non-degree-seeking students.

French courses

1. Students of French
There are courses available at the levels B2/C1 up to the level C2. The courses are on offer focusing on civilization (area studies), compréhension et expression orales, expression écrite, analyse de textes, traduction, and grammaire. All of these courses are taught once a week (two contact hours per week) and students must not miss more than two sessions in order to be admitted to the end of term examination and receive 3 ECTS points upon successful completion of the course. Registration for these courses takes place during the first meeting of class.

2. Students of other subjects
Students of all other subjects may take courses to learn French from scratch ("French I", level A1) up until level B2 ("Français niveau avancé"). There are also courses especially tailored to the needs of students of Law, Economics, Social Sciences, Politics and Public Administration ("French for Lawyers" etc.).

Except for "French I", which is only taught in the winter semester, all of the above-mentioned courses are on offer every semester. All of these courses are taught once a week (two contact hours per week) and students must not miss more than two sessions in order to be admitted to the end of term examination and receive 3 ECTS points upon successful completion of the course.

Registration for these courses takes place during the first meeting of class. Do make sure to attend the first meeting as you will not be admitted to the course once the number of maximum participants has been reached. If you have to miss the first class for a good reason, please get in touch with the lecturer to inform them about your wish to participate and the reason why you cannot attend the first meeting.

2. Students of other subjects
Students of all other subjects may take courses to learn Spanish from scratch ("Spanish I", level A1) up to level B1 ("Spanish V"). Based on the demand of the previous semesters and depending on the resources available the offer of courses in this category varies slightly from semester to semester. There are courses with two contact hours per week ("Spanish I") or so-called compact courses with 4 contact hours per week ("Spanish I and II").

Since the Spanish section also offers compact courses in the lecture-free period, it is in fact possible to start learning Spanish and reach the level B1 within one academic year. There also is a courses especially tailored to the needs of students of Law ("Spanish for Lawyers"). Students have to register for these courses using the LSF and have to attend the first meeting of class (otherwise their place will be given to someone in the waiting list).

Please contact the lecturer of the course you are interested in in case you do not have access to the registration tool of the LSF.
Italian courses

1. Students of Italian
Courses for students of Italian are available at the levels B1/2 up to the level C1/C2. Courses fall into the following categories: oral and writing proficiency (competenza scritta et orale, corso di comunicazione, analisi die testi letterari), area studies (corso di civiltà italiana), or translation with grammar exercises (traduzione tedesco/italiano). Please note that our translation courses are not courses on the theory of translation! These courses are designed for students whose native language is German, studying Italian.

All of the above-mentioned courses are taught once a week (two contact hours per week) and students must not miss more than two sessions in order to be admitted to the end of term examination and receive 3 ECTS points upon successful completion of the course. Registration for these courses takes place during the first meeting of class; students will have to join the course electronically through the learning platform ILIAS afterwards. Do make sure to attend the first meeting as you will not be admitted to the course once the number of maximum participants has been reached. If you have to miss the first class for a good reason, please get in touch with the lecturer to inform them about your wish to participate and the reason why you cannot attend the first meeting.

2. Students of other subjects
Students of all other subjects may take courses to learn Italian from scratch (“Italian I”, level A1) up until level B1 (“Italian VI”). Based on the demand of the previous semesters and depending on the resources the offer of courses in this category varies slightly from semester to semester. There are courses with two contact hours per week (“Italian I”) or so-called compact courses with 4 contact hours per week (“Italian I and II”). Since the Italian section also offers compact courses in the lecture-free period, it is in fact possible to start learning Italian and to reach the level B1 within one academic year. There also are courses especially tailored to the needs of students of Law (e.g. “Italian for Lawyers”).

Students have to register for these courses through the LSF and have to attend the first meeting of class (otherwise their place will be given to someone in the waiting list). Please contact the lecturer of the course you are interested in in case you do not have access to the registration tool of the LSF.

Self-Access Study Centre

Over and above the regular classes students can further their knowledge of a foreign language by working independently in the Self-Access Study Centre with audio, video and computer materials. Should students working independently in the Centre have any problems, student tutors are on hand to offer any help needed. Expert advice is also available from the teaching staff of the SLI.

Learning a language in tandem

Another service offered by the SLI is learning a language in tandem. Here two learners, each with a different mother tongue, get together to learn the other’s language. The SLI Tandem Office helps students to find partners and provides them with assistance and advice.

For more information see our website:
– uni-konstanz.de/ZE/SLI
The Centre for Transferable Skills is a central, interdisciplinary division within the University of Konstanz.

1. About us

We coordinate courses in the scope of interdisciplinary and job-oriented qualifications, collaborating mainly with external experts from the private work sector. These experts provide our students with job-related skills in a practice-oriented way.

The acquisition of transferable skills is a dynamic process that should be guided by the different and changing requirements of both, the academic studies of our students and those of the professional world beyond the university.

Accordingly, we offer a great variety of courses with a high level of flexibility regarding the learning content as well as the forms of learning. This also means our programme is constantly further developed in terms of the topics and the focus of our courses, adjusting to the needs of our participants and the demands of the job market.

2. Our courses

Our courses are mainly designed for BA students who need to complete courses on transferable skills for their degrees. However, we also offer courses for MA students. Our aim is to prepare students for the requirements of their degrees (e.g. courses on how to give oral presentations, how to write a course paper etc.) and their future career, to provide them with job-relevant skills and to offer them a valuable, versatile insight to various professional fields.

Accordingly, we offer a great variety of courses with a high level of flexibility regarding the learning content as well as the forms of learning. This also means our programme is constantly further developed in terms of the topics and the focus of our courses, adjusting to the needs of our participants and the demands of the job market.
3. Registration for participation

Students need to sign up/pre-enrol for our courses in advance unless it is explicitly stated otherwise in the course description. Pre-enrolment is completed electronically through the university’s central online course catalogue, the LSF. Please be aware that only students already enrolled at the University of Konstanz may use this service as it requires a university email address and password.

Winter semester
There are two pre-enrolment periods in the winter semester, the first one for two weeks in early September. During this period, in which students may request only one course, up to 50% of the available places are allocated by lot.

Please be aware that requests for more than one course will not be considered at all. The remaining places will then be filled in the second pre-enrolment phase from late September until late October, for which there is no limit as to the number of courses requested.

Summer semester
There are also two pre-enrolment periods in the summer semester, the first one for two weeks in the end of February. During this period, in which students may request only one course, up to 50% of the available places are allocated by lot.

Please be aware that requests for more than one course will not be considered at all. The remaining places will then be filled in the second pre-enrolment phase between mid-March and mid-April, for which there is no limit as to the number of courses requested.

4. Acceptance criteria

The criteria for acceptance in our courses are, amongst others, the relation of the requested course to the study field as well as the degree phase of the applicant (number of semesters and ECTS points completed in the degree). Participants are drawn by lot in cases where there are more suitable applicants than places available.

5. Courses during the lecture free period

We also offer courses during the lecture free period in Winter (from the end of February until the beginning of April). The pre-enrolment phase for these courses is between mid-January and mid-February. For Courses taking place during the lecture free period in Summer (from the beginning of August until the beginning of October) the pre-enrolment phase starts in mid-June and runs until mid-July.

6. Registration for participation vs. registration for assessment

Please be aware that you will have to register for the assessments of your courses at a later stage of the semester as there is a difference between registering for the participation in a course and registering for its assessments. This might sound confusing but the idea is to offer students as much flexibility as possible so that they might still change courses without consequences. Please refer to the website of the Centre for Transferable Skills for further information.

Further information, course dates and registration deadlines can be found on our homepage:

– /www.uni-konstanz.de/studieren/zq/veranstaltungen/teilnahmebedingungen/
Communication, Information, Media Center (KIM)

KIM is the Communication, Information, Media Center of the University of Konstanz. It is the university’s central service provider for IT and library services.

KIM provides the main literature services for students and staff of the University of Konstanz.

The KIM Library is open 24-hours a day. It offers more than 1.7 million printed books, 135,000 e-books, 50,000 subscriptions to electronic and printed journals, DVDs and databases. The printed media are systematically arranged in stacks which are publicly accessible. Materials can be researched and identified using the local catalogue or the search engine KonSearch. Students can borrow materials by using their student ID card.

There are three particularly relevant resources for students:

1. textbook collection: this includes numerous copies of the standard literature used by the teaching staff e.g. introductory material for undergraduate courses.

2. course reserve: bookshelves, where the literature and materials for individual courses are reserved for course members.

3. ILIAS: an e-learning platform with relevant course materials which have been recommended by the lecturer.

KIM services offer not only literature supply, they also include important core IT services.

In the Library rooms KIM provides 1400 work spaces for individual or group work and technical equipment such as photocopiers, scanners and PCs. Through CampusLAN and WLAN KIM provides both licensed electronic media and internet access. Remote access is provided via VPN.

KIM IT supports students in their work by providing software such as Microsoft Office at preferential conditions.

Another very important IT service is the email account that is available to every student and member of staff. Students can use the password of this email account for further KIM as well as other university services (ILIAS, LSF etc.).

KIM offers broad training opportunities and guidance in the field of information literacy.

Students can attend a broad spectrum of KIM courses dealing with IT topics and information literacy. If you have any problems finding the relevant primary or secondary literature or have questions on hard- and software, just ask the KIM Support Team in the Information Center.

The KIM Support
Library information:
Ph.: +49 (0) 7531 88-2871
Mon – Fri 9:00 – 19:00
Sat 11:00 – 17:00
– information.ub@uni-konstanz.de

IT-Support:
Ph.: +49 (0) 7531 88-3919
Mon – Fri 9:00 – 19:00
– support@uni-konstanz.de

For more information see our website: – kim.uni-konstanz.de
In this chapter you will find detailed information on the application procedures for Erasmus+/exchange students as well as for free mover students (visiting students spending a semester or two in Konstanz outside an exchange agreement between their home university and the University of Konstanz). Degree-seeking students wishing to enrol for a Bachelor-, Master-, or PhD-programme in Konstanz should follow the hyperlink below for more information on enrolment procedures, language requirements etc.

1. Procedures for Erasmus+/exchange students

Once you have been nominated by your home university, we will send you an email with an invitation to apply online with us.

– Application documents for ERASMUS+/exchange students

The online application includes:
– application for admission
– letter of motivation
– short CV
– application for housing*
– course registration for either GO Konstanz (Intensive Language course with orientation programme) or Oripro (Orientation programme)

The online application is available in German and English. After having completed the online registration, you should print it out and submit it to our International Office (address see below) along with:
– a transcript of records from your home university
– a proof of German or English language skills (B1 level of German or English)
– a proof of bank transfer of the housing deposit*

Please keep the following deadlines:
– 15.05, if you would like to spend the winter semester/academic year in Konstanz (October – February/ October – July)
– 15.11, if you would like to spend the summer semester in Konstanz (April – July)

We are happy to learn that you have decided to study at the University of Konstanz!

Please send your application forms to the following address:
– Universität Konstanz
  International Office
  Postfach 207
  78457 Konstanz
  Deutschland
7. How to apply

The International Office can only guarantee you a room in a student accommodation if you pay the deposit of € 550 in time (May 15th). Our staff will not be able to reserve housing for you otherwise. The deposit is € 550, it includes € 50 administration fee and a € 500 deposit that will be returned to you on your move-out day, if you leave your apartment in good shape.

Please enclose the proof of bank transfer with your application documents.

As long as you haven’t received your reservation letter, you can withdraw your housing application without any charges. If you decide to cancel your booking within 2 weeks after having received your reservation letter, Seezeit will keep the administration fee and reimburse the deposit. To withdraw your application, please send an email to:

team by email:
– international.incoming@uni-konstanz.de

Unfortunately, you cannot apply for a specific student accommodation. Please note that it is extremely difficult to find private accommodation in Konstanz. If you require assistance, please contact the International Incoming Team by email:

– international.incoming@uni-konstanz.de

2. Procedures for free mover students

International students who would like to study for one or two semesters at the University of Konstanz as visiting students outside an exchange agreement between their home university and the University of Konstanz can apply as so called free movers. In order to be able to apply as free mover student you

– need to be enrolled as a degree-seeking student at a non-German university, and
– must not be registered or enrolled at one of the partner universities of the University of Konstanz.

As free movers, students can only complete a specific part of their studies, i.e. one or two semesters, at the University of Konstanz; they cannot aim for a degree.

– Application documents for free mover students include:

  – Application for admission as free mover
  – Letter of motivation (1 page)
  – Short CV/Résumé
  – Proof of registration as a student in your home university
  – Proof of German or English language skills (at least B2 level/Mittelstufe 2)

All application forms are available in German and English. They should be completed electronically, printed out and submitted to the Division for Student Affairs (address see below) by regular mail following the deadlines:

– 15th July if you would like to spend the winter semester/academic year in Konstanz (October – February/October – July)
– 15th January if you would like to spend the summer semester in Konstanz (April – July)

If you require assistance, please contact one of our colleagues from the Division for Student Affairs by email: studium@uni-konstanz.de

If you wish to apply for student accommodation you can do course do so, following the procedures described in chapter 9. Please note that the International Office does not reserve accommodation for free mover students and that hence the application process for accommodation differs from that of ERASMUS’/exchange students.

3. Language requirements

International exchange and Erasmus students have to provide a proof of sufficient language skills as part of the application forms. Students have to have level B1 (according to the Common European Framework of Reference for Languages) in either German or English. Due to the fact that the amount of courses taught in English vary throughout faculties, a good level of German language skills is essential in some departments. Therefore, please read carefully section 4 and the departmental chapters.

Free mover students should prove to have (at least) level B2/Mittelstufe 2 in either English or German and hand in a respective language certificate with their application. Degree-seeking students have to meet the language requirements of the respective degree they intend to enrol for. You will find a list of the German language requirements for the degrees on the pages of our Division for Student Affairs.

4. Pre-semester programmes: Orientation programmes and language courses

The orientation period is designed to help new international students go through the formalities of matriculation (enrolment in Konstanz), registration with the city of Konstanz etc. Intensive German courses on different levels are as much part of this programme as general orientation into the university system, the campus town and Lake Constance region. Partaking is highly recommended to all new exchange students and for all other international newcomers to our university, as well. There is a participation fee, depending on your student status, mentioned in the programme description (click on links below).

The International Office offers two orientation formats for exchange students/free mover: A four-week orientation programme with integrated German intensive course (in cooperation with the Language Institute) taking place before classes start every semester, i.e. in March and September, and a one-week orientation programme taking place in April or October.

You are welcome to join either of these orientation programmes if you are applying to, or have been admitted to the University of Konstanz or if you are already an enrolled student. All further details about these programmes can be found following the hyperlinks above.

5. Information for accepted students

Have you received your admission letter already? If so you will find helpful information about preparing your stay in Konstanz on the following website of our International Office, called the “Pre-Arrival Guide”, covering the following topics:

– Visa
– Health insurance
– Accommodation
– Learning German
– Life and jobs in Konstanz
– Costs and fees
– Financial support
– Checklists
– Travelling to Konstanz
– Information for degree-seeking students in their first semester
Checklist for getting started – International Students

- **Enrol**
  - EU: Get your student-ID at the Student-Service-Centre (SSZ)
  - Non-EU: Get enrolled in room D 439, Admission Office for international students

- **Finance your studies**
  - Scholarships, BAföG, financial support of parents and/or a student job: studium.uni-konstanz.de/geld-im-studium

- **Organize your courses**
  - Register for preparation courses, participate in introductory meetings during the university orientation week, read your study regulations and course schedule, make an appointment with your course adviser, arrange your course schedule, register for classes, get insider advice from senior students (Fachschaft)

- **Arrive & discover your new home**
  - Guided city tours, pub crawls, breakfast, freshmen retreats of student clubs and Fachschaften, language tandems, university sports, excursions of the International Office, university choir/orchestra

- **Get connected**
  - Activate your e-mail account, connect to wireless LAN and register for courses. Find instructions at rz.uni-konstanz.de

- **Buy**
  - a Mensa chip card (7€ deposit), "Studi-Ticket"/"VHB-Studi-Ticket" (bus/train/ferry), copy card (3€ deposit)

- **Get informed & oriented**
  - Introductory meetings of the Central Student Advice Service, International Office, library and your department

Where do I find...?

- **Course coordinator/adviser**
  - First contact in the department on study organization and exam orientation

- **Language Institute (SLI)**
  - German language courses at all levels and foreign languages, language tandem partnerships: Two persons meet in order to practise speaking in their respective mother tongue, Level E7, uni-konstanz.de/ZE/SLI

- **Auslandsreferat / International Office**
  - First contact for all non-academic affairs like study preparation, visa, formalities, excursions & integration, Level V8, international.uni-konstanz.de

- **Central Student Advice Service (ZSB)**
  - First contact at the university on general study orientation, Level B 4, uni-konstanz.de/zsb

- **Student-Service-Centre (SSZ)**
  - Information on study programs, the collection of student-IDs and enrolment certificates, Level B 4; Mrs. Lara Schlothauer helps foreign students with the application, admission and enrolment, D 439

- **Seezeit Service Centre**
  - Information on housing, Level A 5 (entrance hall/next to stationery), seezeit.com

- **IT-Service Centre**
  - Information on activating your e-mail account and connecting to wireless LAN network, V517

- **Career Service**
  - First contact for career planning, applications and internships, career-service.uni-konstanz.de

- **Canon-Service-Centre**
  - Information on copying, printing and scanning, Level A 5 (between Campus Café and bus stop), printservice.uni-konstanz.de

- **University Sports Centre**
  - Located on the shores of Lake of Constance in Egg. Find the present course catalogue at: hochschulsport.uni-konstanz.de
In case you have not already read chapter 2 “Academic structures and terminology at the University of Konstanz” please do so before reading the following chapter as it will help you understand the procedures a lot better.

We know it does not help to simply forward a link to our course catalogue to students wanting to know where and how to search for courses during their time with us. This is why in this section we are giving you instructions on how to search for courses and where else (aside from the course catalogue) you will find courses on offer for incoming students, Erasmus+, overseas or free mover alike. We also point out which courses from other, non-academic departments, might be of interest for incoming students, as they were especially designed with this group’s needs in mind.

As mentioned in the section on academic structures and terminology in Konstanz (section 2), our course catalogue is put together on a semester basis. This means that in most cases you will not know for sure which courses will be available during your stay in Konstanz at the point of handing in an application to study here and you will have to state your study proposal or learning agreement (only Erasmus+ students) based on an old catalogue. Preferably, you will base your study proposal/learning agreement on the offer of the previous winter semester in case you would like to spend the winter semester here, or on the previous summer semester in case you would like to spend the summer semester here. In any case: do not worry!

The majority of exchange students has to stipulate a study proposal/learning agreement this way and though we understand you would prefer to know what will be on offer further in advance, you can be sure that we will support you (via email before you are in Konstanz and in person once you are here) in finding the most suitable courses once the course catalogue for your semester in Konstanz is available.

Restrictions?
International students are allowed to take courses across departments and faculties, as long as they meet the entry requirements of the desired course.

In some departments it is even possible for BA students to follow MA courses in case they are well enough prepared for them and have discussed the matter with the lecturer and Erasmus+ and International Student Coordinator of the respective department. The subject area of the agreement students were nominated through does not limit them to a certain subject field, neither does it impose a certain limit on how many courses can be taken elsewhere.

Also, the University of Konstanz does not ask you to fulfil minimum or maximum requirements during your stay. Though 30 ECTS is the standard workload for a full time student, we do not mind if you take courses worth less or more ECTS per semester. You do have to be sure to meet the requirements for your home institution of which we are not always aware. If you let us know what your requirements are, we will help you to find suitable courses and put together a balanced study plan with you.
The online course catalogue (LSF)

The start page of the LSF (in German) looks like this:

In the top right corner 1 “Semester: SS 2015” indicates, that you will be looking at courses offered in the summer semester 2015. For adjusting the semester, click on Semester and change to the semester you would like to browse through. Click

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German language courses

If you participated in the September or March course (which include an intensive German course) the lecturer of your course will have assessed you at the end of the course to find out the level of German you reached according to the Common European Framework of Reference for Languages.

In case you have not participated in the March course, our German lecturers will assess you before the beginning of the semester and will equally let you know what level of German you have. The date of the obligatory assessment is posted on the page for German language courses in the course catalogue.

On the left hand side you will find a menu bar listing the following items:

- Vorlesungsverzeichnis (course catalogue)
- Suche nach Veranstaltungen (search for courses)
- Studienpläne (Liste)
- Heutige Veranstaltungen
- Vorlesungsaufzeichnungen
- Navigation ausblenden

In the centre of the page (highlighted in light blue) you can see a list of all the degree types (from Bachelor – Studiengänge – Hauptfach “Bachelor degrees – majors” to Promotionsprogramme “PhD programmes”) and links to the other divisions and centres offering courses at the university (Fächerübergreifende Angebote (u.a. Statistik, SLI, SQ) “Courses offered across degrees (among others Statistics, SLI (Language Institute), SQ (Key Skills)).

In the top right corner 1 “Semester: SS 2015” indicates, that you will be looking at courses offered in the summer semester 2015. For adjusting the semester, click on Semester and change to the semester you would like to browse through. Click

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Our German lecturers then recommend courses you could or should take during the semester to make sure you can work on and improve your German according to your specific needs. You can be sure that there will be plenty of courses for you to take, as the offer in the German as a foreign language section is fairly big in Konstanz and there are courses for every level available each semester.

On the left hand side you will find a menu bar listing the following items:

- Vorlesungsverzeichnis (course catalogue)
- Suche nach Veranstaltungen (search for courses)
- Studienpläne (Liste)
- Heutige Veranstaltungen
- Vorlesungsaufzeichnungen
- Navigation ausblenden

On the left hand side you will find a menu bar listing the following items:

- Vorlesungsverzeichnis (course catalogue)
- Suche nach Veranstaltungen (search for courses)
- Studienpläne (Liste)
- Heutige Veranstaltungen
- Vorlesungsaufzeichnungen
- Navigation ausblenden

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Putting together your study plan

8. Putting together your study plan
Click on the British flag in the top right corner to see the English version of this page:

When guiding you through the functions of the LSF, we will use the German terminology here. We included the translated page for your information only. It will be a lot easier for you to familiarise yourself with the German terminology (especially since not all fields of the LSF are translated).

When putting together your study plan for a given semester, you first have to choose the degree type that suits your study level the best. i.e., click on e.g., Bachelor – Studiengänge – Hauptfach (Bachelor programmes – major subject of study) to see the list of all Bachelor programmes offered in Konstanz.

Then choose the programme that either resembles your degree at home the most or simply the one that interests you the most e.g., Geschichte (History). You will then view the modular structure of the degree (in case you have not already done so, please read section 2 for clarification), and clicking the module headings e.g., Aufbaumodul Alte Geschichte (Advanced Module Ancient History), you will then view the course types that are part of this module.

Choose the category suiting your study level and interest, e.g., Hauptseminar Alte Geschichte.
After selecting a particular course like “Philosoph und Schlächter: Marc Aurel und das Adoptivkaisertum”, you will find the course description for this course.

The description provides you with all the relevant information on the course. It lists the technical details, such as the number of contact hours per week, the ECTS points awarded upon successful completion, time and place of the teaching session(s), the language of instruction, maximal number of participants (if any), time and place of the course etc. This type of information is usually listed in the upper part of the course description.

Scrolling down you will find the details regarding the content of the course, such as a commentary (Kommentar), the required literature, or the literature that will be dealt with (Literatur), prerequisites (Voraussetzungen) information on the type of assessment (Leistungsnachweis) and information on how to register for the course in case registration is requested. Information on whether and how students should register for a course is usually included in the section Kommentar or Bemerkungen, sometimes also Voraussetzungen.

Make sure that you have read the description carefully, especially with respect to particular requirements such as prepared literature at the beginning of a course, or registration requests for the participation. In cases of doubt, you can always ask your ERASMUS+ / Exchange Coordinator for help and advice.

The LSF provides the function to put your study plan together electronically. We will not explain in detail how to do this here, as you are required to have already enrolled in Konstanz. However, in short, once you have received your uni-konstanz.de-email address, you will be able to log in and select courses to create a study plan or timetable for you.

Erasmus+ students need to sign a learning agreement, often before their arrival at the host institution. If this is the case, fill in the learning agreement form (either that of your home institution or that of the University of Konstanz) and mail/email it to your Departmental Erasmus+ Coordinator. If you have to base your learning agreement on the offer of a previous semester, the Erasmus+ Coordinator usually signs the agreement but includes “subject to change.”
In our example, we browsed through the course offer of a certain degree. When looking for language courses, click on the link Fächerübergreifende Angebote (u.a. Statistik, SLI, SQ) as in the second screenshot above, and then SLI – Sprachlehrinstitut for the list of languages taught in the Language Institute.

Further information on SLI courses (especially for English, French, Italian, Spanish and Russian) can be found in the section on the language institute.

In the section Study Opportunities, the International Office provides many direct links to websites where students can look for courses, also a set offered for German and International students summarised under the heading Study International.

Courses of this category range from topics such as academic integration, language training, intercultural training to topics regarding career perspectives. It addresses German and international students who would like to add an international perspective to their academic studies.

To sum up, there are 5 steps to put together your study plan

01: Choose the degree type suiting your study level (Bachelor, Master, PhD)

02: Choose the degree programme that resembles your degree at home or that interests you (e.g., History).

03: Bearing the department-specific restrictions in mind (see chapter 3) browse through the modules of the degree and read the commentary of the courses on offer. Check prerequisites, registration details, ECTS and assessments and decide whether you would like to take a course.

Or

Use the search function of the LSF to e.g. create a list of all the courses e.g., offered in English/taught on a specific weekday/of a particular course type etc.

04: Consider courses from other teaching sections, such as the SLI, the Division for Key Skills, Study International etc.

05: Create a preliminary timetable and make sure to register if necessary, and show up at the first meeting of class.

Useful links:
- The list of the departmental Erasmus+ Coordinators
- Further information on the composition of study plans
Konstanz is a city with an extraordinary high level of living quality and is therefore not only popular among students, but also among families and outdoor-freaks.

Due to the border to Switzerland and the natural boundaries given by Lake Constance, available housing space is limited, highly demanded and prices are not always moderate. For this reason, it is recommendable to take enough time for checking all housing options.

Living in a student residence of Seezeit

The Studierendenwerk Bodensee Seezeit is the biggest provider of student housing in Konstanz and offers more than 1,800 places in their halls of residence. These rooms are generally located in single or double flats as well as in smaller and larger shared flats (called Wohngemeinschaften abbreviated as WG in German). Though flats might be shared, it is guaranteed that students get their own room. Due to the high demand, the rooms are allocated randomly. This is why it is important that international degree-seeking students should make sure that they apply for a place in a hall or a dormitory as soon as possible. International exchange students can usually be sure of a guaranteed room as long as they meet the application deadlines for the housing form and proof of the transfer of the bond money.

Some of the halls are located close to the city centre and close to the river Rhine, while other accommodation facilities are situated directly adjacent to the university. This means that all the halls and double occupancy flats lie between €260 and €350 per month, depending on the room size, all utilities included. There also are shared flats (WGs) with two up to 7 occupants/flat members (€235 – €275). In the halls of residence, the flats are furnished excluding cutlery.

1. Application for exchange students, master degree students and DAAD scholarship holders

Students who come to Konstanz within an established exchange programme (Erasmus+/overseas etc.) and DAAD scholarship holders have to apply for housing through the International Office of the University of Konstanz. International master students of the degree programmes that are taught in English may also apply through the International Office.
Please Note:
– Basically, you can only rent accommodation for the amount of time mentioned on the application form. Those who would already like to move out earlier should consider the period of notice.
– As exchange student you can only rent accommodation in the student residence for a maximum of two semesters. Should you wish to stay longer, you have to start looking for private accommodation early and/or apply as free mover/degree-seeking student directly at Seezeit. The Seezeit online application can be completed online at any time following this address: seezeit.com/EN/Wohnen/
– International master students who apply by the International Office can rent out for up to 4 semesters.

Application for exchange students: Your application for housing can only be accepted if the application form for housing is received (together with all the other application forms and documents) by the International Office by the deadline for applications (see chapter 3):
– Winter semester: 15.05.
– Summer semester: 15.11.

Part of the application is a proof of having transferred the deposit/bond for accommodation amounting to € 550. Please make the payment (bank transfer) to:

Recipient Account: Seezeit Studentenwerk Bodensee
Bank: Sparkasse Bodensee
IBAN: DE79 69050001 0000 040709
Account number: 690 500 01

Bank code: 690 500 01

Once you cancel/terminate your lease and move out, and if the room/flat is in good condition (no damage of any kind), the bond money will be repaid to your bank account. However; € 50 out of the € 550 are a non-refundable administrative fee.

Application for degree-seeking students and free movers
International degree-seeking students as well as free movers apply directly online at Seezeit. The Seezeit online application can be completed online at any time following this address: seezeit.com/EN/Wohnen

If you have any questions relating to the application process, please contact Seezeit, using this email address: studentsaches.wohnen@seezeit.com

Acmodation by Seezeit will be allocated randomly due to the high demand, i.e. not every international student can be offered a place. Please consider alternative options from the beginning.

3. Confirmation
If a place is available, you will receive a confirmation of reservation by Seezeit. The table below indicates when you can expect to receive the confirmation of reservation, depending on the requested moving in/contract beginning date.

Winter semester
– Moving in on 1st September, Expect confirmation as from 1st August
– Moving in on 1st October, Expect confirmation as from 1st September

Summer semester
– Moving in on 1st March, Expect confirmation as from 1st February
– Moving in on 1st April, Expect confirmation as from 1st March

Please note: You can only move in on a working day (i.e. from Monday to Friday) and only during the opening hours specified on the confirmation of reservation. If you can only move in at other times, due to your travel/arrival schedule, please make arrangements for alternatives (temporary accommodation, see below).

Those who wish to borrow bedding, bed linen, pillow cases, duvets and/or quilt covers can do so for € 15 from Seezeit. If not, please be sure to bring your own bed linens, sheets and covers or purchase them here. Towels are not provided so please bring your own along or buy some in Konstanz.

4. Other student residences
Apart from Seezeit, there are four other student residences of private providers in Konstanz. Below you will find basic information for all of them.

Chérisy-Kaserne (Chérisy barracks)
Refurbished, previously French barracks; no central housing office; the members of the housing community are responsible for selecting their co-residents. A high degree of community responsibility, self-governing, and self-determined projects is expected of Chérisy residents.

Contact Information:
Neue Arbeit KN GmbH
Schürmann-Hoster-Weg 3, 78467 Konstanz
Ph.: +49 (0) 7531 593811
Office hours: Mon – Fri 8:30 – 11:30 a.m.
– cherisy.de

Jägerkaserne (Jäger barracks)
Former French barracks with 208 rooms in multiple shared living spaces (Steinstraße 17, 17a, 21).

Contact Information:
Wekerle & Flotan GmbH, Hausverwaltung
contact person: Alexandra Degen
Bleicherstr. 10, 78462 Konstanz
Ph.: +49 (0) 7531 455560
Office hours: Tue + Thu 9 – 12 am

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Office hours: Tue + Thu 9 – 12 am
5. Temporary Accommodation

If you obtain a place in one of the student residences, but are unable to arrive during the opening hours, you need to make arrangements for temporary accommodation. You have the following affordable options:

Konstanzer Youth Hostel Deutsche Jugendherberge
(Deutsche Jugendherberge Konstanz)
Promenade 7, 78462 Konstanz
- Phone: +49 (0) 7531 32260
- Fax: +49 (0) 7531 31163
- info@jugendherberge-konstanz.de
- jugendherberge-konstanz.de

- A valid international youth hostel card is required
- Youth hostel cards can be bought at the youth hostel.
- Getting there: bus number 4, bus stop Jugendherberge. Walk up the hill.

6. Private accommodation in Konstanz

Looking for private accommodation in Konstanz takes time, patience – and some luck! It is best to arrive early and look when you are here. Chances to find a place are significantly higher if you speak in person to the landlord or the WG. The International Office has put together a list of platforms listing private offers.

7. Living in the surroundings of Konstanz

You can of course also rent a place outside the city and in towns around the lake. If so, make use of the Studi-Ticket (student bus, local train and ferry pass to Meersburg) of Stadtwerke Konstanz. Particularly in Meersburg, there are lots of holiday flats that are rented out to students during the winter (start-up for one semester).

The Studi-Ticket can be upgraded to include towns further afield as well (Allensbach, Radolfzell, Singen, Engen, Stockach, Tuttlingen and Sigmaringen). In terms of flexibility, we recommend international students to have housing close to Konstanz. More information on the Studi-Ticket is available online.

Watch out for online scam-ads! Possible indications that someone may be trying to cheat you are passport copies of landlords sent by email along with requests for money transfers via Western Union or MoneyGram.

8. Living in Switzerland

EU/EFTA citizens

Living in Switzerland would usually be possible for EU nationals. In any case, you have to apply for a Swiss residence permit.

Non-EU citizens

For international students of the University of Konstanz who are Non-EU citizens, getting a residence permit for Switzerland is not possible. Renting a room in Switzerland is therefore not an option.
Before leaving the university (and the town), there are a couple of administrative tasks you need to complete to make sure your home institution will receive all the necessary information to e.g., transfer your grades to your degree at home, all documents regarding your mobility period are available (especially for grant receivers) but also to make sure you will not receive bills or the like from the city, your bank here etc.

The incoming student team of our International Office has put together a checklist which we recommend for you to follow:

- Inform all your lecturers to grade your examinations, assignments, etc. in good time.
- In case you did not do so at the beginning of your stay, subscribe to the notification service on StudIS (Subscribe2StudIS), to email notifications once new grades are available: studis.uni-konstanz.de/subscribe2pe/login.jsf
- Register for the Transcript of Records as soon as all results are available. See information sheet “Transcript of Records”.
- The registration form will be sent to you by the respective tutor of the International Office at the end of the semester.
- Get the Erasmus+ Learning Agreement (respectively changes of the Learning Agreement) signed by the Departmental Erasmus+ Coordinator AND if necessary the Erasmus+ Institutional Coordinator (again, this is only relevant for Erasmus+ students).
- Get the Erasmus+ Letter of Confirmation (Confirmation of Stay/Departure) filled out and signed by the International Office or by the Erasmus+ Departmental Coordinator (this is only relevant for Erasmus+ students).
- De-register with the Bürgerbüro (Municipal Registry Office) as soon as you know the date of your departure (can be done in advance). Bürgerbüro: Untere Laube 24, 78462 Konstanz
- Make sure that your home and correspondence address is updated in StudIS (StudIS/Studium). Be aware that you will need a valid TAN to do so.
Apply for "exmatriculation" (deregistration as a student at the University of Konstanz) at the Student-Service-Centre SSZ. Office hours may vary during lecture free period.

The necessary form can be obtained and filled out at:
Student-Service-Centre (SSZ): B 4, Opening hours: Mon – Thu 9:30 – 14, Fri 9:30 – 13
Download at: studium.uni-konstanz.de/en/changes-of-the-study-status/exmatriculation

A confirmation of release from the University Library must be additionally submitted. Henceforth you may not borrow books or media, etc. from the library anymore:
University Library/Circulation Desk (Ausleihzentrale): B4,
Important:
With the exmatriculation, your residence permit for study purposes expires (non-EU/EEA students) and you are therefore obliged to leave Germany IMMEDIATELY!! In addition, your Studyticket officially turns void when the exmatriculation takes effect. You may set the date of your return to your home country in the application form for the exmatriculation. The exmatriculation will then takes effect on that respective date.

Cancel the German private liability insurance (if contracted).

Close the German bank account — must be done in the respective branch offices in Konstanz.

Return your cafeteria card to Seezeit — reimbursement of the deposit and charged amount:
Cafeteria cash desk: K 5
Mon – Thu 7:45 – 18:15, Fri 7:45 – 17 (lecture period), and Mon – Thu 7:45 – 17, Fri 7:45 – 15 (lecture free period)
Get reimbursed for the charged amount for copies/prints of the cafeteria card at the Canon Service Centre.
Canon Service Centre:
room L 503, Mon– Fri 10–18 (please bring your ID-card/passport with you)

Make an appointment with the Hausmeister (janitor) for the final walk-through in your dorm room:
– seezeit.com/Wohnen/hausmeister.html
Get the reimbursement of the deposit for accommodation from Seezeit:
Gudrun Spöring: Room K 308, Mon – Fri 9 – 12
Note: In general, the deposit will be transferred to the bank account stated in the walk-through document (2-3 weeks after the end of the stipulated rental period).

Finally, there is useful link to PDF documents with information on topics related to exchange studies (see also information meetings in Konstanz on the same topics)
– Schein Info (Information on Scheine)
– Registering and deregistering for assessments
– Course selection
– The TAN list
– List of assessments taken
– Finding courses with the LSF system
– Application for extension of exchange studies
– Extension of exchange studies
– Reregistering
– Transcripts
– Before returning home (which will show you the PDF of the very checklist printed in full above)

Try to omit transfers to foreign accounts as they cost high fees. An administration fee of € 50 will be deducted from your deposit so that you will be reimbursed only € 500. (Please consider possible additional deductions in case there are damages in your room).

An administration fee of € 50 will be deducted from your deposit so that you will be reimbursed only € 500. (Please consider possible additional deductions in case there are damages in your room).
We hope this guide has helped you and answered some of your questions. As mentioned before if you need assistance in any matter, please contact the advisor of the respective field – we are happy to help!

Best wishes,
Your Coordinators for Erasmus+ and Exchange Students in the Departments and the International Office staff